

Approval is being given to restructure the department  
(revised structure) by merging various units under the  
Police Wireless Communications Department.

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GOVERNMENT OF

MAHARASHTRA HOME DEPARTMENT GOVERNMENT NO. PWS-0519/

P.No.351/Pol-4 Mantralaya, Muni

- 400032, Registration No. :- 28th March, 2022

- Reference:- 1) Letter of the Office of the Director General of Police No. POMS/26/B.S./Revision/27/2018, dated 31.08.2019,
- 2) Sub-committee of Additional Chief Secretary (Services), General Administration Department and Secretary (Expenditure)  
Dated 14.01.2021.
- 3) Letter No. E-7/B.S./Reorganization/Relevance of Information/1892/2021, dated 31.03.2021 from Additional  
Director General of Police and Director, Communication/Public Relations, Maharashtra State, Pune
- 4) High-level Secretariat meeting chaired by Chief Secretary, Maharashtra State, Mumbai  
Dated 14.06.2021.
- 5) Letter No. E-7/B.S./Reorganization/Human Resource Information/3743/2021, dated 25.08.2021, from  
Additional Director General of Police and Director, Communications/Public Relations, Maharashtra State, Pune.

Preamble:-

Police Wireless Message Division, Additional Director General of Police Tapolice Bashpai (Kamgashala

A total of 3930 posts of officers/employees have been sanctioned in these 30 different groups (Helpers).

There are also vehicle drivers (Police Constable / Police Naik / Police Constable) in this group.

A total of 32 posts are sanctioned. According to the classification of the posts presented, they are mainly in the field of Engineering and Transport.

The posts are divided into two such sub-departments. The wireless officers in these two sub-departments

There are a total of 30 independent designations of employees. Working under such various organizations

In respect of officers and employees in the posts, their direct service recruitment process, seniority list,

Promotions, awards, their records etc. All the procedures in accordance with administrative laws are more

It is necessary to make it easy and relaxed. So that in the future, with regard to the implementation of the said laws

There will be no problem or delay. As a result, there will be more consistency in the working of the wireless department.

Restructuring the wireless department with a view to living in a new and improved structure  
was required.

2. The officers and employees in the operational police force are recruited in the same batch. However

Considering the work, the said officers and employees are working in various branches of the police force.

They perform their duties according to the work there. Similarly, taking into account the wireless department, the

Without any further classification, the Police Wireless under the Office of the Director General of Police

The Police Wireless Department is undergoing restructuring (with a revised structure)

Named as "Police Communication, Information Technology and Transport Department, State of Maharashtra"

The proposal to do so was at the discretion of the government.

Government formation:-

### Police Wireless Communication Department under the Directorate General of Police

A total of 3962 sanctioned posts in the state have been restructured and new Assistant Sub-Inspectors of Police have been created. The revised structure of 3869 posts is hereby approved by the Government by abolishing 321 posts in the existing group and creating 228 new posts in the various groups. Yes.

3.4 Accordingly, the revised drawing is being approved as per the following table:-

A. No.	Current Designation/Pay Scale Approved	Revised	Salary Schedule as per the proposed posts		
			Designation	Pay scale	Positions
1	2	3	4	5	6
Gazetted Group - "A" (Gig-1)					
1	Additional Director General of Police Grade 15 S-31 182200-224100	01	Additional Police Director General Director, Police Communications, Information Technology Pbarihan Division, Maharashtra State, Pune Grade 15 S-31 182200-224100	01	Only the designation is given.  There is no increase in the number of posts.
2	Deputy Inspector General of Police Wireless message Grade 13 A S-29 131100-216600	01	Deputy Inspector General of Police /Additional Commissioner of Police, Police Communications Information Technology Department Grade 13 A S-29, 131100- 216600	02	Designation: One post increase
3	Superintendent of Police Wireless Message (Ababayambatraki) S-25 78800-209200	04	Superintendent of Police/ Deputy Commissioner of Police, Police communication Information Technology Department S-25 78800-209200	07	Designation Delhi  Increase of 02 posts
4	Superintendent of Police Wireless message (Telegram) S -25 78800 ~ 209200	01			
5	Deputy Superintendent of Police Wireless message (Abaddhayambatraki) S-20 56100-177500	25	Deputy Superintendent of Police/ Assistant Commissioner of Police, Police communication Information Technology Department S-20 56100-177500	37	Designation Delhi  Increase of 07 posts
6	Deputy Superintendent of Police Wireless message (Telegram) S-20 56100-177500	05			

A. No.	Current Designation/Salary Scale Sanctioned	Posts	Positions as per revised format		Unexpected
			Designation Designation and Pay		
7	Police Inspectors Wireless message (Abaddhayambattraki) S-18 49100-155800	85	Scale Inspector of Police, Police Communications Department of Information Technology S-18 49100-155800	179	Designation Delhi Increase of 62 posts
8	Police Inspector Wireless message (Telegram) S-18 49100-155800	32			
Non-state group - "" (Group-2)					
9	Police Sub-Inspectors Wireless message (abbr.) S-14 38600-122800	157	426 Deputy Inspector of Police, Police Communications Department of Information Technology S-14 38600-122800	426	Designation Delhi Increase of 135 posts
10	Police Sub-Inspectors Wireless message (Telegram) S-1438600-122800	126			
11	Sub-Inspector of Police Wireless message (wireless) S-14 38600-122800	05			
12	Police Sub-Inspectors Wireless message (store) S-14 38600-122800	03			
Unofficial Group - "C" (Group-3)					
13	Assistant Police Sub-Inspector/RebdO Mechanical S-10 29200-92300	764	Six. Deputy Superintendent of Police (Senior Inspector General) Police Communication and Information Technology Department S-10 29200-92300	874	Designation given and less Out of the total 321 posts, 93 posts were made vacant and 228 posts were grouped in other categories.
14	Assistant Sub- Inspector of Police /Chief wireless operator S-10 29200-92300	382			
15	Assistant Sub-Inspector of Police/Bijtantri S-10 29200-92300	14			
16	Assistant Sub- Inspector of Police/Storekeeper S-10 29200-92300	33			
17	Assistant Sub- Inspector of Police/Draughtsman S-10 29200-92300	02			
18	Police Constables/ Wireless operator S-8 25500-81100	1663	Police constable (officer) Police communication	1958	Designation heart There is no difference in the number of posts.

