

# COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFXCO925

NAME OF USER: MELODY DE BAGUIO

ID NO. OF USER: 011069

DEPARTMENT: T-ASSY OFFICE

FACTORY NO.: FACTORY 2

SCOPE OF WORK: CLEANING & CHECKING LAPTOP

DATE: 2023-07-17

LAPTOP ☒

DESKTOP ☐

HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
SSD 477GB	LENOVO 21E6503000	SK HYNIX	8.00GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
WINDOWS 10	PROFESSIONAL	MICROSOFT OFFICE PROFESSIONAL PLUS	2021
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
64BIT	LENOVO THINKPAD E15	12TH GEN INTEL(R) CORE (TM) i5-1235U 1.30 GHZ	PF3TR21B

PROBLEMS ENCOUNTERED	RECOMMENDATIONS

PM CONDUCTED BY: SUSETTE SURBANO 2023-07-17 IT MEMBER

PM CONFIRMED BY: MELODY DE BAGUIO 2023-07-17 PC USER/SIGNATURE

Related Documents:

TCF-G115  
TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation	Retention Period
Effectivity Date:	2023-07-15	Prepared by:	SUSETTE SURBANO	Checked by: REY DAGATAN Approved by: AMADITO ORTIZANO	10 YEARS