

ASANA CLUB - Budget Proposal

International Yoga Day Celebration - Flow for Focus

Date: June 21, 2025 | Time: 7 AM - 9 AM | Venue: University Central Lawn

#	Item	Description	Qty	Rate (INR)	Amount (INR)
1	Guest Honorarium	Yogi Aditya Deshmukh (2-hr masterclass)	1	4,000	4,000
2	Stage & PA Setup	Low riser, backdrop banner, 2 wireless mics, speakers	1	3,000	3,000
3	Yoga Mats (rental)	PVC mats, disinfected (returned after use)	120	30	3,600
4	Refreshments	Lemon water, fruit cups, energy bars	200	25	5,000
5	Certificates & Printing	Digital design + 200 color prints	200	8	1,600
6	Photography & Video	2-hr coverage, edited highlights	1	2,500	2,500
7	First-Aid & Sanitization	On-site kit, sanitizer dispensers	1	600	600
8	Publicity Material	Digital posters, 20 A3 prints, campus LED screen	1	1,200	1,200
9	Volunteer Kits	T-shirts & ID lanyards (15 volunteers)	15	180	2,700
	Contingency (10%)	Unforeseen expenses			2,060
TOTAL ESTIMATED BUDGET					INR 24,660

Notes:

- Rates are vendor quotations as of May 2025; final invoices may vary +/-5%.
- Mats are fully sanitized before/after the event; any damage fee will be covered from contingency.
- Stage backdrop includes sponsor logos (if any) at no extra cost.
- Photography package covers 30 edited photos + 2-minute recap reel for social media.
- Budget will be settled through the University Finance Office; all bills must be submitted within 7 days after the event.