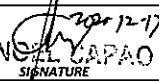
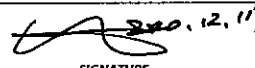


IT Installation/ Repair Request Form

Date of Request
2020-12-17


Local Supervisor/Manager


Japanese Department Manager

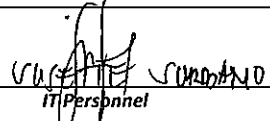
~~ICD-044~~
~~ICD-044~~
Name: Dimple Quimque

I.D No. 010616

PC Name/No: TFXLOG93

Div/Dep't: Production Control-Shipping(Device)

Type of Installation	<input checked="" type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input checked="" type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input type="checkbox"/> Wireless Network
<input checked="" type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input checked="" type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Siam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input type="checkbox"/> Change of PC User		<input type="checkbox"/> SAP
previous user/I.D No.: _____		current user/I.D No.: _____
<input checked="" type="checkbox"/> File Server Drive	<u>172.16.81.210</u>	(purpose) <u>Able to access and transact saved files from PC</u>
(specify) <u>172.16.81.205</u>		
<input type="checkbox"/> Transfer of PC	from dep't _____	to dep't _____
<input type="checkbox"/> Software	(specify) _____	(purpose) _____
<input type="checkbox"/> Others (pls. specify) <u>dimple.quimque.ph@toyoflex.com</u>		

Requests Performed by: 
IT Personnel

2020-12-23
Date

Document No.	TCF-G022	Ver.	2	Toyoflex Cebu Corporation		Retention Period
Effectivity Date	2018-03-19	Prepared by:	REY DAGATAN	Checked by:	AMADITO ORTIZANO	Approved by:
						TAKAFUMI MATSUNAGA
						2 years