

COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFX00921
 NAME OF USER: MONA GEE GONZA
 ID NO. OF USER: 011194
 DEPARTMENT: PC / SHIPPING
 FACTORY NO.: FACTORY 5
 SCOPE OF WORK: CLEANING & CHECKING

DATE: 2023-07-19

LAPTOP ☒

DESKTOP ☐

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
SSD 47GB	LENOVO 21EG6S03000	SK HYNIX	8.00GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
WINDOWS 10	PROFESSIONAL	MICROSOFT OFFICE PROFESSIONAL PLUS	2021
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
64BIT	LENOVO THINKPAD E15	12TH GEN INTEL(R) CORE (TM) i5-1235U 1.30GHZ	PF3TVLVO

PROBLEMS ENCOUNTERED	RECOMMENDATIONS

PM CONDUCTED BY: SUSETTE SURBANO PM CONFIRMED BY: MONA GEE GONZA
 IT MEMBER PC USER/SIGNATURE

Related Documents:
 TCF-G115
 TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation	Retention Period
Effectivity Date:	2023-07-15	Prepared by:	SUSETTE SURBANO	Checked by: REY DAGATAN Approved by: AMADITO ORTIZANO	10 YEARS