

IT Installation/ Repair Request Form

2021-02-19

WENABERION
SIGNATURE
Local Supervisor/Manager

2021-02-20
SIGNATURE
Japanese Department Manager

Name: Mary Cris ApareceI.D No. 9342PC Name/No: TFXC0199Div/Dep't: T-ASSY

Type of Installation	<input checked="" type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input type="checkbox"/> Wireless Network
<input type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Slam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input checked="" type="checkbox"/> Change of PC User previous user/I.D No.: <u>Jenochene Brigoli (TFC 5781)</u>		<input type="checkbox"/> SAP current user/I.D No.: <u>Mary Cris Aparece (TFC 9342)</u>
<input checked="" type="checkbox"/> File Server Drive (specify) <u>IMS</u>		(purpose) _____
<input type="checkbox"/> Transfer of PC from dep't _____		to dep't _____
<input type="checkbox"/> Software (specify) _____		(purpose) _____
<input checked="" type="checkbox"/> Others (pls. specify) <u>TERMINAL ASSEMBLY, T-ASSY PRODUCTION, T-ASSY</u>		_____

Requests Performed by: [Signature]

IT Personnel

2021-02-22

Date

Document No.	TCF-G022	Ver.	2	Toyoflex Cebu Corporation		Retention Period
Effectivity Date	2018-03-19	Prepared by:	REY DAGATAN	Checked by:	AMADITO ORTIZANO	Approved by:
						TAKAFUMI MATSUNAGA
						2 years