A. No.	Current Designation/Pay Scale Sanctioned	Posts	Positions as per revised		Unexpected
			Designation	format	
19	Police Constable/ Bijatantri S-8 ,25500-81100	and Pay	Scale 223 Department of Technology  S-9 26400-83600		
20	Police Constables/ Assistant Storekeeper S-8 25500-81100	11			
21	Police Constable/ Column Prisoner S-8 25500-81100	51			
22	Police Constable/Labour Assistant S-8 25500-81100	03			
23	Police Constables/Painters S-8 25500-81100	02			
24	Police Constables/Prisoners S-8 25500-81100	01			
25	Police Constable/Carpenter S-8 25500-81100	02			
26	Police Constable/Jodari S-8 25500-81100	01			
27	Police Constable/Inspector S-8 25500-81100	01			
	Unofficial Group - "C" (Group-3)				
28	Assistant Sub- Inspector of Police/ Workshop helper S-10 29200-92300	00	Assistant Sub- Inspector of Police (Senior Electrical Assistant) Police communication Information Technology Department S-10 29200-92300	08	(New Group Post) Designation changed and 08 posts increased by creating a new group.
29	Police Constable/Labour Shop Helper S-8 25500-81100	12	Police Constable (Tank Assistant Grade-2) Police communication Information Technology Department S-9 26400-83600	24	Designation heart Increase of 12 posts
30	Police Naik/ Workhouse Helper  S-8 25500-81100	73	Police Naik (Telecom Assistant Grade-1) Police communication Information Technology Department S-8 25500-81100	73	Only the designation is given.  There is no increase in the number of posts.

A. No.	Current Designation/Salary Scale Sanctioned	Posts	Positions as per revised		Unexpected
			Designation Designation and Pay	format	
31	Police Station/Workshop Helper S-7 21700-69100	247	Scale Police Constable (Mechanical Assistant) Police communication Information Technology Department S-7 21700-69100	247	Only the designation is given.  There is no increase in the number of posts.
32	Sixth Sub-Inspector of Police (Driver) S-10 29200-92300	00 Six	Police Sub-Inspector (Driver) S-10 29200-92300	01	(New Group Post) Only one post higher in the designation
33	Police Constables (Driver) S-8 25500-81100	04	Police constable (Driver) S-8 25500-81100	04	No interest No interest
34	Police Naik (Driver) S-8 25500-81100	10	Police Naik (Driver) S-8 25500-81100	10	There is no heart.
35	Police Station (Driver) S-7 21700-69100	18	Police constable (Driver) S-7 21700-69100	18	There is no heart.
	Total	3962		3869	

2. Also, the name of the Police Wireless Communication Department has been changed to "Police Communication, Information Technology and The Government is also approving the name "Transport Department, Maharashtra State".

3. As per the said Government, 93 posts are being created in the category of Assistant Police Sub-Inspectors, which will include the posts of Assistant Police Sub-Inspector (Rebdo Mechanical) - 67, Assistant Police Sub-Inspector (Storekeeper) - 25 and Assistant Police Sub-Inspector (Draftsman) - 01. 4. The said Government is being formed subject

to the following conditions.

1. In the existing group as per the approved design specifications of the department  
When posts are created, the pay scale of that group will be permissible for those posts.
2. Officers/employees of various groups after the reorganization of the Wireless Department  
New service access rules will be formulated by amending the service access rules.
3. Which are willing to build, renovate and fill with new buildings?  
The approval is transferable with conditions, payment is made accordingly.
4. The government has decided to form a government body for the recruitment of new posts.  
Until the restrictions imposed are lifted, the recruitment will continue as per the above approval.  
Will not come. In case of extreme urgency, approval of the Finance Department will be required.
5. Police from the group currently working in the Police Wireless Department  
The independent seniority of the officer/official will be kept as per the existing composition.

6. The next promotion will be given to the new group in the Department of Communication, Information Technology and Transport after the restructuring. 7. While giving such promotion, the Police Officer/Anmaldar of each old group will be given promotion as per the promotion opportunities available in the old group.

8. Even after promotion to the new group, the seniority of the said police officer/official in the new post of the said police officer/official will be kept as independent seniority as per the old group.

9. The process in point no. 8 above, after the approval of the restructuring proposal, if the police officer/official is working in the new group as per the restructuring, the said process will continue till the police officer/official retires from service. 10. A separate seniority list of police officers/officials joining the service after the formation of this Government as per the approval given to the restructuring proposal will be maintained as per the new group. 11. In the event of promotion of police officers/officials in the new group, promotion/retirement of police officers/officials working in the old group or any other reason, as and when their posts are created, the promotion of new police officers/officials will be done subject to the formation of the Government to be formed in the future. 12. The Police Officers and Officials who are or will be appointed in various units under the Department of Communication, Information Technology and Transport of Maharashtra State Police shall be entitled to the same benefits as the Police Officers and Officials in the functional Police Force as the then and subsequent relevant administrative orders, ordinances, rules, circulars, notifications as well as salaries, allowances, and operational schemes issued by the State Government. Also, the Maharashtra Police Rules - 1951, Maharashtra Civil Services Rules - 1956, the Director General of Police, Maharashtra State, Mumbai, and the related orders, rules, circulars, etc. issued by the then and hereinafter issued shall be permissible. 13. The Police Communication, Information Technology and Transport Department shall consist of the officer posts of Deputy Inspector General of Police / Additional Commissioner of Police, Superintendent of Police / Deputy Commissioner of Police, the details of their areas of work shall be as per Appendix "A". 14. After the restructuring of the State Police Wireless Signal Department, Police Communication, Information Technology and Transport Department, the detailed structure of the units, including the component structure, will not be as per the standard. 15. As per the structure of the posts in the Police Communication, Information Technology and Transport Department, the duties and responsibilities of the posts of Police Officer and Anmaldar will remain as per the standard "A".

5. The said Government is being formed as per the approval of the Hon'ble Cabinet in its meeting dated 02.03.2022 and also with the approval of the Finance Department vide informal reference No. 152/Apuk. dated 30.04.2021. 6. The said Government is being formed as per the approval of the Government of Maharashtra [www.maharashtra.gov.in](http://www.maharashtra.gov.in)

This code has been made available on this website and its code number is 202203281839118829. This Government is being issued under the authority of the Government Budgetary Signature. By order of the Governor of Maharashtra, in the name of,

