IT Installation/ Repair Request Form

H. PUJAS 2023-01-10 SIGNATURE	L. DLAPL 2023-01-10 SIGNATURE	DAISUKE NAKAYAMA 2023-01-11 SIGNATURE
Prepared By:	Local Supervisor/Manager	Japanese Department Manager

Name of User __JESSAVEL CANALES__

I.D No. __008983__

PC Name/No: __TFXC0926__

Div/Dep't __WIRE ROPE - SUPPORT GROUP__

Position:

Select the purpose of Application	For New PC Issuance Request	☐ (For PC replacement request) If you check here, attached the signed TFJS-S-6009 form	☐ System Registration and Job Request

(Systems Registration and Job Requests)

☐ Cybozu/Garoon   ☐ Wireless Network

☐ E-Mail   ☐ LAN Cable Assembly/Installation

☐ Domain ID   ☑ MS Teams Account

☐ PC Reset/Reformat   ☐ Documentum/Astrux System

☐ SAP   ☐ Toss System

☐ Change of PC User
   previous user/I.D No.: _____ current user/I.D No.: _____

☐ File Server Drive
     (specify) _____ (purpose) _____

☐ Transfer of PC
     from dep't _____ to dep't _____

☐ Software
     (specify) _____ (purpose) _____

☐ Others   (specify) _____

☐ *Firewall Policy*
   (Select Policy Level Number)   (2A)   Select from 1, ②2A, 3, 3A

   Reason for Application _____

   Policy Validity Period   **Date From (yyyy/mm/dd)**   **Date To (yyyy/mm/dd)**
    _____ _____

Note: Do not fill-up Validity Period if Permanent

Requests Performed by: _____   2023-01-12
        IT MEMBER   *Date and Time of Execution*

Related Document: TCT-G007