

IT Installation/ Repair Request Form

Date of Request
2020-01-11

[Signature]
Local Supervisor/Manager

[Signature]
Japanese Department Manager

Name: MARLOU M. TAYONG
I.D No. 9960
PC Name/No: TFXC0891
Div/Dep't: PRODUCTION ENGINEERING

Type of Installation	<input checked="" type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input checked="" type="checkbox"/> Wireless Network
<input checked="" type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input checked="" type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Slam System		<input type="checkbox"/> Documentum/Astrux System
<input checked="" type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input checked="" type="checkbox"/> Change of PC User previous user/I.D No.: <u>DICK FRANCIS MAG-ASO</u> 9906		<input type="checkbox"/> SAP current user/I.D No.: <u>MARLOU TAYONG/9960</u>
<input type="checkbox"/> File Server Drive (specify) _____ (purpose) _____		
<input type="checkbox"/> Transfer of PC from dep't _____ to dep't _____		
<input type="checkbox"/> Software (specify) _____ (purpose) _____		
<input type="checkbox"/> Others (pls. specify) _____		

Requests Performed by: SUSETTE SURBANO
IT Personnel

2020-01-11
Date

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						TAKAFUMI MATSUNAGA
						2 years