(Kai Las Gaikad) with

Subchi, Home Department

copies,

1. Hon. Principal Secretary to the Governor
2. Hon. Secretary to the Chairman, Maharashtra Legislative Council
3. Hon. Speaker, Maharashtra Legislative Assembly
4. Hon. Principal Secretary to the Chief Minister, Maharashtra State, Mantralaya, Mumbai
5. Hon. Deputy Chief Minister's Secretary
6. Hon. Leader of Opposition, Legislative Council/Legislature, Maharashtra Legislature Secretariat, Muni
7. Private Secretary of Hon'ble Member of Parliament, Legislative Assembly, Legislative Council
8. Private Secretary of Hon'ble Minister (Home), Ministry, Muni
9. Private Secretary of Hon'ble Minister of State (Home) (Urban/Rural), Ministry, Muni
10. Chief Secretary, Maharashtra State, Ministry, Muni
11. Additional Chief Secretary (Home), Home Department, Ministry, Muni
12. Additional Chief Secretary (Se), General Administration Department, Ministry, Muni
13. Additional Chief Secretary (Finance), Finance Department, Ministry, Muni
14. Principal Secretary (Special), Home Department, Ministry, Muni
15. Director General of Police, Maharashtra State, Muni
16. Commissioner of Police, 17. Director General, Home Guards, Maharashtra State, Mumbai
18. Managing Director, Maharashtra State Police Housing and Urban Development Corporation, Raipur, Mumbai
19. Additional Director General of Police/Commissioner of Police/ Special Inspector General of Police, Mumbai
20. Superintendent of Police, Mumbai
21. Accountant General-1/2 (Accounts and Licensing), Maharashtra, Mumbai/Nagpur
22. Accountant General-1/2 (Audit), Maharashtra, Mumbai/ Nagpur
23. Taxation and Accounts Officer, Mumbai
24. Resident Audit Officer, Mumbai
25. Director, Accounts and Treasury, Mumbai
26. Treasury Officer, Mumbai
27. Finance Department (Expenditure-7/Apuk/Seya-9), Mantralaya, Muni
28. Building/Poll-4

**Newly created Police Sub-Inspector/Inspector in Police Station, Human Resources and Economic Development Department**

**The departments under the command of the Commissioner of Police, Superintendent of Police/Deputy Commissioner of Police, etc.,**

**Scope of work details**

<b>1 Deputy Inspector of Police/Additional Commissioner of Police</b>		
i	Number of posts	01
ii	Designation	Additional Commissioner of Police, Police Communication and Information Technology, Mumbai
iii	Scope	Mumbai Shir Police Commissionerate, Thane Shir, Hamra-Bhainder-Vasai-Havarar, Navi Mumbai Police Commissionerate, Thane Rural, Palghar and Police Communication and Information Technology at Raigad Hill Ghat Concerned Supervisory Authority.
iv	Ahikari under Ahipari  Category	<p>Deputy Commissioner of Police, Police Communication and Information Technology, 1) South Division, Mumbai (Currently a permanent post)</p> <p>- Officer in charge of Wards 1 to 5, Port Ward and Waituk Department, Police Communication and Information Technology Supervision Officer.</p> <p>Deputy Commissioner of Police, Police Communication and Information Technology, 2) North Wing, Mumbai (Commissioner, State Intelligence Wing, Mumbai)</p> <p>By transferring the post of Deputy Commissioner of Police, Munur)</p> <p>- Officer in charge of the 6th to 12th Guards Regiment, National Guard Regiment, Force Group No.8 Goregaon, 11 Balegaon Police Communication and Information Technology Supervision Officer.</p> <p>Deputy Commissioner of Police, Police Communication and Information Technology, 3) Maritime Wing, Navi Mumbai (Newly Appointed)</p> <p>- In-charge Ahikari, Thaneshir, Hamra-Bhainder-Vasai-Havarar, Navi Mumbai Police Commissionerates, Thane Rural, Palghar and Raigad Hilla Component Police Communication and Information Technology Supervisory Authority.</p>
<b>2 Superintendent of Police/Deputy Commissioner of Police</b>		
i	Number of posts	02
ii	Designation	Superintendent of Police/Deputy Commissioner of Police, Police Communication and Information Technology
iii	jurisdiction	<p>1) Deputy Commissioner of Police, Maritime Affairs Division, Navi Mumbai,</p> <p>- In-charge Ahikari, Thaneshir, Hamra-Bhainder-Vasai-Havarar, Navi Mumbai Police Commissionerates, Thane Rural, Palghar and Raigad Hilla components and maritime communication systems</p> <p>Police Communications and Information Technology Supervision in Context Officer.</p> <p>2) Superintendent of Police, Central Division, Aurangabad,</p> <p>- Aurangabad time zone, Nanded time zone and Nahshak time zone</p> <p>Police Communication and Information Technology at the scene of the crime Supervisory Authority.</p>

























**Duties and Responsibilities of Police Officers and Personnel of the Police Intelligence and Computer Science Department**

A.S.	Pinam	Duties and Responsibilities of the
1	Additional Director General of Police and Director, Police Communication, Information Technology and Surveillance Department, State of Maharashtra and Pune.	<p><b>Officers</b> ÿ The Additional Director of Police and Director, Police Communication, Information Technology and Surveillance Department, Maharashtra State, Pune will be responsible for the police wireless communication in the state. He will also exercise proper supervision over his subordinate officers in the maintenance of police communication, information technology and wireless equipment and communication system. He will be assisted by police officers/officials in maintenance/communication. ÿ He will exercise administrative disciplinary control over all police officers and officials. ÿ He will take action to supply the equipment required by the police wireless/police communication and information technology units as per the requirement.</p> <p>ÿ The Additional Commissioner of Police, Police Communication and Information Technology as well as the Divisional Superintendent of Police, Police Communication and Information Technology of the state will conduct annual inspections, visits, meetings with senior officers, etc.</p> <p>ÿ The Director, Police Communication, Information Technology and Security Department shall, subject to time-to-time improvement and enhancement, prescribe the duties and responsibilities of the Police Officers and Officials in the Department. ÿ To make appropriate recommendations to the Director of Police, Maharashtra State, Mumbai in matters pertaining to the Police Communication and Information Technology Department and to decide on the matter as may be within his jurisdiction. ÿ The Deputy</p>
2	Deputy Superintendent of Police, Police Communication and Information Technology Department, State of Maharashtra, Pune.	<p>Superintendent of Police, Police Communication and Information Technology Department, and the Additional Director of Police, Communication, Information Technology and Security Department shall provide appropriate assistance to the Communication, Information Technology and Security Departments in the discharge of their duties. They shall also guide their junior officers/officials in the maintenance of communication and information technology communication/equipment. The Act/Rules and the Director of Communication and Information Technology shall exercise disciplinary/administrative control over all Communication and Information Technology Officers/ Employees subject to the provisions of the Act/Rules and the Director of Communication and Information Technology. ÿ The Technical Committee in the Communication and Information Technology Department shall be chaired by the Deputy Superintendent of Police, Communication and Information Technology. As the chair, he shall ensure the procurement of the required equipment and shall also recommend to the Director of Communication and Information Technology, as the chairperson of the Technical Committee, the procurement of new technology and new types of equipment/materials.</p> <p>ÿ In the Director's Office, the Deputy Superintendent of Police will have direct control over Communication and Information Technology, Reforms and Development, Headquarters, Training Center, V-SAT and will have control over the branches in the Director's Office. ÿ Deputy Superintendent of Police, Communication and Information Technology will be responsible for the</p>

