IT Installation/ Repair Request Form

Record Control NO. : G - [RF - 24 2022 -]

e ^r		WY-02-02 IN RODRIGO & SIGNATURE pared By:		A)24 - 32- A) Tres & SIGNATURE Supervisor/Mana	3	Date of Requirements of Requir	est 2024-02-02 ITAGAWA SIGNATURE	O 2
Name of User:	FRETCHE MA	KILANG						Don
I.D No.:	009211						9	
PC Name/No:	JFX C0697							
Div/Dep't:	PF							
Position:	worler 1						-	
	Select the purpose of Application	For New PC Issuance Reques	(, .,	C replacement		System Re and Job		
(Systems Registration and Job Requests)								
0	Cybozu/Garoon Wireless Network							
0	E-Mail			 LAN Cable Assembly/Installa 				
0	Domain ID			□ MS Teams Account				
	□ PC Reset/Reformat □ Documentum/Astrux System							
	SAP Toss System							
₫	Change of PC User previous user/I.D I	No.: 4fc 12537		current	user/I.D No.:	tfc981	١	
0	File Server Drive (spec	sify)		(purpo	ese)			
	Transfer of PC from c	dep't		to de	p't			
П	Software (spec	rify)		(purpo	ise)			
	Others (spec	1000		0.00	90 15			
	Firewall Policy (Select Polic	y Level Number)				i 🗆		
	(00.000.000.000	Select from:	1		2A 3			
ž.	Reason for Applicati	on :						
Policy Validity Period Date From (yyyy/mm/dd) Date To (yyyy/mm/dd)								
Note: Do not fill-up Validity Period if Permanent								
Requests Performed by: RUSHKY ESTRERA 7024-62-08								
IT MEMBER Date and Time of Execution Related Document: TCT-007 & TCF-G084								
Document No.	TCF-G022	Ver. 5	TOY	OFLEX CEBU C	ORPORATION		Retention	n Period
Effectivity Date	2023-07-24	Prepared by: (RUSHKY ESTRERA	Checked by: REY DA		pproved by: AMAI	DITO ORTIZANO	2 YE	ARS