

COMPUTER PREVENTIVE MAINTENANCE DATA SHEET

PC NO.: TFK0259

NAME OF USER: PE Common

DATE: 2023-08-01

ID NO. OF USER: Common

DEPARTMENT: PE

FACTORY NO.: Factory 1

SCOPE OF WORK: Preventive Maintenance

LAPTOP



DESKTOP



HDD/SSD/NVME CAPACITY	MOTHERBOARD BRAND NAME/MODEL	R A M BRAND/MODEL	R A M CAPACITY
SSD / 240 GB	Dell DVGHX	Kingston KP4T2 F-PSB	4 GB
OPERATING SYSTEM	VERSION	MS OFFICE	VERSION
Microsoft Windows 10	Professional	Home and Business	2016
OS ENVIRONMENT	PC BRAND NAME	PROCESSOR TYPE	SERIAL NUMBER
x64 Bit	Dell Vostro 3650	Intel Core i3-6100	C88C1#2

PROBLEMS ENCOUNTERED	RECOMMENDATIONS
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PM CONDUCTED BY: KNAVEN JADE PARAN
IT MEMBER

PM CONFIRMED BY: 2023-09-15 DELOS SANTOS, MA. REGILA P.
PC USER/SIGNATURE

Related Documents:

TCF-G115
TCF-G112

Document No:	TCF-G116	VER.	1	Toyoflex Cebu Corporation	Retention Period
Effectivity Date:	2023-07-15	Prepared by:	SUSETTE SURBANO	Checked by:	REY DAGATAN
		Approved by:	AMADITO ORTIZANO		10 YEARS