		<p>appropriate financial approval using the financial authority granted. ÿ All the offices of the Deputy Superintendent of Police, Police Communication and Information Technology as well as the Assistant Commissioner of Police, Police Communication and Information Technology in the state will be inspected, visited, held meetings with senior officers, etc. ÿ Taking the reports/service reports of the police personnel at the headquarters of Police Communication and Information Technology. ÿ The responsibility of the entire communication in the Mumbai</p>
3	Additional Commissioner of Police, Police Department of Communication and Information Technology, Mumbai	<p>Metropolitan Region will rest with the Additional Commissioner of Police, Police Communication and Information Technology. ÿ The Police Communication and Information Technology Department will exercise proper supervision over the departments and their subordinate authorities in the field of telecommunications and communication. ÿ They will exercise administrative and disciplinary control over the field offices. Also, The Director/Director of Police, Police Communications and Information Technology will exercise administrative powers and perform administrative functions in accordance with the laws/rules and orders issued by the Government/Director of Police, as well as the constituent offices, in accordance with the instructions given by the concerned authorities.</p> <p>ÿ Conducting periodic inspections of all divisional offices in Mumbai Watchmandal, conducting unannounced visits, monitoring the security arrangements from time to time, and physically inspecting the communication there.</p> <p>ÿ Taking annual notes of the employees of the department and making entries in the service book. ÿ Checking the daily records of the officers of the Police Inspector and above. ÿ Checking ASOA. ÿ Submitting periodic reports to the head office. ÿ Directly inspecting the units under the department. ÿ Checking communication. Planning and taking measures for improving communication in the future. ÿ Checking the equipment and machinery at the re-transmission center. ÿ Checking the accounting and accounts department. ÿ Checking administrative records. Checking annual reports. ÿ Transferring employees from Police Constable to Police Sub-Inspector, Police Communication and Information Technology Department, Police Watch. ÿ Studying and submitting proposals to the higher office regarding the use of modern technology in communication by taking information about new technologies. ÿ Organizing technical training at the hill / area / divisional level. ÿ Supervision and monitoring of the concerned ward store will be maintained. ÿ All the units in the ward will supervise the equipment, condition - maintenance and security of the office. ÿ Checking and screening the annual demand sheet and sending it to the concerned unit. ÿ During the inspection, the police unit head will meet and identify the communication and information technology communication problems and find solutions for them. Also, the police communication and information technology department, the wireless officer and the officials will be informed.</p>

**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** Administrative issues will be discussed in detail.

		The Superintendent of Police will be the officer of the Police
4 Superintendent of Police, Police Communication and Information Technology		<p>Communication and Information Technology Department in Maharashtra. Their duties are as follows. ỹ</p> <p>The Superintendent of Police, Police</p> <p>Communication and Information Technology.</p> <p>ỹ Police will exercise proper supervision over their subordinate officers in terms of maintaining communication and information technology equipment and communication system. ỹ</p> <p>Will exercise administrative and disciplinary control over the field offices. Also, will exercise technical control over the unit offices. Similarly, the Director/Director of Police, Police Communication and Information Technology will exercise administrative functions by exercising autonomous administrative powers in accordance with the law/rules and the orders issued by the Government/Director.</p> <p>ỹ Conduct annual inspections of all the regional offices in our jurisdiction, make surprise visits, monitor the security arrangements periodically, and directly check the communication there.</p> <p>ỹ Taking annual notes of the employees of the department and making entries in the service book. ỹ Checking the daily records of the officers of the Police Inspector and above. ỹ Checking the ASOA. ỹ Submitting periodic reports to the head office. ỹ Directly inspecting the units under the department. ỹ Checking the communication. Planning and taking measures for improving the communication in the future. ỹ Checking the equipment and machinery at the re-transmission center. ỹ Checking the accounting and accounts department. ỹ Checking the administrative records. Checking the annual reports. ỹ Checking the police communication and</p> <p>Transfer of information technology employees.</p> <p>ỹ Studying and submitting proposals to the higher office regarding the use of modern technology in communication by getting information about new technologies. ỹ Organizing technical training at the district/area/division level.</p> <p>ỹ The district police superintendent will supervise and monitor police communication and information technology at the respective district warehouse. ỹ All the units in the district will supervise the equipment, condition, maintenance and security of the office. ỹ Checking and scrutinizing the annual demand sheet and sending it together. ỹ During the inspection, the district will meet the unit head and identify the problems related to police communication and information technology and find solutions to them. Also, the police communication and information technology officer and the officials will discuss the administrative problems. ỹ The Superintendent of Police will supervise the technical branch and office branch of the Office of Police Communication and Information Technology.</p>
5 Deputy Superintendent of Police,		

