

# COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFX0901

NAME OF USER: Cherilyn Rupita

DATE: 2023-07-19

ID NO. OF USER: 011890

DEPARTMENT: PC / Purchasing

FACTORY NO.: 5

SCOPE OF WORK: Preventive Maintenance

LAPTOP ☒

DESKTOP ☐

HDD/SSD/NVME CAPACITY

MOTHERBOARD BRAND  
NAME/MODEL

R A M BRAND/MODEL

R A M CAPACITY

NVMe / 512 GB

Lenovo 20TDC0088PH

Samsung M471A1K4

8 GB

OPERATING SYSTEM

VERSION

MS OFFICE

VERSION

Windows 10

Professional

Microsoft Office Standard

2016

OS ENVIRONMENT

PC BRAND NAME

PROCESSOR TYPE

SERIAL NUMBER

x64 Bit

Lenovo ThinkPad  
Gen 2

11th Gen Intel (R) Core (TM) i5-1135G7@2.40GHz

PF3A3K3M

PROBLEMS ENCOUNTERED

RECOMMENDATIONS

1 CONDUCTED BY:

PM CONFIRMED BY:

KNAVEN JADE PARAN

IT MEMBER

CHEKIDIN RUPITA

PC USER/SIGNATURE

ted Documents:

TCF-G115

TCF-G112

TCF-G116

VER.

1

Prepared by:

Toyoflex Cebu Corporation

Checked by:

Approved by:

Retention Period

SUSETTE SURBANO

REY DACATAN