

**ANOOP. T**

GirijaNivas, Pallickal Po, Kayamkulam,

Alappuzha, Kerala, India

09947909012, 8592909012

Email: anoopt09@gmail.com **Executive**

Summary

- A qualified professional (**M.B.A, M.COM, PGDM.**) With **9 years and 3 months** of rich, in depth and extensive experience in Teaching, and Administration in a reputed Educational Institutions.
- Currently associated as Assistant Professor at NAIPUNNYA INSTITUTE OF MANAGEMENT PONGAM Thrissur.
- Effective communication skills, Dynamic personality, Good subject knowledge i.e. Finance & Accounts.
- Expertise in managing teaching and research & development functions; demonstrated experience & skills in developing curriculum to accommodate different learning styles & maximizing students' comprehension

ACADEMIC CAREER

MBA FINANCE AND HR FROM MG UNIVERSITY AT **MACFAST** TIRUVALLA (2009-11)

M.COM M.com in Finance from MG University Kottayam

PGDM POST GRADUATE DIPLOMA IN MARKETING MANAGEMENT

B.COM B.com in Taxation from Kerala University (M.S.M College)

WORK EXPERIENCES**1. NAIPUNNYA INSTITUTE OF MANAGEMENT AND TECHNOLOGY**

(Pongam koratty) from 26/8/2019 to continue

Currently working as an Assistant Professor in NIMIT

- Responsible for conducting lectures on Management and Accounting practices for students
- Provide competitive Exam coaching for students
- Class in charge of B.COM Finance
- Responsible for conducting lectures on Financial management, Capital market

2, Mount Zion Institute of Management Chenganoor (college is under KTU)

(3/ 7 /2017 to 30/6/2019)

- Responsible for conducting lectures on Management and Accounting practices for students
- Active member in the Admission programmes
- Bank coaching Trainer
- Chief Academic coordinator of MBA Department
- KTU Exam cell charge
- Achieve 96% result in T1 ACCOUNTING FOR MANAGERS (2019& 2018)
- Achieve 100% results in COST ACCOUNTING
- Achieve 98% result in T2 FINANCIAL MANAGEMENT –I (2019)
- Achieve 88% result in T2 FINANCIAL MANAGEMENT- ii

2.MANGALAM COLLEGE OF ENGINEERING KOTTAYAM

Assistant Professor in **MBA Department at Mangalam college of Management studies**
(from 03-03-2015 to 30-6-2017)

- Responsible for conducting lectures on Management and Accounting practices for students
- **Active member in the Admission programmes**
- Served as the member of the soft skills training team of the college and organized many programmes and executed sessions on various topics to the students of Bachelors of Commerce and Master of Business Administration
- Organize and manage the administration, support systems and activities that facilitate the effective running of the institution

3,AL MARRIFA ADVANCED STUDIES AND TRAINING CENTER (AL AIN -UAE)

Assistant professor and Administrator
(From September 2013 to 28-2-2015)

Details of service at All MARRIFA

- Responsible for conducting lectures on Management and Accounting practices for students
- Served as the member of the soft skills training team of the college and organized many programmes and executed sessions on various topics to the students of Bachelor of Commerce and Master of Business Administration
- Organize and manage the administration, support systems and activities that facilitate the effective running of the institution
- Monitoring the students
- Administering the 'student lifecycle' from registration or admission to graduation
- Providing administrative support to an academic team of lecturers,

4., Mount Zion college of Management studies

Assistant Professor in MBA Department at Mount Zion College of Management studies.
(FROM 2nd July 2011 TO 2013 JULY)

- Responsible for conducting lectures on Management and Accounting practices for students Coordinated, planned and participated in Management seminars
- Researched and compiled bibliographies of specialized materials for preparing reading material syllabus
- Expert in handling finance paper for non-commerce students, and provide all basic concept of cost, management and financial accounting

Total Experience: 9 years AND 3 MONTHS

My Strengths: Leadership Quality, Patience, Punctuality, Believe in Time management
Active **member in Admission committee**

Seminars and Workshops

- Presented a Paper on **Effectiveness Of Angel Financing in SME sector** at SNGIST
- Presented a Paper on Emotional Advertising and Top of the Mind Recall at Tagore college of ARTS AND SCIENCE CHENNAI- Affiliated to University of Madras
- Participated on International Conference ‘ Emerging Trends in commerce and Management at TAGORE COLLEGE OF ARTS AND SCIENCE CHENNAI (Affiliated to University of Madras)
- Participated on International seminar on Emerging Business Models – Drives and challenges at SNGIST College (2017)
- Conducted one day FDP at MOUNT ZION

TOPIC- METHODOLOGIES IN TEACHING MODERN LEARNERS (2017)

- Participated Two days FDP at XIME KOCHI
Topic – Recalibrating the Management Education Eco System of Kerala
- Participated one day FDP at TKM Institute of Management Kollam

Topic- QUALITATIVE RESERCH

- Worked as a Trainer IN ASAP Programme at Kollam (Additional Skill Acquisition Programme)
- Attended two days certified Faculty Development Programme in Managlam Management studies under IIM FACULTIES
Topic- Management Education in India-Inculcating a Global Mindset
- Conducted two days Marketing programme at OMAN for introducing AL NOOR INSTITUTE

- Conducted one day National seminar in Mount Zion

Topic- FDI in INDIA

LIST OF SUBJECTS TAUGHT IN VARIOUS PROGRAMMES

POST GRADUATE PROGRAMME IN MANAGEMENT (MBA, BBA& B.COM)

MANAGEMENT ACCOUNTING

CORPORATE ACCOUNTING

FINANICAL ACCOUNTING

CAPITAL MARKET

FINANCIAL MANAGEMENT

MANAGEMENT OF FINANCIAL SERVICES

BANKING MANAGEMENT

Personal Profile

Father Name	Mr. Thankappan
Date Of Birth	8-09-1987
Marital Status	Married
Nationality	Indian
Religion	Hindu
Permanent Address	GIRIJA NIVAS PALLICAL PO KAYAMKUALM, ALLAPUZHA,KERALA
Language Known	English, Malayalam, Hindi

Declaration

I hereby declared that all statements made above are true, complete and correct to the best of my knowledge and belief.

January 2020

KAYAMKULAM

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