ANSAHIINTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM
EMPLOYEE ID NO.:	12293
DIVISION:	PRODUCTION ENGINEERING

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1 ·	LENOVO	1	TFXC 0895
	2123-01-28		
	n/a (0)		

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

non Morting Notes 7023 06 05

I MRS ERECCA A. ENCIENZO HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

BY SIGNING THIS DOCUMENT I AM ALSO AWARE THAT IF I FAIL TO FOLLOW THE PART IV ARTICLE 1 SEC 3, 4, 5 OF COMPANY CODE OF CONDUCT THERE WILL BE A CORRESPONDING SANCTION.

Related Document: TCF-G022

EMPLOYEE SIGNATURE

Juins for.

DATE SIGNED

2023-03-28

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION	Retention Period
F"	2022-10-27	Prepared by:	Checked b	y: Approved by:	
Effectivity Date	2022-10-27	SUSETTE SURBANO	REY DAG	ATAN / AMADITO ORTIZANO TAKAFUMI MATSUNAGA	2 YEARS

ASAHI INTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM	
EMPLOYEE ID NO.:	010861	
DIVISION:	M-PRO/COIL/SDGW	

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	ACER	1	TFXC0616
	N/A		

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۱	AL	リート	IUK	IZED	SIGN	AIC	RIES)

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

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1425060

I, MR. / MS <u>BRYAN ARENDAIN</u> HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

DATE SIGNED

2023 06 03

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION	Retention Period
5000 40 07	2022 40 27	Prepared by:	Checked I	y: Approved by:	
Effectivity Date	2022-10-27	SUSETTE SURBANO	REY DAG	ATAN / AMADITO ORTIZANO TAKAFUMI MATSUNAGA	2 YEARS

TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM	
EMPLOYEE ID NO.:	10160	
DIVISION:	M-PRO/COIL/SDGW	

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	FUJITSU LAPTOP		TFXC0724
	N/A		

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ı	AΙ	111	$+(\cdot)$	1/⊢ 1)	SIGN	IATOF	11-51

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

m3 02 23

GE J. APIAG JR

YASUHITO SHOYAMA

MILES VINCENT ARAÑAS

I, MR. / MS ROSELL DUCAY HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

DATE SIGNED

2023 - 02 - 23

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION		Retention Period
Effectivity Dete	5% 11 10 2 1 2000 40 07	Prepared by:	Checked b	py:	Approved by:	2.7/24.00
Effectivity Date	2022-10-27	SUSETTE SURBANO	REY DAG	SATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	2 YEARS

TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM	
EMPLOYEE ID NO.:	010495	
DIVISION:	PRODUCTION	

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	FUJITSU LIMITED (Q5010)	1	TFXC0815

(AUTHORIZED	SIGNATORIES)
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REQUESTOR / APPROVER
RESPONSIBLE FOR HANDOVER

MILES VIN ARMORE

I, MR. / MRS ENGLATERRA, JOJIE MAE HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

Gn-

DATE SIGNED

2023-05-16

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION	Retention Period
	Prepared by:	Checked by:	Approved by:	O.VEADO	
Effectivity Date 2022-10-27	2022-10-27	SUSETTE SURBANO	REY DAGAT	TAN / AMADITO ORTIZANO TAKAFUMI MATSUNAGA	2 YEARS

ASAHI INTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM	
EMPLOYEE ID NO.:	009558	
DIVISION:	PRODUCTION	

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	ACER LAPTOP (TravelMate P249 Series)	1	TFXC0217

(AUTHORIZED	SIGNATORIES)
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REQUESTOR / /	APPROVER

RESPONSIBLE FOR HANDOVER

2023 -05 - 12	21.5 01-17	
	100-12016	
MILES VINCENT ARA	an-er-76	

I, MR. / MRS CALAMBA, MAMARE HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

Entre

DATE SIGNED

2023-05-12

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION		Retention Period
5000 40 07	Prepared by:	Checked b	by:	Approved by:	0.1/51.50	
Effectivity Date 2022-10-2	2022-10-27	SUSETTE SURBANO	REY DAG	GATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	2 YEARS

ANSAHI INTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM	
EMPLOYEE ID NO.:	005786	
DIVISION:	PC/PC/INVENTORY-SAP	

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	Lenovo Thinkbook 14 G2 ARE	1	TFXC0739

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

M KAZUHIKO SATOU

MILES VINGENT ARANAS

I, MR. / MS <u>GRETCHEN SOQUIÑO</u> HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

DATE SIGNED

2023 - 03- 07

Effectivity Date	2022-10-27	Prepared by:	Checked by:		Approved by:	2 VEADS
	1022 1021	SUSETTE SURBANO	REY DAGATAN / A	MADITO ORTIZANO	TAKAFUMI MATSUNAGA	2 YEARS

