

ASSETS HANDOVER FORM

ASAHI INTECC GROUP
TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE: DEVICE FACTORY
CONTACT NO.: 340-5418
EMAIL ADDRESS: _____

NAME OF EMPLOYEE: MARY ANN VISTAL
EMPLOYEE ID NO.: 011348
DEPARTMENT/DIVISION: PC-SHIPPIING

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

| NO. | PARTICULARS | QTY | REMARKS |
|-----|-------------|-----|----------|
| 1 | LENOVO E15 | 1 | TF+C0920 |
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(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

NOEL CAPAO

RESPONSIBLE FOR HANDOVER

MARY ANN VISTAL

I, MR. / MRS MARY ANN VISTAL HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

EMPLOYEE SIGNATURE

[Signature]

DATE SIGNED

2022-08-22

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|------------------|------------|-----------------|--------------------------------|---------------------------|------------------|
| Document No. | TCF-G084 | Ver. | 1 | TOYOFLEX CEBU CORPORATION | Retention Period |
| Effectivity Date | 2021-07-16 | Prepared by: | Checked by: | Approved by: | 2 YEARS |
| | | SUSETTE SURBANO | REY DAGATAN / AMADITO ORTIZANO | TAKAFUMI MATSUNAGA | |