

# IT Installation/ Repair Request Form

Date of Request  
2022-09-15

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**LLOYED PILAPIL**  
SIGNATURE  
Local Supervisor/Manager

2022-09-15  
**DAISUKE NAKAYAMA**  
SIGNATURE  
Japanese Department Manager

Name: Maryjoy Lasutan

I.D No. 0086608

PC Name/No: TFXC0108

Div/Dep't: Wire Rope - Wire Drawing

Type of Installation	<input checked="" type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input checked="" type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input checked="" type="checkbox"/> Wireless Network
<input checked="" type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Siam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input type="checkbox"/> Change of PC User previous user/I.D No.: _____ current user/I.D No.: _____		<input checked="" type="checkbox"/> SAP
<input type="checkbox"/> File Server Drive (specify) _____ (purpose) _____		
<input type="checkbox"/> Transfer of PC from dep't _____ to dep't _____		
<input checked="" type="checkbox"/> Software (specify) <u>TEAMS</u> (purpose) <u>SAP &amp; Inventory</u>		
<input checked="" type="checkbox"/> Others (pls. specify) <u>Change PC to laptop</u> <u>Reformat PC and</u> <u>- Change PC User to Edmar Dela Cerna (009682)</u>		

Requests Performed by: *[Signature]* 2022-09-15  
IT Personnel Date

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