DAILY ASSESSMENT REPORT

Date:	20/05/2020	Name:	Jagadeesha Hegde
Course:	TCS-ION Career Edge	USN:	4al17ec036
Topic:	Ace Corporate Interviews Learn Corporate Etiquette Write Effective Emails	Semester & Section:	6th A
Github	Jagadeesha-036		
Repository:			

		FOREN	OON SESS	ION DETAILS		
nage of session	on					
Total Marks	Pass Mark		Duration 10 Mins	Start Time 18 May 2020 12:00 A TO 17 Jul 2020 12:00 AM	At the End of	t
My Attempts						
Attempted On		Attempted Duration (Subm Time)	ission	Marks Obtained	Status	Action
22 May 2020 12:17 PM		0:2:31 Hrs(12:20 PM)		6.0/10.0	Pass	View Result
Total Marks	Pass Mar		Duration 10 Mins	Start Time 18 May 2020 12:00 TO 17 Jul 2020 12:00 A	At the End o	f
My Attempts						
Attempted On		Attempted Duration (Subr	nission	Marks Obtained	Status	Action
22 May 2020 05:47 PM		0:3:0 Hrs(05:50 PM)		7.0/10.0	Pass	View Result

Total Marks	Pass Marks	Attempts Taken	Duration 10 Mins	Start Time 18 May 2020 12:00 AM TO 17 Jul 2020 12:00 AM	View Assessment Analysis At the End of Assessment	t
Attempted Duration (Subm Attempted On Time)		nission	Marks Obtained	Status	Action	
22 May 2020 06:03 PM	0:2:2	20 Hrs(06:06 PM)		6.0/10.0	Pass	View Result

Report

Ace Corporate Interviews

- Interview is widely used process of screening applicants for jobs.
- Interview includes 4 P's Prepare, Practice, Present and Participate.
- Do's for an interview.

Dress formally.

Ask for clarification if you don't understand the question.

Take care of personal grooming and cleanliness.

Reply to question in positive manner.

Reach 10-15 mins early for an interview.

• Don'ts for an interview.

Don't stay up late at night.

Don't over eat or consume carbonated soft drinks.

Don't feel nervous.

Don't take a seat until you are offered one.

Negotiation technique –

Put yourself in the other person's shoes and consider how they would react to your proposal.

Commonly asked questions in an interview.

Tell me something about yourself?

Why should we hire you?

What are your strengths?

What are your weaknesses?

What is your career objective?

Where do you see yourself in five years down the line?

• Use SMART approach -

Specific, Measurable, Attainable, Relevant and Timely.

Learn Corporate Etiquette

Business etiquette –

All rules that one has to follow when in a business environment.

- During presentation or a meeting, do listen to the speaker carefully.
- Personal hygiene should be maintained.
- Do's in internet etiquette.

Respond emails on time.

Use proper greeting and complimentary close in your email.

Choose right language when giving feedback on an online forum.

• Don'ts in internet etiquette.

Do not make fun of people on social networking sites.

Do not spam others email ids/social media ids with chain mails.

Write Effective Emails

- Email Information sent electronically between two or more people over a network.
- Structure of Email.

To

Subject

Opening

Mid body

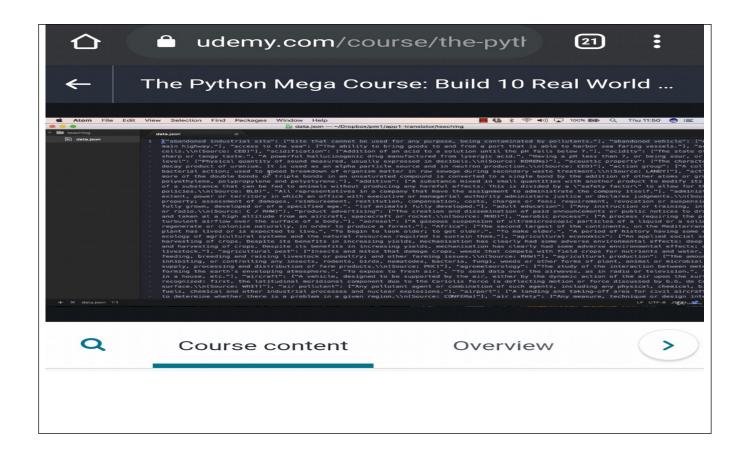
Complimentary close

E-Signature (if necessary)

Date:	20/05/2020	Name:	Jagadeesha Hegde
Course:	The Python Mega Course	USN:	4AL17EC036
Topic:	Application1- Build an interactive English	Semester	6th A
	dictionary	& Section:	
Github	Jagadeesha-036		
Repository:			

AFTERNOON SESSION DETAILS

Image of session



Report
REPORT:
In this application we learntThe method to load data in python dictionary
After loading the data, the ways to return the meaning of the word in the python dictionary
We learnt about the best matches in a list of words for the given data
It returns the definition of the word
We implemented case sensitivity
It recommends the best matc