

## ASSETS HANDOVER FORM

**ASAHI INTECC GROUP**  
**TOYOFLEX CEBU CORPORATION**

REGISTERED OFFICE: DEVICE

CONTACT NO.: 340-5418

EMAIL ADDRESS: rolex.calimpusan.ph@toyoflex.com

NAME OF EMPLOYEE: Rolet Calimpusan

EMPLOYEE ID NO.: 005954

DEPARTMENT/DIVISION: CAR PARTS

DEAR SIR / MADAM

PLEASE FIND BELOW THE ASSET/S HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING  
OUT YOUR ASSIGNMENTS IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	DELL VOSTRO	1	TFX C0177

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

2021-07-16  
MS. JESSIA LAROVIS / MR. SEIJI NISHIMURA

2021-07-17  
SUSETTE SURBANO

I, MR./MRS. Rolet Calimpusan, IS HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED  
THE ABOVE MENTIONED ASSET. I UNDERSTAND THAT THIS ASSET BELONGS TO TOYOFLEX  
CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK. I HEREBY  
ASSURED THAT I WILL TAKE CARE OF THIS DEVICE AS A PROPERTY OF THE COMPANY TO THE  
BEST POSSIBLE THAT I COULD.

EMPLOYEE SIGNATURE

Calimpusan, Rolet

DATE SIGNED

2021-07-16

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Effectivity Date	2021-07-16	Prepared by:	Checked by:	Approved by:	2 YEARS
		SUSETTE SURBANO	REY DAGATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	