**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ý The Police Communication and Information Technology

	Communication and Information Technology	<p>Department, Government of Maharashtra, will examine all the telegrams, postal, faxes received from the Director General of Police and other offices in the state and follow up on them for appropriate action. ý The Zonal Deputy Superintendent of Police will submit the status of all the branches in the Zonal Office to the senior officials through the Zonal Deputy Superintendent of Police, Communication and Information Technology.</p> <p>ý All the districts in the district, including Shir, Hilla, Rarapobal groups and others</p> <p>Will take action in coordination with the units. ý The office</p> <p>will remain fully functional during the lockdown in the district. ý Superintendent of Police Communication and Information Technology on the lockdown in the district</p> <p>They will supervise on their behalf.</p> <p>ý The Superintendent of Police, Communication and Information Technology will work on behalf of the Divisional Police regarding the distribution of necessary equipment for security. ý The Superintendent of Police, Communication and Information Technology will work as the contact officer of the Police Communication and Information Technology Office. He will also work as the Information Officer in the Information Authority. ý To suggest a solution plan for</p> <p>improving wireless communication in the state by adopting new technology. ý The Director, Police Communication and Information Technology</p> <p>and the Superintendent of Police, Communication and Information Technology will ensure that the unit offices implement the orders issued by the Office of the Superintendent of Police, Communication and Information Technology. ý The Superintendent of Police, Communication and</p> <p>Information Technology, will review the communication in the Divisional Police and take action on the technical guidelines suggested regarding the faults with the approval of the Divisional Police, Communication and Information Technology.</p> <p>ý The Director, Police Communication and Information Technology and Special Inspector General of Police/Deputy Inspector General of Police, Communication and Information Technology will review the deficiencies in the annual inspection reports taken by the units in the zone and follow up accordingly. ý The Zonal Superintendent of Police, Communication and Information Technology will submit the roadmap of all equipment and materials for the next 03 months regarding the annual requisition form to the Office of the Superintendent of Police, Communication and Information Technology with the approval of the Zonal Superintendent of Police, Communication and Information Technology. ý The Zonal Police Officer, Communication and Information Technology, will take action to provide the units with the approval of the planning/review</p> <p>of equipment and manpower for the security of the area. ý Strictly follow the orders given by the superiors from time to time. ý Control the work at the Intermediate Inspection Office and the Control Station.</p> <p>Keeping. Reviewing daily work.</p> <p>ý Additional Director of Police and Director Police Communication and Information Technology have been appointed to conduct written and practical examinations for the posts of Assistant/Senior Technical Officer and Post/Technical Officer in the Police Communication and Information Technology Department in the state of Maharashtra and to prepare the final list.</p>
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		<p>discharge all responsibilities as a member/joint secretary appointed by the State of Maharashtra, Pune. ÿ To take action</p> <p>with the approval of the Additional Director of Police and Director Police Communication and Information Technology, State of Maharashtra, Pune regarding destruction/sale of telephone messages/records at the Police Station, Pune.</p> <p>ÿ If there are any complaints regarding security breaches on VHF, they should be dealt with as per the guidelines and the relevant circular. ÿ On behalf of the Director, the entire State Police will maintain proper supervision and control over the communication and information technology related work and for this, the units/area/zonal offices will take appropriate action. They will call for necessary reports and reports and visit the units as per the requirement. ÿ To keep the high-frequency system functioning properly, the Deputy Superintendent/Senior Technical Officer and the Deputy Superintendent/Technical Officer should be trained in high-frequency work and take necessary action to keep the high-frequency work functioning every week.</p> <p>ÿ According to the newspaper, the officers of the Police Communication and Information Technology Department Warming service film Sherenondahwane.</p> <p>ÿ Imposition of monetary penalty up to Rs.24.99 for non-compliance by the officials Authority.</p> <p>ÿ Preliminary and departmental inquiry work as per the orders of the High Court To do.</p> <p>ÿ Prepare a proposal regarding the non-transfer of the civil servant and submit it to the higher office. To follow.</p> <p>ÿ As per the requirement, the unit will request the wireless communication logs of the office and verify whether the RSVP (Rhythm, Speech, Voice, Pitch) was used properly or not. They will also monitor the situation on the radio and take precautions to ensure that there is no security breach. ÿ In case of security breach, take appropriate action and recommend the appropriate action. They will do it in the office.</p>
6 police inspectors,	Communication and Information Technology	<p>ÿ The Head of the Hill/Shire/NRPF Group/NRPF Group Unit will be responsible for the communication matters of the office and the unit and will also assess the academic, technical/professional qualifications of the employees and take note of them in the records. ÿ To supervise the communication and technical work. Technical guidance To give.</p> <p>ÿ Periodic inspection of technical staff, equipment and machinery. ÿ Scrutiny of demand sheets of materials. Periodic inspection of statement sheets To do.</p> <p>ÿ Warehouse inspection, troubleshooting and guidance. ÿ Maintenance sheet inspection. ÿ Police officers, police communication and information technology personnel in their work, checking their daily work. ÿ Planning the security situation and getting the set up done. Wireless re-transmission</p>

**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** Visit the center and get it inspected,

		<p>repaired/repared.</p> <p>ÿ Officers and employees in our unit should be informed about modern technology.</p> <p>Provide technical training to them. ÿ Conduct monthly technical inspection of the control room and radio stations in the unit. ÿ Conduct emergency technical inspection of the police stations in the unit. ÿ Study the geographical situation and new technology and plan and take measures to improve communication in the unit.</p> <p>ÿ Inspect the control room and the pumps before the monsoon. ÿ Conduct daily review of the technical work in the workshop. ÿ Maintain good communication by coordinating with the local police officers.</p> <p>Taking action regarding maintenance and improvement.</p> <p>ÿ Ensure that every police station is regularly monitored and maintained.</p> <p>To give.</p> <p>ÿ To carry out maintenance and repair of all equipment and other related works ordered by the senior officers in the police department.</p> <p>ÿ To improve the quality of new equipment by adopting new technology. ÿ To ensure the location of the retransmission center using Radio Propagation Software (Manual) or similar software (Manual). ÿ The unit will submit a report on the inventory of the equipment in the unit, which is reserved for inspection, to the head office. ÿ In the case of theft/stolen/damaged equipment, the unit will be visited immediately and a report will be submitted to the Additional Director of Police and Director of Police Communication and Information Technology. ÿ The unit's annual requisition form will be submitted to the head office within the appropriate time.</p> <p>Will do.</p> <p>ÿ The equipment maintenance department will take action to repair the equipment by purchasing spare parts and ensuring that the equipment does not remain in bad condition for a long time. ÿ</p> <p>They will ensure that the equipment available in the warehouse is not in bad condition. ÿ</p> <p>Prevention of jamming on the part of the unit</p> <p>They will take the necessary measures to do so.</p> <p>ÿ All the equipment will be checked before and after the check-in and action will be taken regarding the storage of the equipment. ÿ We will take immediate action by writing to the head office regarding the condition of the equipment that is not in good condition during the check-in period. ÿ No system (RF Fax etc.) in the computer system will remain discarded. ÿ Will take care of this.</p> <p>ÿ The procedure for maintenance of the garden is as per the schedule of the head office.</p> <p>Or will they make sure of this?</p> <p>ÿ Immediate action will be taken to repair the broken V-SAT stations and to restore the stations to their previous working condition. ÿ Update the ID of the satellites and keep it at the control room. ÿ Additional stations/systems set up during the lockdown period</p>
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		<p>They will visit the site and ensure that the system is working and the employees are alert on duty and will submit the report of the erring employees to the seniors.</p> <p>• They will ensure that the emergency mode facility of the modern set is running and after the set is wet, they will take appropriate action regarding the facility using the emergency mode and other facilities. • They will take action to ensure that the technical officers / employees of the unit are aware of the specifications of the wireless set. They will take action to make all officers / employees aware of the use and maintenance of the test equipment.</p> <p>• The Director will act as per the circulars and orders issued by the office from time to time. • The Police Communication and Information Technology Department will be responsible for the communication and information on the board.</p> <p>Ensuring smooth communication.</p> <p>• To review and guide the channel/board messages at the fastest speed. To review and submit reports on the functioning of the system by the employees on the board and to coordinate with the seniors. • The Inspector of Police, Communication and Information Technology, Malabar Hill, Mumbai, will be responsible for the work of the high-speed and cipher department. • To visit the concerned control room and ensure that the work there is going on as per the wireless working system.</p> <p>For this, instructions should be given to the Sub-Inspector of Police, Communication and Information Technology and the Shift Chief from time to time and the Chief will remain at the control room during the duty hours.</p> <p>• Visits to the upcoming and upcoming stations set up in Mumbai city, such as Haviyan Bhavan, Mantralaya and other important and special places in the Mumbai metropolitan area should be made every 15 days or during the temporary construction period to ensure that communication and working arrangements are maintained.</p> <p>• Ensure that the communication and working arrangements of the stations set up at designated and special places for the convenience of police communication during the Nagpur winter season are in place. • Supervise the cipher cell. • Start additional VHF channels in case of emergency in the state To take action.</p> <p>• Daily Traffic Report of nightly mobile messages, weekly report, monthly report, weekly administrative periodic report regarding incoming and outgoing wireless messages will be submitted to the seniors in detail. • Conduct training of various departments for the operational/operating staff. • Compliance with procedures regarding confidentiality and security in wireless communication Will do.</p> <p>• The call sign will be distributed by the Police Commissioner/Police Officers in the local police station without any prior orders.</p>
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**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ý The Police Inspector,

