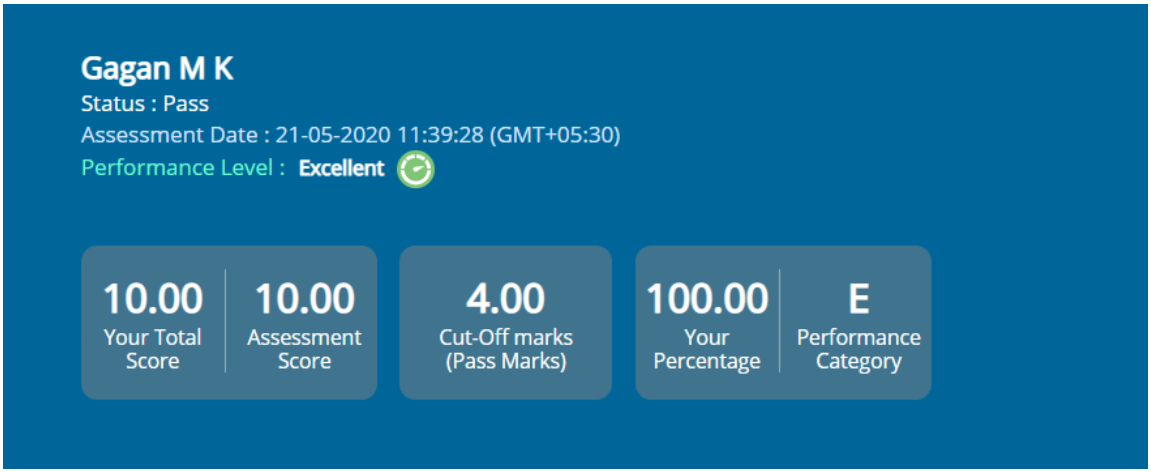
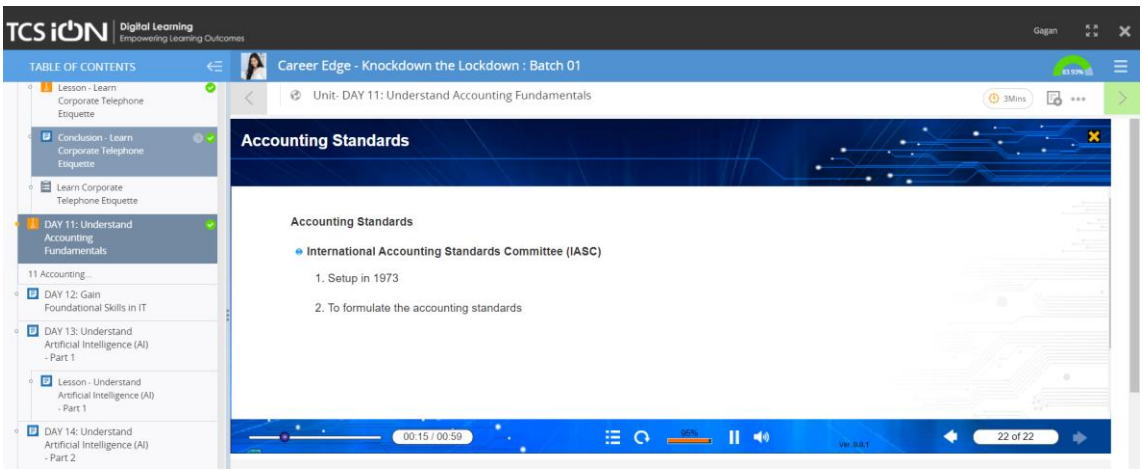
DAILY ASSESSMENT REPORT

Date:	**21 May 2020**	**Name:**	**Gagan M K**
Course:	**TCS-IONCAREEREDGE**	**USN:**	**4AL17EC032**
Topic:	**Learn Corporate Telephone Etiquette, Understanding accounting, Gain Foundational Skilling IT**	**Semester & Section:**	**6th sem & 'A' sec**
Github Repository:	**Alvas-education-foundation/Gagan-Git**		

FORENOON SESSION DETAILS

Image of session





Report – Report can be typed or hand written for up to two pages.

