

# IT Installation/ Repair Request Form

Date of Request  
2020-12-23

2020 12.23  
SIGNATURE  
Local Supervisor/Manager

2020 12.23  
SIGNATURE  
Japanese Department Manager

Name: MARJORIE SUMLAY  
I.D No. 9905  
PC Name/No: TFXC 0306  
Div/Dep't: QA/QC

NOTE: OLD REGISTRATION → MS. JOY PERATER (RESIGNED)

NEW USER → MS. MARJORIE SUMLAY

Type of Installation	<input checked="" type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input type="checkbox"/> Wireless Network
<input type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Siam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input checked="" type="checkbox"/> Change of PC User previous user/I.D No.: <u>9054</u>		<input type="checkbox"/> SAP current user/I.D No.: <u>9905</u>
<input checked="" type="checkbox"/> File Server Drive (specify) <u>QA/QC</u>		(purpose) <u>TUNGSTEN DIF MONITORING &amp; SID</u>
<input type="checkbox"/> Transfer of PC from dep't _____		to dep't _____
<input type="checkbox"/> Software (specify) _____		(purpose) _____
<input type="checkbox"/> Others (pls. specify) _____		

Requests Performed by: [Signature]  
IT Personnel

2020-12-23  
Date

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						TAKAFUMI MATSUNAGA
						2 years