Guidelines For Final Paper

    1) Intro/hook: about 100-200 words

Use this space to say why your question or topic is important or interesting.

    2) Theoretical explanations and previous studies: about 400-500 words

- Note: This should be a little more concise than what you had in the rough draft.

Using both direct quotations (short ones) and paraphrases of the main book we've read, address the following questions: 1) What questions and concepts does your project tie into, and 2) which of the four main theoretical perspectives we've discussed does your project mostly align with? Say why.

In addition to the book, find **one** recent study that examined a similar question to yours, and tell me, in no more than two sentences, what the authors of the study found or argued. Make sure to cite the study.

    3) Background: about 200-300 words

Give some brief background information on your organization(s), population, or industry. Depending on your project, you can include things like recent trends, demographics of the organization(s) or population, goals of the organization(s), etc. Make sure to cite your information.

    4) Hypotheses

Either indented or in bullet format, separate out your two hypotheses.

Example:

        Hypothesis 1:

        Hypothesis 2:

    5) Evidence: about 50-100 words

What is the evidence you're using? What are the sources for these data? And, if applicable, what are the time periods? Be as specific as possible when describing the evidence.

    6) Analyses

This section should include your main pieces of evidence and any analysis you did. If you had quantitative evidence, you should aim for 2-3 tables or figures (total) for each of your hypotheses. (Tables and figures should be labeled and have nice headings.) For qualitative data, you should include multiple quotes, document excerpts, news stories, etc. for each hypothesis.

    7) Summary of findings and conclusion (500-600 words)

What do your analyses show us? What does your evidence and analysis suggest about the questions you were interested in answering? For each hypothesis, is

there a positive, negative, or no association between your independent variable(s) and dependent variable? In other words, based on the evidence, would you confirm or disconfirm each of your hypotheses? Finally, since you're only focusing on a few variables (factors), what other pieces of evidence would make your analysis stronger?

Total number of words: about 1,500-2,200, not including references

8) References

Please give a reference list with full bibliographic information for each source. Follow these citation guidelines. If in doubt, refer to the ASA style guide.

- for books: author, year of publication, title, place of publication, publisher. Example: Selznick, Philip. 1949. *TVA and the Grass Roots: A Study of Politics and Organization.* Berkeley: University of California Press.

- for journal articles: author, article title, journal title, journal volume and issue number, date, and article pages. Example: Granovetter, Mark. 1985. "Economic Action and Social Structure: The Problem of Embeddedness." *American Journal of Sociology* 91(3):481–510.

- for chapter in books: author of chapter, year of publication, title of chapter, pages of chapter, title of book, editor of book, place of publication, publisher. Example: Baum, Joel and Terry Amburgey. 2002. "Organizational Ecology." Pp. 304–26 in *Blackwell Companion to Organizations*, edited by J. Baum. Oxford: Blackwell Publishers.

Notes:

1) Only use prose. Aside from hypotheses and tables/figures, everything should be written in full sentences and paragraphs.
2) Put citations in parentheses, including author(s) and date.
3) Use "standard English." Avoid stilted language.