

## BYE-LAWS OF THE ASSOCIATION

1. NAME : "MNNIT ALUMNI ASSOCIATION"
2. ADDRESS : MOTILAL NEHRU NATIONAL INSTITUTE OF TECHNOLOGY  
ALLAHABAD, ALLAHABAD (U. P.)- 211004

### 3. MEMBERSHIP OF ORGANIZATION AND CATEGORIES

The following shall be eligible for the membership of the association;

- All old students (both from Motilal Nehru Regional Engineering College, Allahabad and Motilal Nehru National Institute of Technology, Allahabad) who have completed a degree Course from this institute.
- All member of the teaching faculty of Motilal Nehru National Institute of Technology Allahabad who have completed at least one year.

### 4. EXPIRY OF MEMBERSHIP:

- On death
- On resignation
- On being declared insane or insolvent by the competent personality.
- On indulgence in any activity that bring bad name or disrepute to the association.
- By passing a resolution of no confidence motion in the General Body meeting.

### 5. GENERAL BODY

- Members of the Association shall comprise the General Body of the Association.
- Opinion of 2/3rd majority of the members with necessary quorum (at least 50 members) of the General body of the Association shall supreme in taking any decision regarding amendments in the constitution and bye-laws, if any of the association.
- Annual General meeting of the General Body shall be held every year during annual convention.
- The General Body may propose amendments to the Constitution during General Body meeting. All proposals for the amendment shall be put forward to the General Body for a special vote with advance notice at least 15 days before and shall be deemed to be passed if supported by at least a 2/3 rd majority of the votes cast, with the necessary quorum (attendance of at least 50 members).

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## 6. THE EXECUTIVE COMMITTEE (EC)

**(a) Composition:** The association shall function through its Executive Committee (hereafter referred to as the EC) which shall comprise of the following members:

(i) **Ex-Officio**

- President (Director of the Institute)
- Dean (International Affairs & Resource Generation)

### (ii) Elected Members

- First Vice President (Alumni who is presently working in the Institute)
- Second Vice President (Alumni who is not working in the Institute)
- Secretary (Alumni who is presently working in the Institute)
- First Joint Secretary (Alumni who is presently working in the Institute)
- Second Joint Secretary (Alumni who is not working in the Institute)
- Treasurer (Alumni who is presently working in the Institute)
- Ten Members (Elected by General Body Meeting)

**(b) Election of the Executive Committee (EC)**


Elections for the members of the EC shall be held during Annual General meeting as per the procedure laid down in the by-laws of this Constitution. The electoral shall comprise all regular members of the MNNIT Alumni Association Allahabad. The entire electoral is eligible to vote for each of the elected office-bearers, and on all issues brought up for vote to the general body.

- Election shall be conducted by an Election Officer appointed 10 days in advance by the outgoing EC.
- All elected members of the new EC shall be filled by election in the Annual General Meeting every alternate year.
- Every nomination shall be required to be duly proposed and seconded by members of the Association and shall contain a proper consent of the nominee. No member shall be eligible to be re-elected to the same post of the Association for more than two consecutive terms.

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- The First Vice-President, Secretary, First Joint Secretary and the Treasurer shall be from the Alumni, who are faculty of the institute at the time of election.

### (c) Term and Responsibilities of the Executive Committee (EC)

- The executive committee shall hold office for two years.
- The President shall convene the meetings of the General Body Meeting.
- The First Vice President shall convene and preside over the meetings of the EC.
- For the purpose of implementing the decisions taken during its tenure, the EC shall be empowered to create the required administrative infrastructure for the registered office of the Association at the Institute.
- For the purpose of executing its responsibilities more efficiently, the EC shall be empowered to constitute various committees.

#### (d) Duties of the Executive Committee

- The President shall be the Patron of the Association and preside the Annual General Meeting,
- The First Vice-President shall act for the President in his absence and he shall be working President.
- The Second Vice-President shall act as the President in the absence of the President and First Vice-President.
- The Secretary shall maintain records, prepare directory, issue news bulletins, maintain accounts and attend to all activities which have been approved by the Executive Committee.
- The First Joint-Secretary shall perform the duties of the Secretary in his absence, and help him in the activities of the association.
- The Second Joint-Secretary shall act as Secretary in the absence of the Secretary and First Joint-Secretary.