Learn Corporate phone Etiquette:

- **Clarity over the phone is a must.**
- **Engage in positive conversation.**
- **Make the caller feel important.**
- **Always keep a smile in your tone/voice.**
- **Listen to the caller patiently.**
- **Be courteous and concise.**
- **Answer the phone within 2-3 ring.**
- **Ask for permission before putting the call on hold**
- **Avoid shouting.**
- **Avoid talking to others while being on the call.**
- **Never chew gum while talking.**
- **Don't forget to take complete messages from others.**
- **Don't forget to take complete details in voice message.**
- **Don't place the caller on hold unnecessarily or for long.**
- **Avoid disconnecting the call first.**

Accounting Assumptions:

- **Accounting Entity Assumptions**
- **Money Measurement Assumptions**
- **Accounting Period Principle**
- **Going Concern Assumptions**
- **accounting Principles and Concepts**
- **Modifying Principles**
- **Final Accounts**
- **Income Statement**
- **Revenue and Expenses**
- **Stockholder Equity**
- **Debit and Credit Rules**
- **Cash Flow Statements**
- **Adjusting Entries**
- **EOY Closure**
- **Accounting Standards**
- **Balance Sheet**
- **Assets**
- **Liabilities**

Gain Fundamental Skills in IT:

- **Quality v/s Quantity**
- **Basic IT Skills**
- **Delight factors**
- **Pointers**

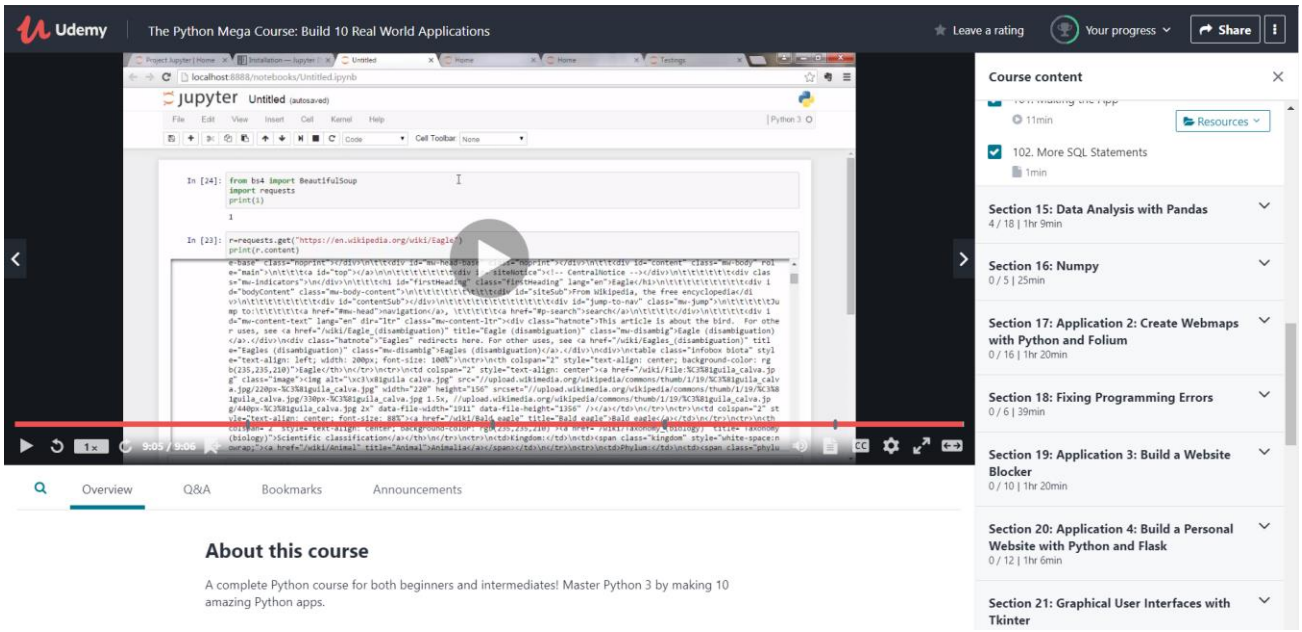
IT Competencies:

