

IT Installation/ Repair Request Form

Date of Request

2019-11-09
LIBA G. GORDONEZ
Local Supervisor/Manager

2019-11-11
YOSHIYUKI MORITA
Japanese Department Manager

Name: Torreón, Jean Vee D.

I.D No. 6705

PC Name/No: _____

Div/Dep't: T- ASS/

Type of Installation	<input type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input type="checkbox"/> Wireless Network
<input type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input checked="" type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Siam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input checked="" type="checkbox"/> Change of PC User previous user/I.D No.: <u>Maricel Velez (5455)</u>		<input type="checkbox"/> SAP current user/I.D No.: <u>Torreón, Jean Vee (6705)</u>
<input type="checkbox"/> File Server Drive (specify) <u>Terminal Assembly</u>		(purpose) <u>Access</u>
<input type="checkbox"/> Transfer of PC from dep't _____		to dep't _____
<input type="checkbox"/> Software (specify) _____		(purpose) _____
<input type="checkbox"/> Others (pls. specify) _____		

Requests Performed by:

IT Personnel

2019-11-11

Date

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					TAKAFUMI MATSUNAGA	2 years