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| Facilities & Estates (including external contractors) Portering staff  HSA staff , incl supervisors and managers | Cleaning, porters and/or estates  maintenance and repair services unavailable potentially rendering the service unsafe to deliver  Inability to transport patients and or  stores/equipment to various other  departments within the Trust department from the main trust store room | Review with provider manager to establish reprovision of service through trust or outsourced staff; May need  additional resource, support with communication to  patients the alternative arrangements made as a result of the disruption; May need to do the cleaning at a different time or may need to do additional cleaning depending on the disruption |
| Procurement | Inability to provide the service due to lack of supplies | Source alternative suppliers, borrow from local providers |
| MEMO | Lack of repaired/maintained equipment to safely deliver the service | Risk assessment of each piece of equipment at the time of using, equipment in disrepair not to be used, In  extremis borrow from other local providers. |

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