

ASSETS HANDOVER FORM

ASAHI INTECC GROUP
TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE: DEVICE FACTORY

CONTACT NO.: WIRE STRANDING IP PHONE - 323 / WIRE STRANDING AVAYA - 1503

EMAIL ADDRESS: arnold.malingin.ph@toyoflex.com

NAME OF EMPLOYEE: ARNOLD MALINGIN

EMPLOYEE ID NO.: 009280

DEPARTMENT/DIVISION: WIRE ROPE

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	LENOVO THINKPAD	1	TFXC0481

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER MR. DAISUKE NAKAYAMA *2021-07-23*

RESPONSIBLE FOR HANDOVER SUSETTE B. SURBANO *2021-07-22*

I, MR. / MRS ARNOLD MALINGIN HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

EMPLOYEE SIGNATURE

ARNOLD MALINGIN

DATE SIGNED

2021-07-22

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Effectivity Date	2021-07-16	Prepared by:	Checked by:		Approved by:	2 YEARS
		SUSETTE SURBANO	REY DAGATAN / AMADITO ORTIZANO		TAKAFUMI MATSUNAGA	