| COMPUTER PREVENTIVE MAINTENANCE DATA SHEET                    |            |                                  |  |                  |
|---|------------|----------------------------------|--|------------------|
| PC NO.:<br>NAME OF U<br>ID NO. OF U                           |            | sWR                              | DATE:  | 1                |
| FACTORY NO.: Foctory 3  SCOPE OF WORK: Priventine Maintingues |            |                                  |  |                  |
| LAPTOP 🔼  |            |                                  | DESKTOP  |                  |
| HDD/SSD/NVME CAPACITY   |            | MOTHERBOARD BRAND<br>NAME/MODEL  | R A M BRAND/MODEL                                      | R A M CAPACITY   |
| MMe   | /J12GB     | Lanovo<br>21.EGS03000            | SK Hynix   | 9 GB             |
| OPERATING SYSTEM  |            | VERSION                          | MS OFFICE  | VERSION          |
| Microsoft<br>Windows 10                                       |            | Protessional                     | Professional Plus                                      | 2021             |
| OS ENVIRONMENT  |            | PC BRAND NAME                    | PROCESSOR TYPE   | SERIAL NUMBER    |
| X69   | Bit        | Lenovo<br>Think Pad Els<br>Gen 4 | 1+1 Core 18-1235V                                      | PF3TRW7          |
| PROBLEMS ENCOUNTERED  |            |                                  | RECOMMENDATIONS  |                  |
|   |            |                                  |  |                  |
| PM CONDUCTED BY:  KNAVEN JADE PARAN  IT MEMBER                |            |                                  | PM CONFIRMED BY:  ALHIERUDPID  PC USER/SIGNATURE       |                  |
| Related Documents:  TCF-G115  TCF-G112                        |            |                                  |  |                  |
| Document<br>No:   | TCF-G116   | VER. 1 Prepared by:              | Toyoflex Cebu Corporation                              | Retention Period |
| Efectivity Date:  | 2023-07-15 | SUSETTE SURBANO                  | Checked by: Approved by:  REY DAGATAN AMADITO ORTIZANO | 10 YEARS         |