IT Installation/ Repair Request Form

Date of Request
2022-08-20

Jennifer Solabar / Nestor Cape	*Ryusuke Sato* 2022-08-20
(SIGNATURE)	*SIGNATURE*
Local Supervisor/Manager	Japanese Department Manager

Name: Nicole Margarett Lucero

I.D No. 011302

PC Name/No: TFXC0497

Div/Dep't: Plastic Molding

Type of Installation

☒ (Entry) (For Install)   ☐ (Exit) (For Deletion)

☐ R-Pics System

☐ Cybozu/Garoon   ☐ Wireless Network

☐ E-Mail   ☐ LAN Cable Assembly/Installation

☐ Active Directory   ☐ PC Reformat

☐ Siam System   ☐ Documentum/Astrux System

☐ Data Surfing   ☐ Toss System

☐ SAP

☐ Change of PC User
previous user/I.D No.: _____ current user/I.D No.: _____

☐ File Server Drive
(specify) _____ (purpose) _____

☐ Transfer of PC
from dep't PLM (Desktop of Donna Mae Tirol)   to dep't PLM (Desktop of Nicole Margarett Lucero)

☐ Software
(specify) _____ (purpose) _____

☐ Others (specify) _____

☐ **Firewall Policy**
(Select Policy Level Number) ( )N/A **Select from 1, 2, 3, 4**

Reason for Application   Transfer desktop of Donna Mae Tirol to Nicole Margarett

Lucero for SAP System application and data encoding and monitoring.

Policy Validity Period   **Date From** (yyyy/mm/dd)   **Date To** (yyyy/mm/dd)

Note: Do not fill-up Validity Period if Permanent

Requests Performed by: _____   2022-08-24

IT MEMBER   **Date and Time of Execution**