

ASSETS HANDOVER FORM

ASAHI INTECC GROUP
TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE: Device Factory

CONTACT NO.: 1502 / 322

EMAIL ADDRESS: elvie.uyboblante.ph@toyoflex.com

NAME OF EMPLOYEE: Elvie Uyboblante

EMPLOYEE ID NO.: 008831

DEPARTMENT/DIVISION: Production / Wire Rope / Drawing

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	Lenovo Laptop	1	TFXC0668

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

2021-07-24
AS
Mr. Arnold Malingin / Mr. Daisuke Nakayama

RESPONSIBLE FOR HANDOVER

2021-07-27
SUSETTE SURBANO

I, MR. / MRS Elvie Uyboblante HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

EMPLOYEE SIGNATURE

ES
Elvie Uyboblante

DATE SIGNED

2021-07-22

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Effectivity Date	2021-07-16	Prepared by:	Checked by:	Approved by:	2 YEARS
		SUSETTE SURBANO	REY DAGATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	