DAILY ASSESSMENT FORMAT

Date:	20/05/2020	Name:	Sneha G
Course:	TCS ION	USN:	4AL18EC050
Topic:	 Ace Corporate Interviews. Learn Corporate Etiquette. Write Effective Emails. 	Semester & Section:	4 TH sem 'A' section.
Github Repository:	Sneha-G19		



Chapter 1: Ace Corporate Interviews.

In this chapter I have learnt,

- The importance of an interview.
- Imbibe the skills and expertise an interview requires.
- Identify the engagement rules of a face-to-face interview.
- Know how to answer the interview questions effectively.
- List of DO's and DON'T's of an effective interview.
- Develop a good opening and closing interview strategy.
- Identify your strength and weaknesses.
- Describe the steps to get general information about the organization.

Chapter 2: Learn Corporate Etiquette.

This chapter covered the topics like,

- Business etiquette is essential to build healthy professional relationships.
- Basic rules should be followed irrespective of our positions.
- Courtesies to be followed at the doors and elevators.
- Dressing and internal etiquette should be followed as per company policy.
- Cubicle etiquette and meeting etiquette determine your professionalism.

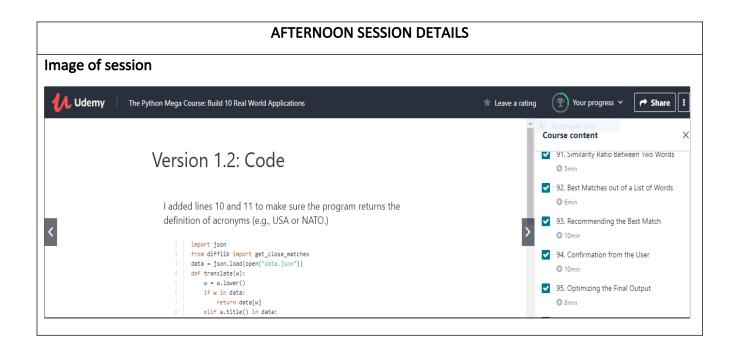
Chapter 3: Write Effective Emails.

In this chapter I have learnt to,

- Describe the structure of an email.
- Develop an effective subject line and text.
- Utilize a few opening and closing phrases.
- State the DO's and DON'T's of email writing.
- Draft an email using the pointers taught in this session.

Date:	20/05/2020	Name:	Sneha G
Course:	Python	USN:	4AL18EC050
Topic:	Interactive English Dictionary	Semester & Section:	4 TH sem 'A' section.

Github	Sneha-G19	
Repository:		



Interactive English dictionary It is a console application made by the Python programming language. It takes the word from the user and returns its definition from the data. It also gives the best matched word with the wrong spellings.

- The system will be intelligent enough to suggest words.
- Loading JSON data.
- Taking into account bad words.
- Implementing case sensitivity.
- Similarity ratio between two words.