

# ASSETS HANDOVER FORM

ASAHI INTECC GROUP  
TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE: DEVICE FACTORY

CONTACT NO.: 645 340-5418

EMAIL ADDRESS: Lizel.dabon.ph@toyoflex.com

NAME OF EMPLOYEE: Leizel H. Dabon

EMPLOYEE ID NO.: 9123

DEPARTMENT/DIVISION: PE-PROCESS

DEAR SIR / MADAM

PLEASE FIND THE BELOW AS THE ASSETS HANDED OVER TO YOU TO SUPPORT YOU IN CARRYING OUT YOUR ASSIGNMENT IN A MOST PROFICIENT MANNER.

NO.	PARTICULARS	QTY	REMARKS
1.	Laptop TFXC0529	1	

(AUTHORIZED SIGNATORIES)

REQUESTOR / APPROVER

MARIO BERGANCIA

YUJI INABA  
2021-12-06

RESPONSIBLE FOR HANDOVER

I, MR. / MRS Leizel Dabon HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.

EMPLOYEE SIGNATURE

[Signature]

DATE SIGNED

2021-12-06

Document No.	TCF-G084	Ver.	1	TOYOFLEX CEBU CORPORATION	Retention Period
Effectivity Date	2021-07-16	Prepared by:	Checked by:	Approved by:	2 YEARS
		SUSETTE SURBANO	REY DAGATAN / AMADITO ORTIZANO	TAKAFUMI MATSUNAGA	