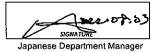
IT Installation/ Repair Request Form

Date of Request *1*012 - 02 ⋅ 03





Local Supervisor/Manager

Name: ARRIESGADO, SHAINA 1.D No. 9465 PC Name/No: TFXC0658 Div/Dep't: PC-Inventory

e of Installation (Entry) (Exit) (For Install) (For Delet	
☐ R-Pics System	☐ Chat App/Messenger
☐ Cybozu/Garoon	
☐ E-Mail	☐ LAN Cable Assembly/Installation
Active Directory	☐ PC Reformat
☐ Siam System	☐ Documentum/Astrux System
☐ Data Surfing	☐ Toss System
☐ Change of PC User previous user/I.D No.:	□ <i>SAP</i> _current user/l.D No.:
☐ File Server Drive (specify)	(purpose)
☐ Transfer of PC from dep't	to dep't
☐ Software (specify)	(purpose)
☐ Others (pls. specify) Email: Shaing ar	rriesgado.ph@togoflex.com

2022-08-04 Requests Performed by: SUSETTE Date

Document No.	TCF-G022	Ver.	2	Toyoflex Cebu Corporation	Retention Period
Effectivity Date	2018-03-19	Prepared REY DA		Checked by: Approved by: AMADITO ORTIZANO TAKAFUMI MATSUNAGA	2 years