		<p>Communication and Information Technology in the Police Communication Complex will conduct daily checks to check the timely attendance of the officers/officials, review the communication and work on the Polnet data channel in all the areas, provide appropriate guidance to the concerned officers as required and coordinate with the seniors. To monitor and control the flow of messages on the incoming/outgoing PX channel in the Police Communication Complex. ý The control room will take care of its preservation as the logs have to be submitted before the courts and commissions during the specified hours. ý The Director, Police Communication and Information Technology will monitor the work as per the schedule. ý The orders given by the superiors from time to time will be strictly followed. ý The communication system of each police station and other departments will be monitored and</p>
7 Sub-	Inspectors of Police,  Communication and  Information Technology	<p>Ensure that maintenance is done regularly.</p> <p>ý Supervise and provide technical guidance on the technical work and condition of the communication equipment, workshop. ý Ensure that the technical details are recorded in the inspection/maintenance sheets regarding the condition/inspection of the equipment. ý Daily inspection of the employees, planning the work, allocating the work, supervising their work. ý Plan the arrangement and get the set up. ý Submit the demand for spare parts as per the requirement. ý Keep the inventory/safety maintenance sheets of all the equipment in their possession in the unit up to date. ý Check the employees' clothes and as per the requirement</p> <p>Submitting a report regarding the recruitment.</p> <p>ý Repair and maintenance of control room, V-SAT, data messaging, hot line and computer system should be done by the officials under their jurisdiction or by the concerned if there is a maintenance contract. ý Maintain the lighting system from time to time. ý Conduct technical inspection of control room, harpiter and police stations in the unit from time to time. ý Conduct pre-monsoon maintenance of control room and harpiter before monsoon. ý Take action to maintain good communication status in coordination with Police Inspector Communication and Information Technology. ý Unit</p> <p>Police Sub-Inspector will take a record of all the equipment in the workshop in the inventory and keep it updated. ý Check the road communication from the Hilla Control Room and ensure that everything is fine and if not, get it corrected. To prepare ASOA report and submit it to the unit heads. ý To directly supervise the work of machine operators and chief machine operators and to assist and guide them in their work.</p>

**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ý Checking incoming/outgoing messages,

		<p>logs, etc. and taking action to ensure that the storage (storage) is organized and secure, checking daily records and records. ý Checking the storage materials as per the inventory of the concerned warehouse department once a month and making sure that it is correct as per the inventory and signing it. ý Taking action to dispose of unusable storage materials. ý Taking further necessary action after disposal of the storage materials</p> <p>To do.</p> <p>ý To work as the in-charge of the Cipher Cell. ý To visit the fixed locations of the unit from time to time. To check the fixed/mobile</p> <p>To provide training to RTPCs of stations.</p> <p>ý To ensure that confidentiality is not violated by using code/callsign during communication on the radio. To prepare timely reports regarding the malfunctions in the radio system and submit them to the Inspector of Police. ý To remain in the control room during the patrol and to keep the control room informed.</p> <p>To coordinate the work of the channels.</p> <p>ý Ensure smooth functioning of High Frequency (HF) and Very High Frequency (VHF) Divisions, VSAT (Data Messaging and Exchange), Ranking, RF Packets and other communications. ý Liaise and coordinate with local senior officers and officers of the Wireless Communications Division. Maintain good communication.</p> <p>ý Keeping the book up to date with the information. ý Visiting the family as per the schedule. ý Following up as per the schedule. ý Checking, verifying, and verifying the messages in the text message exchange to find and eliminate errors as far as possible. ý Ensure that the callsign is used correctly. ý Ensure that messages are not left unattended. ý Strictly follow the orders given by the superiors from time to time. ý To repair and maintain all types of communication equipment, high and ultra high frequency equipment, VSAT, data messaging,</p>
8 Assistant Sub-Inspectors of	Police (Senior Technical Officer), Communication and Information Technology	<p>exchange, RF packets, ranking, computer systems, new communication related equipment and other new equipment in all police stations under their jurisdiction as per the plans of the Inspector of Police/Deputy Inspector of Police. ý To visit all police stations in Hilia/Shira and maintain the equipment, aerial, battery, computer system related equipment etc. every week.</p> <p>ý Construction of new cable car stations and cable car sets on mobile platforms</p> <p>To do.</p> <p>ý Construction/repair/maintenance of the equipment and facilities in Bandobast and then Drawing of sets. ý Assisting the Deputy Inspector of Police in their technical work. ý Maintaining the record of daily movement and work and submitting it to the senior officers.</p>

**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ý To keep a record of the

		<p>work with technical details of each repair by keeping a job record/job card. ý To keep a history book of the</p> <p>equipment. ý To keep the equipment and</p> <p>communication at the police station well organized. ý To carry out the repair and maintenance of the equipment in the police department and other tasks as instructed by the senior officers in accordance with the educational qualifications and training provided. ý To</p> <p>repair the new equipment by adopting new technology. ý The Sub-Inspector of Police will assist the Sub-Inspector of Police in taking the inventory of the equipment in the workshop. ý In the control room, by monitoring</p> <p>the Very High Frequency (VHF) system, control the communication and coordinate with the control room officers. During the bandh, keep a constant vigil and inform the senior officers about every incident from time to time and keep records. ý Planning and supervision of</p> <p>the work of the Police Constable (Technical Officer)</p> <p>To do.</p> <p>ý Directly supervise the work of high voltage, ultra-high voltage, Wi-Fi, data messaging, exchange. Maintain the status of communication.</p> <p>ý Checking daily logs and incoming and outgoing</p> <p>messages. ý Checking messages in the code book, maintaining confidentiality. ý Maintaining the records of the control room, daily ý maintenance, submitting monthly and annual reports. ý Managing the work of the warehouse</p> <p>of the company. ý Maintaining the mechanical maintenance of the communication system, keeping it</p> <p>in good order. ý Maintaining the time used in the books for the purpose of communication materials.</p> <p>Record keeping.</p> <p>ý Working on modern equipment like Wi-Sat base data messaging, etc. ý Maintaining the functioning of the cipher cell and maintaining confidentiality.</p> <p>ý Strictly following the orders given by the seniors from time to time. ý</p> <p>Repairing and maintaining petrol/diesel engines, generators.</p> <p>ý Repairing, maintaining and building new electric chairs. ý</p> <p>Charging air using chairs. ý Ensuring that air is</p> <p>constantly charged. ý Performing initial charging by filling acid in</p> <p>new air. ý Operating the hot water plant and preparing hot</p> <p>water. ý Updating the manuals for the chairs/airmen. ý Assisting</p> <p>the seniors in technical work in the workshop. ý All the</p> <p>fixed stations in Hilia, control rooms, retransmission</p> <p>centers, exchanges,</p> <p>To maintain the batteries at V-SAT. ý To maintain the</p> <p>updated information of batteries, to submit requisitions. ý To</p> <p>take action regarding the malfunctioning</p> <p>batteries. ý To repair and maintain the batteries and chairs of walkie-talkies.</p>
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**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ÿ Work related to self-help

