

# COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFXC1060

NAME OF USER: Irish Joy Urboda

DATE: 2021-07-31

ID NO. OF USER: 010560

DEPARTMENT: Payroll - Timekeeping

FACTORY NO.: Factory 1

SCOPE OF WORK: Preventive Maintenance

LAPTOP ☐

DESKTOP ☐

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
NVMe / 512 GB	Lenovo 21E6S07P00	Samsung	8GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
Microsoft Windows 10	Professional	Professional Plus	2021
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
x64 Bit	Lenovo ThinkPad E15 Gen 4	12th Gen Intel (R) Core (TM) i5-1235U	PF4S05XW

PROBLEMS ENCOUNTERED	RECOMMENDATIONS
/	/

PM CONDUCTED BY: KNAVEN JADE PARAN IT MEMBER

PM CONFIRMED BY: [Signature] PC USER/SIGNATURE

Related Documents:  
TCF-G115  
TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation	Retention Period
Effectivity Date:	2023-07-15	Prepared by:	SUSETTE SURBANO	Checked by: REY DAGATAN Approved by: AMADITO ORTIZANO	10 YEARS