IT Installation/ Repair Request Form

Date of Request

	A. Malina In Signature
_	Local Supervisor/Manager

Anaba 2019-07-19
YUSHWABA
Japanese Department Manager

Name:	Kristine	Joy	Maglangit
I.D No.	98	50	
PC Name/No:_	TFXCO		
Div/Dep't:	PĒ - Pr) CCSS	

Type of Installation	□ (Entry) (For instali)	□ (Exit) (For Deletion)		
R-Pics System			☐ Chat App/Mes	senger
☐ Cybozu/Garoon			☐ Wireless Netwo	ork
☑ E-Mail			LAN Cable Ass	embly/installation
☐ Active Directory			☐ PC Reformat	
☐ Siam System			☐ Documentum/	Astrux System
☐ Data Surfing			☐ Toss System	
☑ Change of PC User previous user/I.D N	ło.:	9490	□ SAP current user/I.D No.: _	9850
☑ File Server Drive (spec	ify)	PE 702	OCH (purpose)	ave Data
☐ Transfer of PC from d	ep't		to dep't	
☐ Software (spec	ify)		(purpose)	
□ Others (pls. specify)		-10		
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Effectivity Date		Prepared REY DA		Checked by: Approved by: TAKAFUMI MATSUNAGA	2 years

Requests Performed by: \\\