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- The Treasurer shall maintain the accounts, keep financial records of balances and expenditures, issue receipts etc., and will submit the budget at the Annual General Meeting in consultation with Secretary and First Vice-President.

**(e) Meeting of the Executive Committee**

The Executive Committee shall meet quarterly however Secretary can call an emergent meeting at any time.

**7. Sources of Income and Utilisation of Funds**

**(a) Sources of Income**

The society shall have its income from membership fees, voluntary donations and sponsorship.

**(b) Utilisation of funds**

The money and other assets of the society shall be used only with the approval of executive committee for the betterment of the association.

**8. Financial Year**

The financial year of the Association shall be from 1<sup>st</sup> April to 31<sup>st</sup> March of the Calendar year.

**9. Audit Of Association Accounts**

Every year by Chartered Accountant appointed in the Annual General Meeting.

**10. Records Of The Organization**

All the information, minutes of the meetings and records of financial transactions etc shall be kept at the registered office of the society.

**11. Operation Of Bank Account**

The amounts will be deposited in the accounts of "MNNIT ALUMNI ASSOCIATION" in MNNIT Allahabad branch of either State Bank of India or Vijaya Bank at Allahabad. Accounts will be handled jointly by Secretary and Treasurer.

**12. Common Seal**

The committee shall provide a common seal for the Society and may time to time replace it with a new one. The secretary shall have custody of the common seal, which shall only be used by the authority of the committee. Every document to which the common seal is affixed shall be signed by the Secretary and countersigned by the President.

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### 13. Action for disposal of assets

Disposal of assets if any, shall be done by the opinion of 2/3rd majority of the members with necessary quorum (at least 50 members) of the General Body of the association.

## 14. Local Chapters

The Local Chapters shall be opened and registered under Society Act 1860 to propagate the objectives of the Association.

### 15. Annual List of Managing/Governing Body

Once in every year a list of the office-bearers and members of the Managing/Governing body shall be filed with the Registrar of Societies, as required under Section 4 of the Societies Registration Act, 1860.

## 16. Legal Proceedings

The society may sue or be sued in the name of the President/Secretary as per provision laid down under Section 6 of the Societies Registration Act, 1860.

## 17. Amendments

The members of the General Body may propose amendments to the Constitution. All proposals for the amendment shall be put forward to the General Body for a special vote with advance notice of at least 15 days and shall be deemed to be passed if supported by at least a 2/3 rd majority of the votes cast with the necessary quorum (attendance of at least 50 members).

## 18. Winding Up

If the Society is wound up:

- a) The Society's debts, costs and liabilities shall be paid

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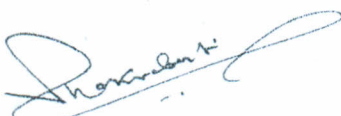
- b) Surplus money and Other Assets of the Society may be disposed of
- i. By resolution; or
  - ii. According to the provisions Incorporated in the Societies Act 1908; but
- c) No distribution may be made to any member.

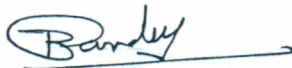
### 19. Application Of The Act

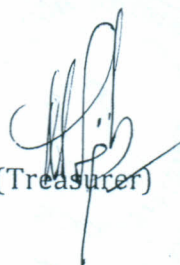
All the provisions under all the sections of the Societies Registration Act, 1860 shall apply to this society.

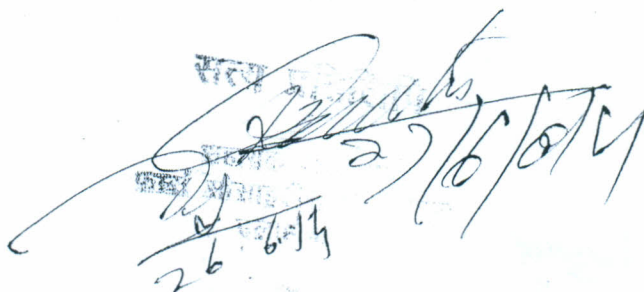
### 20. Certificate

Certified that this is the correct copy of rules and regulations of the society.

  
(President)

  
(Secretary)

  
(Treasurer)

  
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