## ASSETS HANDOVER FORM

## ANSAHINTECC GROUP TOYOFLEX CEBU CORPORATION

| FUTURICA GEDU GUNTUNATIUN  |                 |                          |               |                        |               |  |  |  |  |
|--|-----------------|--------------------------|---------------|------------------------|---------------|--|--|--|--|
| REGISTERED OFFICE:   | Device          | Factorix                 | 1             |                        |               |  |  |  |  |
| CONTACT NO.:   |                 | <u> </u>                 |               |                        |               |  |  |  |  |
| EMAIL ADDRESS:   |                 |                          |               | Aran a                 |               |  |  |  |  |
|  |                 |                          |               |                        |               |  |  |  |  |
| NAME OF EMPLOYEE:  | FRANZ CLINT     | B. DOSDOS                |               | <u> </u>               | · <del></del> |  |  |  |  |
| EMPLOYEE ID NO.:   | 16320           |                          |               |                        |               |  |  |  |  |
| DEPARTMENT/DIVISION: PE - EQUIPMENT  |                 |                          |               |                        |               |  |  |  |  |
| DEAR SIR / MADAM   |                 |                          |               |                        |               |  |  |  |  |
|  | THE BELOW AS    | THE ASSETS HANDED OVER   | TO YOU TO SUP | PORT YOU IN CARRYING   |               |  |  |  |  |
| OUT YOUR ASSIGNMENT  | IN A MOST PRO   | FICIENT MANNER.          |               |                        |               |  |  |  |  |
|  |                 |                          |               |                        |               |  |  |  |  |
| NO.  |                 | PARTICULARS              | QTY           | REMARKS                |               |  |  |  |  |
| 1  | LAPTOP          |                          | 1 1           | TF4 CO568              |               |  |  |  |  |
|  | <del> </del>    | <u> </u>                 |               |                        |               |  |  |  |  |
|  |                 |                          |               |                        |               |  |  |  |  |
|  |                 |                          |               | . 0                    |               |  |  |  |  |
| (AUTHORIZED SIGNATORI  | IES)            | A                        | ,             | Inaba 202              | ).<br>        |  |  |  |  |
| REQUESTOR / APPR   | ROVER           | JOSE MELIGIOLOGIH        | 650N          | YUWI INABA             | <i>(</i>      |  |  |  |  |
| RESPONSIBLE FOR HANDOVER FRANZ CUNT B. 005,005   |                 |                          |               |                        |               |  |  |  |  |
|  |                 |                          |               | SIGN. HERE             |               |  |  |  |  |
| I, MR. / MRS FRANZ CLINT B. DOSDOS .   |                 |                          |               |                        |               |  |  |  |  |
| THE ABOVE MENTIONED ASSETS(S), I UNDERS  |                 |                          |               |                        |               |  |  |  |  |
| CEBU CORPORATION AND IS UNDER MY POSSI  ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND. |                 |                          |               |                        |               |  |  |  |  |
| ASSU   | JRE I WILL TAKE | CARE OF THE DEVICE(S) OF | THE COMPANT I | O THE BEST POSSIBLE EX | TEND.         |  |  |  |  |
|  |                 | /                        |               |                        |               |  |  |  |  |
| EMPLOYEE SIGNATURE   | $\cap$          | $\nearrow$               |               |                        |               |  |  |  |  |
|  | $\mathcal{A}$   | <del></del>              |               |                        |               |  |  |  |  |
|  |                 |                          |               |                        |               |  |  |  |  |
| DATE SIGNED  | V               |                          |               |                        |               |  |  |  |  |
| 2022-08-02   |                 |                          |               |                        |               |  |  |  |  |
|  |                 |                          |               |                        |               |  |  |  |  |

| Document No.     | TCF-G084   | Ver.                    | 1       | TOYOFLEX CEBU CORPORATION                   |  | Retention Period |  |
|------------------|------------|-------------------------|---------|---|--|------------------|--|
|                  |            | Prepared by:            | Checked | by: Approved by:                            |  | 2 YEARS          |  |
| Effectivity Date | 2021-07-16 | SUSETTE SURBANO REY DAG |         | GATAN / AMADITO ORTIZANO TAKAFUMI MATSUNAGA |  | 2 I EARS         |  |