DAILY ASSESSMENT FORMAT

Date:	20/05/2020	Name:	Prajwal Kamagethi Chakravarti P L
Course:	TCSion	USN:	4AL17EC073
Topic:	 Ace Corporate Interviews Learn Corporate Etiquette Write Effective Emails 	Semester & Section:	6 B
Github Repository:	https://github.com/alvas- education-foundation/Prajwal- Kamagethi.git		

FORENOON SESSION DETAILS

Report – Report can be typed or hand written for up to two pages.

1. Ace Corporate Interviews



2. Learn Corporate Etiquette



3. Write Effective Emails



1. Ace Corporate Interviews

In this section, the discussion started from what is the meaning of interview, the process by which an interview is conducted. Further the discussion proceeded towards the preparation needed to crack an interview. Under preparation the importance of how to portray the skills possessed, accomplishments made and even interests. The PPPP method was recommended. The Do's and Don'ts were noted. Men and women attire was also an important aspect in the discussion. Later the Do's and Don'ts of the interview were discussed. Skills pertaining to negotiation were discussed, even how to handle responses regarding the same. The preparation sub unit also focused on preparing for frequently asked questions.

2. Learn Corporate Etiquette

In this section the importance and need for business etiquettes was discussed, how to build networks using business cards was briefly explained, how to behave during a meeting, proper usage of language ,refrain talk regarding personal details, dressing sense, cubicle etiquette, internet etiquette were the topics discussed.

3. Write an effective Email

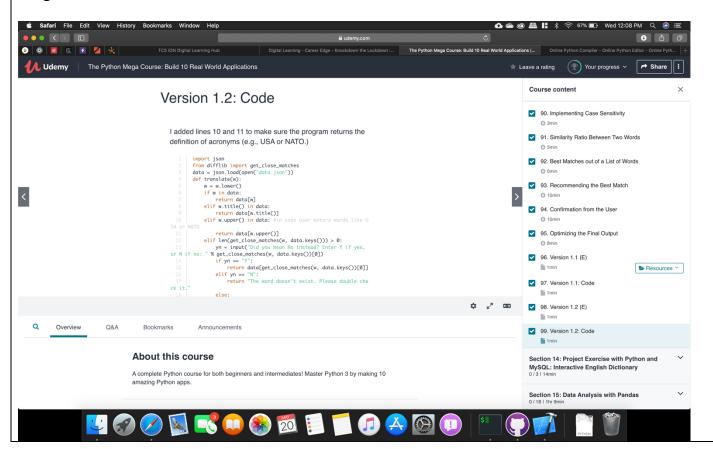
In this section the structure of an email was discussed, importance of proofreading Opening and closing lines, how to ensure the tone of voice while writing an email, Do's and Don'ts of Email etiquette were some topics discussed with most being taught through case studies and quizes.

Date:	20/05/2020	Name:	Prajwal Kamagethi Chakravarti P L
Course:	Python	USN:	4AL17EC073
Topic:	Application 1: Build an Interactive English	Semester &	6 B
	Dictionary	Section:	

Github	https://github.com/alvas-		
Repository:	education-		
	foundation/Prajwal-		
	Kamagethi.git		

AFTERNOON SESSION DETAILS

Image of session



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Application 1: Build an Interactive English Dictionary

The session made building of a dictionary very simple, the concepts of accessing a file like opening and reading were practically implemented. The concept of importing modules and finding out the existing libraries to make out work simple and easy was one of the goals of this section. The concept of nested conditional statements was put in to practice. A simple yet effective program to implement a dictionary through the command line.