. COMPUTER PREVENTIVE MAINTENANCE DATA SHEET			
PC NO .: TEXC	0533		
NAME OF USER: MAKIN KOXANNE COMPRA		DATE: 2025-07-19	
ID NO. OF USER: 009210			
DEPARTMENT: PC IMPEX			
FACTORY NO.: FACTORY 5			
SCOPE OF WORK: CLEANING & CHECKING			
LAPTOP		DESKTOP	
HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
550 500GB	LEHOVO 20NBS05V00	Samsung	4.00GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
MINDOMS 10	PROFESSIONAL	MICROSOFT OFFICE PROFESSIONAL PLUS	2019
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
64 BIT	LENOVO THINKPAD \$15	INTEL (R) CORE (TM) is-82454 CPU @ 1.60GHz 1.80	PF12+FOC
PROBLEMS ENCOUNTERED		RECOMMENDATIONS	
PROBLEMS ENCOUNTERED RECOMMENDATIONS			
SUSETTE SURBANO		PM CONFIRMED BY: MARIA ROXALUE COMPRA	
IT MEMBER PC/USER/SIGNATURE			
Related Documents: TCF-G115 TCF-G112			
Document TCF-G116	VER. 1	Toyoflex Cebu Corporation	Retention Period
No: Efectivity Date: 2023-07-15	Prepared by: SUSETTE SURBANO	Checked by: Approved by: REY DAGATAN AMADITO ORTIZANO	10 YEARS