- **Basic of HTML/JS/CSS**
- **Artificial Intelligence**
- **Data Warehousing**

Date:	21 May 2020	Name:	Gagan M K
Course:	The Python Mega Course	USN:	4AL17EC032
Topic:	Project Exercise with Python andMySQL ,Data Analysis with Pandas	Semester & Section:	6th sem & 'A' sec

AFTERNOON SESSION DETAILS

Image of session:



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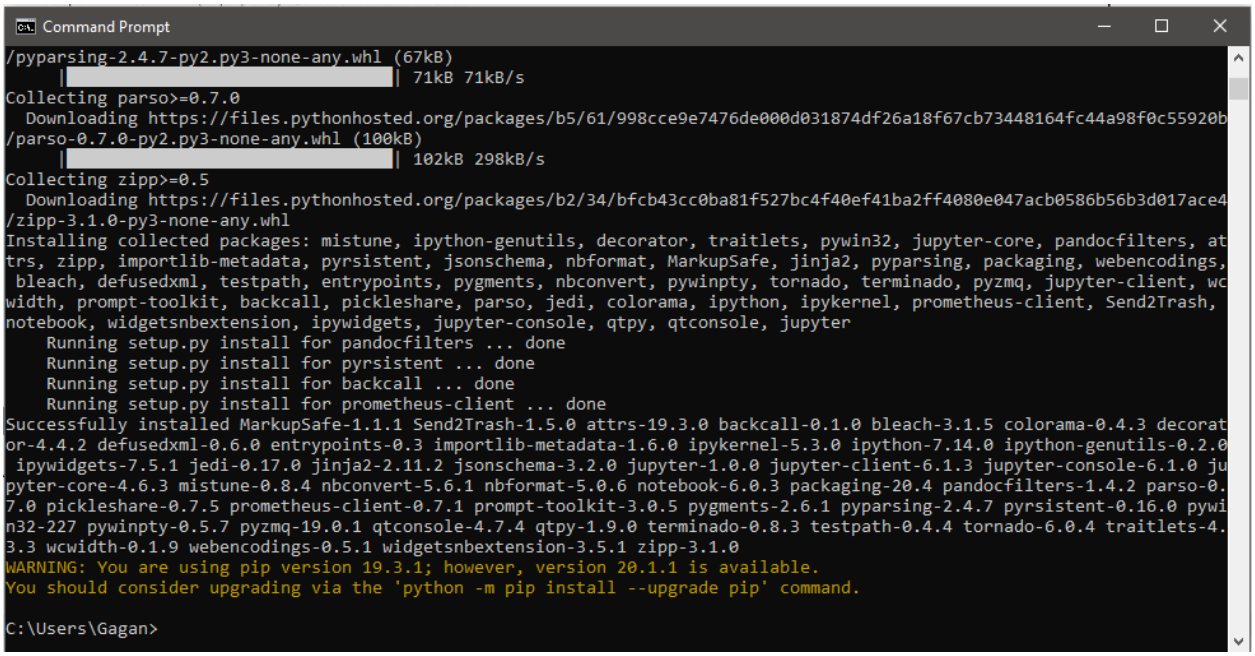

- **MySQL is the world's most widely used open-source relational database management syste m (RDBMS), enabling the cost-effective delivery of reliable, high-performance and scalable Web-based and embedded database applications.**
- **MySQL Database Service is a fully managed database service to deploy cloud-native applica tions using the world's most popular open source database.**
- **It is 100% developed, managed and supported by the MySQL Team .**
- **Creating a Data Frame**
- **Overview of data**
- **Missing values**
- **Selecting data**