

COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFXC0242
 NAME OF USER: Common PC
 ID NO. OF USER: Common
 DEPARTMENT: PC
 FACTORY NO.: 5
 SCOPE OF WORK: Preventive Maintenance

DATE: 2024-07-19

LAPTOP ☐

DESKTOP ☒

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	RAM BRAND/MODEL	RAM CAPACITY
HDD/ 300 GB	Acer Veriton N4640G	Micron 9A7F51264H2-2GBB1	4GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
Windows 10	Professional	Standard	2016
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
x64 bit	Acer Veriton N4640G	Intel (R) Core (TM) i3-6100T CPU @ 3.20 GHz	DTYNHSP00672000A083000

PROBLEMS ENCOUNTERED

RECOMMENDATIONS

MAINTENANCE CONDUCTED BY:

KNAVEN JADE PARAN

IT MEMBER

PM CONFIRMED BY:

Silvestre P. Zafra Jr.
 SILVESTRE P. ZAFRA JR.
 PC USER/SIGNATURE

Attached Documents:

TCF-G115

TCF-G112

Document No.	VER.	1	Toyoflex Cebu Corporation	Retention Period
TCF-G116	Prepared by:	Checked by:	Approved by:	
2023-07-15	SUSETTE SURBANO	REY DAGATAN		10 YEARS