		<p>and self-protection. ÿ Prepare appropriate documents after studying the regulations related to the purchase of warehouse materials.</p> <p>To do.</p> <p>ÿ Prepare a list of suppliers of items to be purchased at the location.</p> <p>To do.</p> <p>ÿ Follow up on the supply of goods from the supplier regarding the purchase.</p> <p>ÿ After receiving the material, make a check, and after inspection, submit it for payment approval. ÿ Make a check</p> <p>of the received warehouse materials and the inventory received by the management, record the receipt of the said materials in the relevant inventory and arrange them in an orderly manner according to the inventory number. ÿ Pay the warehouse materials to the relevant authorities as per the warehouse payment receipt/requisition form after getting the approval of the relevant authorities. Record the warehouse materials on the inventory register from the inventory register.</p> <p>ÿ To record in the inventory based on the inventory record. ÿ</p> <p>To pay the sets and materials from the warehouse immediately as per the inventory standard during the period of the inspection and to check the sets and materials that are missing after the inspection and to keep them in good condition in the</p> <p>warehouse department. ÿ To check the warehouse materials frequently as per the inventory record and to ensure that they are correct as per the inventory record</p> <p>and to keep them in order. ÿ To submit the required information about the warehouse materials to the</p> <p>Annual Inspection Officer and Warehouse Verification Officer from time to time, and also to submit the final report of the annual inspection and warehouse verification records.</p> <p>ÿ Information on the stock materials required for the external office is submitted on time.</p> <p>To do.</p> <p>ÿ Record the receipt of unused warehouse materials received and record them in the relevant records and prepare official documents and records regarding the action of disposal accordingly. ÿ Take action for disposal of</p> <p>materials as per the order. ÿ Arrange the warehouse materials systematically and clean them frequently and keep them in an orderly manner. ÿ Suggest a plan of measures</p> <p>from time to time for the safety of the warehouse (from theft, fire, etc. disasters). ÿ Keep a record of visitors by</p> <p>keeping a register of visitors in the warehouse. ÿ In case of emergency, the warehouse keeper shall supply the warehouse materials</p> <p>Will do.</p> <p>ÿ Will follow the orders given by the superiors from time to time and will complete the work assigned to them. ÿ</p>
9	Police Inspector (Technical Officer)	<p>As per the plans of the Inspector of Police/Deputy Inspector of Police, Wireless Message (Ahayanthrik), all the police stations under their jurisdiction, all types of wireless sets and equipment, all high and very high vibration sets, VSAT, data messaging, exchange, RF packets, ranking, all computer systems, new communication related systems as well as other new</p>

**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** Repair and maintenance of

		<p>machinery and equipment.</p> <p>ÿ Visiting the police station in Hilia/Shira and maintaining the equipment, aerial, batteries, computer system related etc. of each family.</p> <p>ÿ Construction of new cable car stations and cable car sets on mobile platforms To do.</p> <p>ÿ Construction/repair/maintenance of the equipment and facilities in the facility, and after Set removal.</p> <p>ÿ Police Officer, Habintaari Sandesh (Abhyanhatriki) in his technical work Helping. ÿ</p> <p>Keeping a record of daily work and submitting it to the seniors. ÿ Keeping a record of the work done with the technical details of each repair by making a job record/job card. Record</p> <p>keeping. ÿ Maintain a record book of the equipment.</p> <p>ÿ Maintain the equipment and communication at the Harpet police station in a proper manner. ÿ Perform maintenance and repair of the equipment in the police department and other duties as directed by the superiors in accordance with the educational qualifications and training provided.</p> <p>ÿ To acquire new technology and repair new equipment. ÿ The Sub-Inspector of Police will assist the Sub-Inspector of Police in recording the equipment in the workshop in the inventory. ÿ They will strictly follow the orders given by the seniors from time to time. ÿ To broadcast and record messages in the high vibration department using the Moses code method and keep logs accordingly and maintain the related records. ÿ To take records of incoming/outgoing messages without messages, to make copies of the messages. ÿ To take action to immediately report the messages to the seniors after receiving them. ÿ To broadcast/record messages on data messaging, RF packets and computer systems and keep logs accordingly.</p> <p>ÿ To perform direct duty on the very high vibration (VHF) set in the control room.</p> <p>To monitor the communication and log accordingly. ÿ Sending/ receiving messages from the control room officers as well as senior officers.</p> <p>Taking and recording notes.</p> <p>ÿ Staying alert during the lockdown and keeping records of every incident and informing the superiors about it from time to time. ÿ Controlling the radio channel and making the officers call through the telephone system. ÿ</p> <p>Recording incoming and outgoing messages, preparing daily, weekly, monthly reports of the total messages and keeping records. ÿ Establishing wireless systems on fixed and mobile radios. ÿ Keeping up-to-date books on the history of the equipment. ÿ Cipher messages, recording incoming/ outgoing messages, maintaining secrecy. ÿ Converting messages into cipher words and converting cipher words into regular words To adapt.</p>
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**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ÿ Working on modern equipment

