

COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFXCO158

NAME OF USER: Carol Boquecosa

DATE: 2024-07-26

ID NO. OF USER: 008985

DEPARTMENT: M.U

FACTORY NO.: 4B

SCOPE OF WORK: Preventive Maintenance

LAPTOP ☐

DESKTOP ☒

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
SSD / 800 GB	Dell 040DPP	Microon Tech PKTF51264AZ-16GE1	4 GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
Microsoft Window 10	Professional	Standard	2016
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
x64 Bit	Dell Optiplex 3320	Intel Core i3 - 4150	8PD5T92

PROBLEMS ENCOUNTERED	RECOMMENDATIONS
/	/

PM CONDUCTED BY:

PM CONFIRMED BY:

KNAVEN JADE PARAN

IT MEMBER

CAROL BOQUECOSA

PC USER/SIGNATURE

Related Documents:

TCF-G115

TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation	Retention Period
Effectivity Date:	2023-07-15	Prepared by:	SUSETTE SURBANO	Checked by: REY DAGATAN	Approved by: AMADITO ORTIZANO
					10 YEARS