

IT Installation/ Repair Request Form

Date of Request
2022-09-15

2022-09-15
RONALD CHAVEZ
SIGNATURE
Local Supervisor/Manager

2022-09-15
DAISUKE NAKAYAMA
SIGNATURE
Japanese Department Manager

Name: NORINDA GLODOYE
I.D No. 008587
PC Name/No: TFX C0320
Div/Dep't: WR - Nylon Coating

Type of Installation	<input type="checkbox"/> (Entry) (For Install)	<input type="checkbox"/> (Exit) (For Deletion)
<input type="checkbox"/> R-Pics System		<input type="checkbox"/> Chat App/Messenger
<input type="checkbox"/> Cybozu/Garoon		<input type="checkbox"/> Wireless Network
<input type="checkbox"/> E-Mail		<input type="checkbox"/> LAN Cable Assembly/Installation
<input type="checkbox"/> Active Directory		<input type="checkbox"/> PC Reformat
<input type="checkbox"/> Siam System		<input type="checkbox"/> Documentum/Astrux System
<input type="checkbox"/> Data Surfing		<input type="checkbox"/> Toss System
<input type="checkbox"/> Change of PC User previous user/I.D No.: _____		<input type="checkbox"/> SAP current user/I.D No.: _____
<input type="checkbox"/> File Server Drive (specify) _____		(purpose) _____
<input type="checkbox"/> Transfer of PC from dep't _____		to dep't _____
<input type="checkbox"/> Software (specify) <u>MS TEAMS</u>		(purpose) <u>communication/Meeting</u>
<input checked="" type="checkbox"/> Others (pls. specify) <u>Internet access - required during translation of</u> <u>compensation in email requested by Supervisors</u> <u>Fire wall policy : 3</u>		

Requests Performed by: SUSETTE SURBAXIO
IT Personnel

2022-09-16
Date

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						2 years