

# COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFX0897  
 NAME OF USER: FRANCIS DAGOHY  
 ID NO. OF USER: 009210  
 DEPARTMENT: PLASTIC MOLDING  
 FACTORY NO.: FACTORY 4A  
 SCOPE OF WORK: PREVENTIVE MAINTENANCE

DATE: 2023-07-25

LAPTOP ☒

DESKTOP ☐

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
500 GB SSD	LENOVO 20T D008DPH	SAMSUNG	8.00GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
WINDOWS 10	PROFESSIONAL	MICROSOFT OFFICE PROFESSIONAL PLUS	2019
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
64BIT	LENOVO THINKPAD E15	11TH GEN INTEL(R) CORE(TM) I5-1135G7 @ 2.40GHZ	PF7CG0S1

PROBLEMS ENCOUNTERED	RECOMMENDATIONS

PM CONDUCTED BY: ORVINE PAUL ALMAGRO PM CONFIRMED BY: FRANCIS DAGOHY  
 IT MEMBER PC USER/SIGNATURE

Related Documents:

TCF-G115  
TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation	Retention Period
Effectivity Date:	2023-07-15	Prepared by:	SUSETTE SURBANO	Checked by: REY DAGATAN Approved by: AMADITO ORTIZANO	10 YEARS