

Milestone 3: Vendors

Activity 1: Vendors Creation

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Search in Vendors (1) You are currently logged in as Dream Horizons Realty

Home Items Banking Sales Purchases Vendors Expenses Purchase Orders Bills Payments Made Vendor Credits Time Tracking e-Way Bills GST Filing Accountant Reports Documents More Features

New Vendor

Primary Contact (1) Salutation First Name Last Name

Company Name

Vendor Display Name (1)

Vendor Email (1)

Vendor Phone (1) Work Phone Mobile

Other Details Address Contact Persons Bank Details Custom Fields Reporting Tags

Remarks

GST Treatment* Select a GST treatment

PAN (1)

Source Of Supply*

Currency INR Indian Rupee

Opening Balance INR

Payment Terms Due on Receipt

TDS Select a Tax

Add more details

Save Cancel

Activity 2: Review of Vendors List

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Transaction Filter

Active Vendors

ID	Name	Vendor Type	Address	Bank Details	Vendor Status	Payment Method
1	ABC	Supplier	ABC	ABC	Active	Bank
2	XYZ	Supplier	XYZ	XYZ	Active	Bank
3	DEF	Supplier	DEF	DEF	Active	Bank