

ASSETS HANDOVER FORM

ASAHI INTECC GROUP
TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE: DEVICE FACTORY
CONTACT NO.: 340-5418
EMAIL ADDRESS: _____
NAME OF EMPLOYEE: ROXANNE ANLOCUTAN
EMPLOYEE ID NO.: 011783
DEPARTMENT/DIVISION: WEAVING COIL

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1	LENOVO Laptop E15	1	TFXC0946

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

2021-09-07
ANITA ZURITA

fraba 2021
YUJINABA
-09-07

RESPONSIBLE FOR HANDOVER

I, MR. / MRS ROXANNE ANLOCUTAN HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

EMPLOYEE SIGNATURE

[Signature] 2021-09-07

DATE SIGNED

2021-09-07

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		SUSETTE SURBANO	REY DAGATAN / AMADITO ORTIZANO		TAKAFUMI MATSUNAGA	