

IT Installation/ Repair Request Form

Date of Request
2021-03-26

[Signature]
2021-03-26
RIZO ZURITA
SIGNATURE
Local Supervisor/Manager

[Signature]
2021-03-27
SIGNATURE
Japanese Department Manager

[Handwritten: OK na]

Name: JESSEN O. RAZONABE
I.D No. 10613
PC Name/No: TFXC0712
Div/Dep't: SPRING COIL

Type of Installation	<input checked="" type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input checked="" type="checkbox"/> Wireless Network
<input type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Siam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input type="checkbox"/> Change of PC User previous user/I.D No.: _____		<input type="checkbox"/> SAP current user/I.D No.: _____
<input type="checkbox"/> File Server Drive (specify) _____		(purpose) _____
<input type="checkbox"/> Transfer of PC from dep't _____		to dep't _____
<input type="checkbox"/> Software (specify) _____		(purpose) _____
<input type="checkbox"/> Others (pls. specify) _____		

Requests Performed by: *[Signature]*
IT Personnel

2021-03-26
Date

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						TAKAFUMI MATSUNAGA
						2 years