

ASSETS HANDOVER FORM

ASAHI INTECC GROUP
TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE: Device Factory
CONTACT NO.: 340-5418- Device Factory Contact
EMAIL ADDRESS: _____
NAME OF EMPLOYEE: James Gabriel Z. Acebes
EMPLOYEE ID NO.: 011688
DEPARTMENT/DIVISION: PE - INFRASTRUCTURE

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	Laptop	1	TF-C0922
	N/A		

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

MARIO T. BERGANCIA
SECTION MANAGER

YUJI INABA 2022-07-02
PE DIVISION MANAGER

RESPONSIBLE FOR HANDOVER

I, MR. / MRS. James Gabriel Z. Acebes HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

EMPLOYEE SIGNATURE

JAMES GABRIEL Z. ACEBES

DATE SIGNED

2022-05-25

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Effectivity Date	2021-07-10	Prepared by:	Checked by:	Approved by:	2 YEARS
		SUSETTE SURBANO	REY DAGATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	