ASAHI INTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM
EMPLOYEE ID NO .:	012409
DIVISION:	PC/PURCHASING

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	LENOVO LAPTOP E15	1	IFXCOULD STEXUDS
2	CHARGER	1	

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

MS. JOY ROXANNE TREYES 2013.05.09

MR. KAZUHIKO SATOU

2-23-05-18

RESPONSIBLE FOR HANDOVER

MILES WATEN LARAÑAS

I, MR. / MRS. **RHONA LEE PESQUIRA** HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

DATE SIGNED 2023-05-03

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION		Retention Period
Effectivity Date	2022-10-27	Prepared by:	Checked	by:	Approved by:	2 VEADS
Effectivity Date	2022-10-27	SUSETTE SURBANO	REY DA	GATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	2 YEARS

NASAHI INTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM
EMPLOYEE ID NO.:	11960
DIVISION:	QA/QA

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	LENOVO LAPTOP E15	1	

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

Lui Retauro Hiro

Ariel Guarin/Harold Torion

Hiroya Hamaguchi
MILES VINGENT (DOSA)

I, MR. / MRS GABRIEL ESCUYOS HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

DATE SIGNED

2022-11-04

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION		Retention Period
E# 0 1 D 1	2022-10-27	Prepared by:	Checked b	by:	Approved by:	0.1/51.50
Effectivity Date	2022-10-27	SUSETTE SURBANO	REY DAG	GATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	2 YEARS

TOYOFLEX GEBU GORPORATION

REGISTERED OFFICE:	TCM	
EMPLOYEE ID NO.:	12226	
DIVISION:	QA/QA	
DEAD CID (MADAM		

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	Acer N16Q1	1	TFXC0242
	N/A		

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

Honey Lane Montecillo Lui Restauro

Sheila Malingin MILES WAS AT ARAÑAS

I, MR. / MRS JAY ARENGO HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

DATE SIGNED

2023-03-27

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION	Retention Period
F#	Date 2022-10-27	Prepared by:	Checked b	by: Approved by:	2 YEARS
Effectivity Date	2022-10-27	SUSETTE SURBANO	REY DAG	SATAN / AMADITO ORTIZANO TAKAFUMI N	

TOYOFLEX CEBU CORPORATION

REGISTERED O	FFICE:	тсм						
EMPLOYEE ID N	10.:			012295				
DIVISION:			Q	A / QA / BIO	9			
DEAR SIR / MAN	И							
PLE	ASE FIND	THE BELOW A	S THE ASSETS HANDED OVER	R TO YOU TO SU	PPORT YOU IN CARRYING			
OUT YOUR AS:	SIGNMENT	IN A MOST PE	ROFICIENT MANNER.					
	NO.		PARTICULARS	QTY	REMARKS			
	1		Lenovo ThinkPad	1	TEXC1074			
				N/A				
(AUTHORIZED S	SIGNATORII	ES)	10/62		1			
REQUEST	OR / APPR	OVER	HONEYLANE MONTECILLO		2022.03.15 LUI RESTAURO			
RESPONS	SIBLE FOR	HANDOVER			mu -1-21			
		L		700	3			
			L AMIGABLE , HEREBY ACKNO					
			ONED ASSETS(S), I UNDERSTA					
			ON AND IS UNDER MY POSSES					
	A550	RET WILL TAP	(E CARE OF THE DEVICE(S) O	F THE COMPANT	TO THE BEST POSSIBLE B	EXTEND.		
			*					
BY SIGNING THIS DOCUMENT I AM ALSO AWARE THAT IF I FAIL TO FOLLOW THE PART IV ARTICLE 1 SEC 3 , 4 , 5 OF								
	COMPANY	CODE OF CO	NDUCT THERE WILL BE A CO	RRESPONDING	SANCTION.			
Related Docume	nt: TCF-G02	22						

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION	Retention Period
		Prepared by:	Checked by:	Approved by:	0.1/51.50

AMADITO ORTIZANO

REY DAGATAN

2 YEARS

TAKAFUMI MATSUNAGA

EMPLOYEE SIGNATURE

2023-03-14

DATE SIGNED

Effectivity Date

ASAHIINTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:	TCM
EMPLOYEE ID NO.:	12251
DIVISION:	QA/QA

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	Lenovo Thinkpad	1	TPXC1072

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

RESPONSIBLE FOR HANDOVER

2023-03-17 Honey Lane Montecillo 2627-03./T Lui Restauro

I, MR. / MRS Noriejhen A. Atinin HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

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Related Document: TCF-G022

EMPLOYEE SIGNATURE

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DATE SIGNED

2023 - 03 - 17

Document No.	TCF-G084	Ver.	2	TOYOFLEX CEBU CORPORATION		Retention Period
F# - ti it. D-t-	2022-10-27	Prepared by:	Checked by: Approved by:		2 YEARS	
Effectivity Date	2022-10-27	SUSETTE SURBANO REY DAGA		ATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	2 YEARS