

COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: 7PC0936

NAME OF USER: Maiza Delima

ID NO. OF USER: 011927

DEPARTMENT: HR - Stranding

FACTORY NO.: Factory 3

SCOPE OF WORK: Preventive Maintenance

DATE: 2023-08-24

LAPTOP ☐

DESKTOP ☐

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
NVMe / 512 GB	Lenovo 21EG803000	SK Hynix	8 GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
Microsoft Windows	Professional	Professional Plus	2021
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
X64 BIT	Lenovo ThinkPad E15 Gen 4	Intel Core i5-1235U	P31VG7W

PROBLEMS ENCOUNTERED	RECOMMENDATIONS
/	/

PM CONDUCTED BY:

PM CONFIRMED BY:

KNAVEN JADE PARAN

IT MEMBER

MAIZA DELIMA

PC USER/SIGNATURE

Related Documents:

TCF-G115

TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation			Retention Period
Effectivity Date:	2023-07-15	SUSETTE SURBANO	REY DAGATAN	AMADITO ORTIZANO	10 YEARS		