IT Installation/ Repair Request Form

Demeallo, Nena

Name:

Date of Request างน- ง4- งๆ

ELVIE TUNDA SIGNATURE Local Supervisor/Menager SIGNATURE

Japanese Department Manager

□ R-Pics System □ Chat App/Messenger □ Cybozu/Garoon □ Wireless Network □ E-Mail □ LAN Cable Assembly/Installation □ Active Directory □ PC Reformat □ Slam System □ Documentum/Astrux System □ Data Surfing □ Toss System □ Change of PC User previous user/I.D No.: □ SAP current user/I.D No.: □ File Server Drive (specify) MECHANICAL UNIT (purpose) Access to data monitoring □ Transfer of PC from dep't to dep't to dep't □ Software (specify) (purpose)		(Entry) (Exit) For Install) (For Deletion)	
E-Mail	R-Pics System		Chat App/Messenger
□ Active Directory □ PC Reformat □ Slam System □ Documentum/Astrux System □ Data Surfing □ Toss System □ Change of PC User previous user/I.D No.: □ SAP □ Current user/I.D No.: □ current user/I.D No.: □ File Server Drive (specify) MECHANICAL UNIT (purpose) □ Transfer of PC from dep't to dep't □ Software (specify) (purpose)	☐ Cybozu/Garoon		☐ Wireless Network
□ Slam System □ Data Surfing □ Toss System □ SAP □ Change of PC User previous user/I.D No.: □ SAP □ Current user/I.D No.: □ File Server Drive □ (specify) □ Transfer of PC □ from dep't □ Software □ Software □ Documentum/Astrux System □ Toss System □ SAP □ current user/I.D No.: □ UNIT □ (purpose) □ Toss System □ SAP □ Current user/I.D No.: □ UNIT □ (purpose) □ to dep't □ Software □ Software	☐ E-Mail		LAN Cable Assembly/Installation
□ Data Surfing □ Toss System □ SAP □ Change of PC User previous user/I.D No.: □ File Server Drive (specify) MECHANICAL UNIT (purpose) Access to data monitoring □ Transfer of PC from dep't □ Software (specify) (purpose)	Active Directory		☐ PC Reformat
☐ Change of PC User previous user/I.D No.: ☐ File Server Drive (specify) MECHANICAL UNIT (purpose) Access to data monitoring to dep't ☐ Transfer of PC from dep't (specify) (purpose)	☐ Slam System		☐ Documentum/Astrux System
Change of PC User previous user/I.D No.: Current user/I.D No.:			☐ Toss System
(specify) MECHANICAL UNIT (purpose) Access to clata monitoring □ Transfer of PC from dep't to dep't □ Software (specify) (purpose)).:	_
from dep't to dep't Software (specify) (purpose)) MECHANICAL UNIT	(purpose) Access to data monitoring
(specify) (purpose)		p't	to dep't
□ Others		n	(purpose)
(pls. specify)	☐ Others (pls. specify)		

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