		<p>like Wi-Sat base data messaging etc. ÿ Repairing and maintaining petrol/diesel engines, generators. ÿ Repairing, maintaining and building new electric chairs. ÿ Charging air using chairs. ÿ Ensuring that air is constantly charged. ÿ Primary charging by filling acid in new air. ÿ Preparing air by operating the water plant. ÿ Updating the manual for the use of chairs/air. ÿ Assisting the seniors in technical work in the workshop. ÿ Regular maintenance of batteries at the satellite stations, control rooms, retransmission centers, exchanges, and VSATs in Hilia. ÿ Maintaining updated information on batteries, submitting requisitions. ÿ Taking action on malfunctioning batteries.</p> <p>ÿ Repairing and maintaining walkie-talkie batteries and chargers. ÿ Carrying out work related to safety and security. ÿ</p> <p>Strictly following the orders given by the superiors from time to time. ÿ Studying the rules regarding the purchase of store materials and preparing appropriate documents</p> <p>To do.</p> <p>ÿ Prepare a list of suppliers of items to be purchased at the location.</p> <p>To do.</p> <p>ÿ Follow up on the supply of goods from the supplier regarding the purchase. ÿ After receiving the material, make a check, and after inspection, submit it for payment approval. ÿ Make a check</p> <p>of the received warehouse materials and the stock received by the management and arrange the said materials in the relevant inventory without any mistakes according to the inventory number. ÿ Pay the warehouse materials to the authorized personnel after taking the approval of the authorities concerned as per the warehouse payment receipt / requisition form. ÿ Record the warehouse materials on the inventory register from the inventory register. ÿ Record the inventory from the inventory register in the inventory register. ÿ During the lockdown, the sets and materials from the store should be paid for promptly according to the required standard and after the lockdown is over, the sets and materials that are missing should be checked and kept in good condition in the storeroom.</p> <p>ÿ To inspect the warehouse materials frequently as per the records and to ensure that they are correct as per the records and to maintain them.</p> <p>ÿ To submit the required information about the warehouse materials to the Thermal Inspection Officer and Warehouse Verification Officer from time to time and to submit the final report of the thermal inspection and warehouse verification records.</p> <p>ÿ Information on the stock materials required for the external office is submitted on time.</p> <p>To do.</p> <p>ÿ Record the receipt of unusable warehouse materials received and record them in the relevant records and prepare documents and records for the disposal process accordingly.</p>
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**Government Decision No. PWS-0519/Pr.No.351/PoI-4 Dated:- 28 March, 2022** ħ After receiving the order for the disposal of

		<p>materials, action shall be taken as per that order. ħ Arrange the warehouse materials in an orderly manner, clean</p> <p>them frequently and keep them in an orderly manner, etc. ħ Suggest a plan of action from time to time for the safety of the</p> <p>warehouse (from theft, fire, etc. disasters). ħ Keep a record of visitors by keeping a register of visitors in the warehouse. ħ The</p> <p>Assistant Storekeeper will be in charge of this and will come and supply</p> <p>the warehouse materials in case of emergency. ħ Will follow the orders given by the seniors from time to time and will complete the work ordered. ħ Similarly,</p> <p>the Deputy Storekeeper, wherever he holds the post, will work as per the orders given by the</p> <p>Storekeeper and under his</p> <p>guidance.</p> <p>ħ Strictly follow the orders given by the superiors from time to time. ħ Erecting skylights</p>
10	<p>Assistant Sub-Inspector of</p> <p>Police (Senior</p> <p>Technical Assistant)</p> <p>Police Constable</p> <p>(Technical Assistant</p> <p>Grade-2)</p> <p>Police Naik</p> <p>(Technical Assistant</p> <p>Grade-1)</p> <p>Police constable</p> <p>(technical assistant)</p>	<p>on all types of erected skylights/moving vehicles and at appropriate places as per requirement and</p> <p>maintaining/repairing those existing skylights. ħ Constructing new skylights. ħ Erecting skylights</p> <p>as per specifications. ħ Quality of skylights</p> <p>erected on all types of erected skylights</p> <p>Maintenance and painting as per schedule. ħ</p> <p>Keeping up-to-date records of maintenance of skylights. ħ Assisting the</p> <p>seniors in technical work in the workshop. ħ Seniors are responsible</p> <p>for the performance of their duties in accordance with their educational qualifications and training provided.</p> <p>Do other habitual activities.</p> <p>ħ Assisting the seniors in the technical work in the workshop. ħ</p> <p>Erecting the set under the supervision of the radio mechanic/electrician. ħ Assisting the</p> <p>electrician in the maintenance of the house. ħ Assisting the electrician</p> <p>in the erection and maintenance of the skylight. ħ Arranging, erecting, checking the equipment</p> <p>of the wireless system etc. in all the work.</p> <p>Helping. ħ</p> <p>Cleaning of all equipment in the unit. ħ Cleaning of office furniture,</p> <p>equipment, tables and chairs as well as the premises.</p> <p>To do.</p> <p>ħ Perform other duties as per the educational qualification and training given by the seniors. ħ</p> <p>Manufacture of wideband, lowband, UHF,</p> <p>VHF Yagi and dipole aerials. ħ Inspect iron and aluminum materials purchased from the central</p> <p>warehouse. ħ Manufacture aluminum chassis for the harp. ħ Manufacture of tables, racks and etc.</p> <p>materials from</p> <p>Dexon angle as required. ħ Perform fabrication work as required.</p>



**Government Decision No. PWS-0519/Pr.No.351/Pol-4 Dated:- 28th March, 2022** ÿ The orders given

		<p>by the superiors from time to time will be strictly followed. ÿ To keep the records of toposheets with the Deputy Superintendent of Police Communication and Information Technology Improvement and Development up to date and to provide toposheets to the concerned as per the demand. ÿ To prepare various types of maps and circuit diagrams of radio sets and walkie-talkies from the technical manuals of radio sets and walkie-talkies. ÿ To study satellite NRS maps. ÿ To prepare maps of different layers. ÿ To acquire new types of digital cartography training and to prepare digital maps. To prepare.</p> <p>ÿ Study and analyze different maps received from different sources. ÿ Prepare the work ordered by the seniors in accordance with the educational qualifications and training given. ÿ Determine the location of the retransmission center using Radio Propagation Software (Manual) or similar software (Manual). ÿ Will strictly follow the orders given by the seniors from time to time. ÿ Repair and maintain the Director's Office and the furniture under the jurisdiction of the Director's Office.</p> <p>ÿ Do other work related to wooden bases, supports and as required. ÿ Prepare new furniture and room partitions as required. ÿ Will strictly follow the orders given by the seniors from time to time. ÿ Putting PW No. and Sr.No. on radio sets, walkie-talkies, helicopters, chairs and other radio equipment with oil paint. ÿ Preparing nameplates, notice boards etc. of the director's office and the authorities and other departments under the director's office with oil paint. ÿ Making oil painting related practices ÿ Will</p>
		<p>strictly follow the orders given by the seniors from time to time. ÿ Preparing wideband, lowband, UHF, VHF Yagi and dipole aerials. ÿ Inspecting the iron and aluminum materials purchased from the central warehouse. ÿ Preparing aluminum chassis for the helicopter. ÿ Preparing tables, racks and etc. materials from Dexon angle as required. ÿ To carry out the work of the division as required. ÿ To strictly follow the orders given by the superiors from time to time. ÿ To prepare the high-band, low-band, UHF, VHF Yagi and dipole aerials. ÿ To inspect the iron and aluminum materials purchased from the central warehouse. ÿ To prepare the aluminum chassis required for the harpoon. ÿ To carry out the work of the division as required. ÿ To strictly follow the orders given by the superiors from time to time.</p>