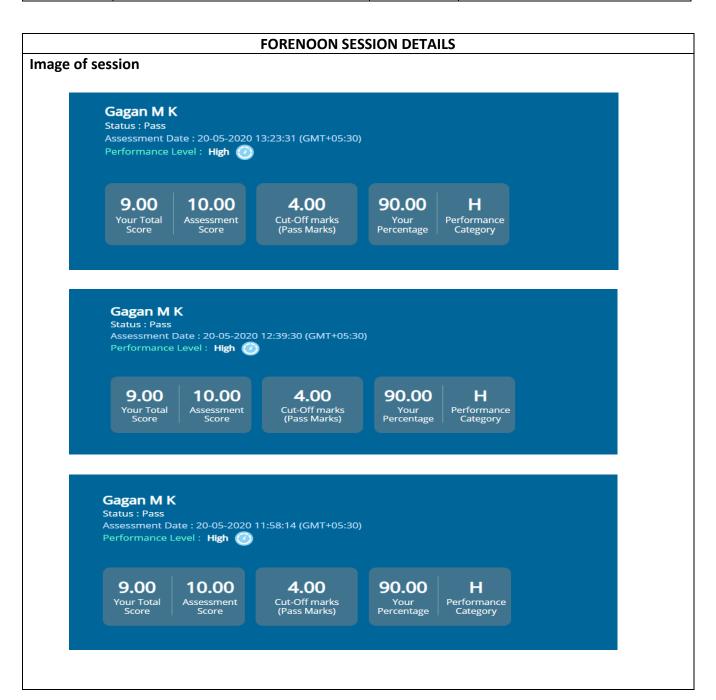
# **DAILY ASSESSMENT REPORT**

Date:	20 May 2020	Name:	Gagan M K
Course:	TCS-IONCAREEREDGE	USN:	4AL17EC032
Topic:	1.Ace Corporate Interviews 2.Learn Corporate Etiquette 3.Write Effective Emails	Semester & Section:	6 <sup>th</sup> sem & 'A' sec
Github Repository:	Alvas-education-foundation/Gagan- Git		



Report – Report can be typed or hand written for up to two pages.

# **Ace corporate Interview:**

- Explain the importance of an interview
- Imbibe the skills and expertise the interview requires.
- Identify the engagement rules of a face-to-face interview.
- Know how to answer the interview questions effectively
- List D0's and Don'ts of an effective interview.
- Develop a good opening and closing interview strategy
- identify your strengths and weaknesses
- Describe the steps to get general information about the organization.

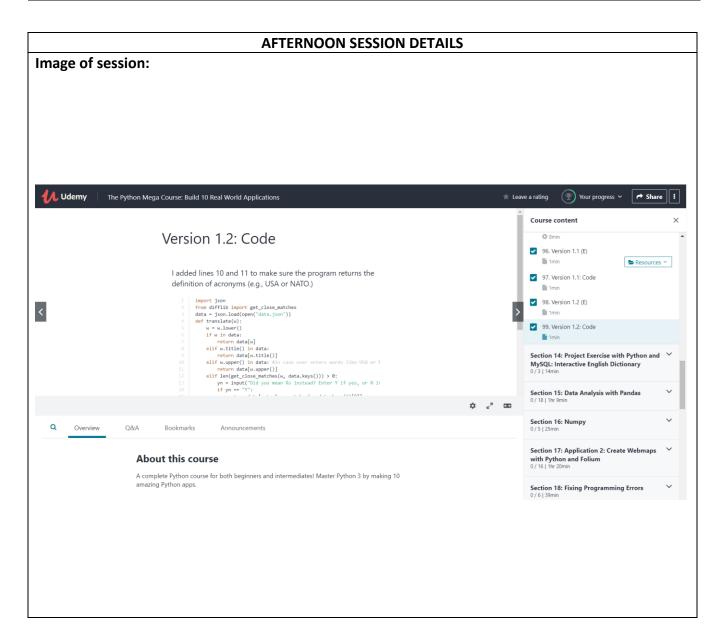
## **Learn Corporate Etiquette:**

- The importance of business etiquette.
- The basic rules of business etiquette.
- To follow the right business attire.
- To follow cubicle Etiquette.
- To practice the Do's and Don'ts of internet and meeting Etiquette.

#### **Effective Email:**

- To write an email using the structure of an Email.
- To write an effective subject line and text.
- To use a few opening and closing phrase.
- To use correct spellings and grammar.
- The Do's and Don'ts of Email writing.
- To follow your company's Email policy.
- The importance of responding to the Emails promptly.

Date:	20 May 2020	Name:	Gagan M K
Course:	The Python Mega Course	USN:	4AL17EC032
Topic:	1. Imported Modules,	Semester	6 <sup>th</sup> sem & 'A' sec
	2. Application 1: Build an	& Section:	
	Interactive English dictionary		



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## **Imported Modules:**

- Builtin objects are all objects that are written inside the Python interpreter in C language.
- Builtin modules contain builtins objects.
- Some builtin objects are not immediately available in the global namespace. They are parts of a builtin module. To use those objects the module needs to be **imported** first. E.g.:

import time

time.sleep(5)

A list of all builtin modules can be printed out with:

import sys

sys.builtin\_module\_names

- **Standard libraries** is a jargon that includes both builtin modules written in C and also modules written in Python.
- **Standard libraries** written in Python reside in the Python installation directory as .py files. You can find their directory path with sys.prefix.
- Packages are a collection of .py modules.
- **Third-party libraries** are packages or modules written by third-party persons (not the Python core development team).

# Application 1: Build an Interactive English Dictionary

- The session made building of a dictionary very simple, the concepts of accessing a file like opening and reading were practically implemented.
- The concept of importing modules and finding out the existing libraries to make out work simple and easy was one of the goals of this section.
- The concept of nested conditional statements was put in to practice. A simple yet effective program to implement a dictionary through the command line.