## **ASSETS HANDOVER FORM**

## AASAHI INTECC GROUP TOYOFLEX CEBU CORPORATION

REGISTERED OFFICE:		Device Factory								
CONTACT NO.:		340-5418								
EMAIL ADDRESS:		-								
NAME OF EMPLOYEE:		Levi B. Noel								
EMPLOYEE ID NO.:		010933								
DEPARTMENT/DIVISION:		T-Assy / Office								
DEAR SIR / MAD	DAM									
PLEA	SE FIND TH	HE BELOW AS THE ASSETS HANDED OV	ER TO YOU TO SUP	PORT YOU IN CARRYING						
OUT YOUR AS	SIGNMENT	IN A MOST PROFICIENT MANNER.								
	NO.	PARTICULARS	QTY	REMARKS						
	1	NEC (TEMPORARY LAPTOP)	1	TFXC0277						
(AUTHORIZED SIGNATORIES)  REQUESTOR / APPROVER  NEN AVERION I YOSHYUKI MORITA										
RESPONSIBLE FOR HANDOVER  SUSETTER SURBAN										
I, MR. / MRS Levi B. Noel HEREBY ACKNOWLEDGED THAT I HAVE RECEIVED THE ABOVE MENTIONED ASSETS(S), I UNDERSTAND THAT THIS ASSET(S) BELONG TO TOYOFLEX CEBU CORPORATION AND IS UNDER MY POSSESSION FOR CARRYING OUT MY WORK, I HEREBY ASSURE I WILL TAKE CARE OF THE DEVICE(S) OF THE COMPANY TO THE BEST POSSIBLE EXTEND.										
EMPLOYEE SIGNATURE  LEV B. NOEL										
DATE SIGNED		2021-07-16								

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Effectivity Date		Prepared by:	Checked	by: Approved by:	2 YEARS
	2021-07-16	SUSETTE SURBANO REY DAGATAN / AMADITO ORTIG		GATAN / AMADITO ORTIZANO TAKAFUMI MATSUNAGA	2 TEARS