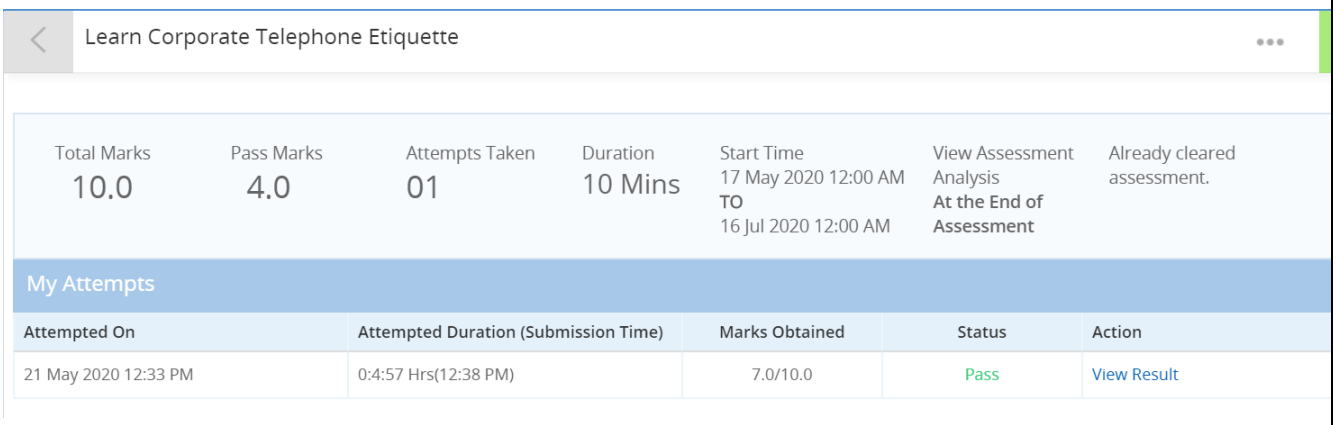
DAILY ASSESSMENT FORMAT

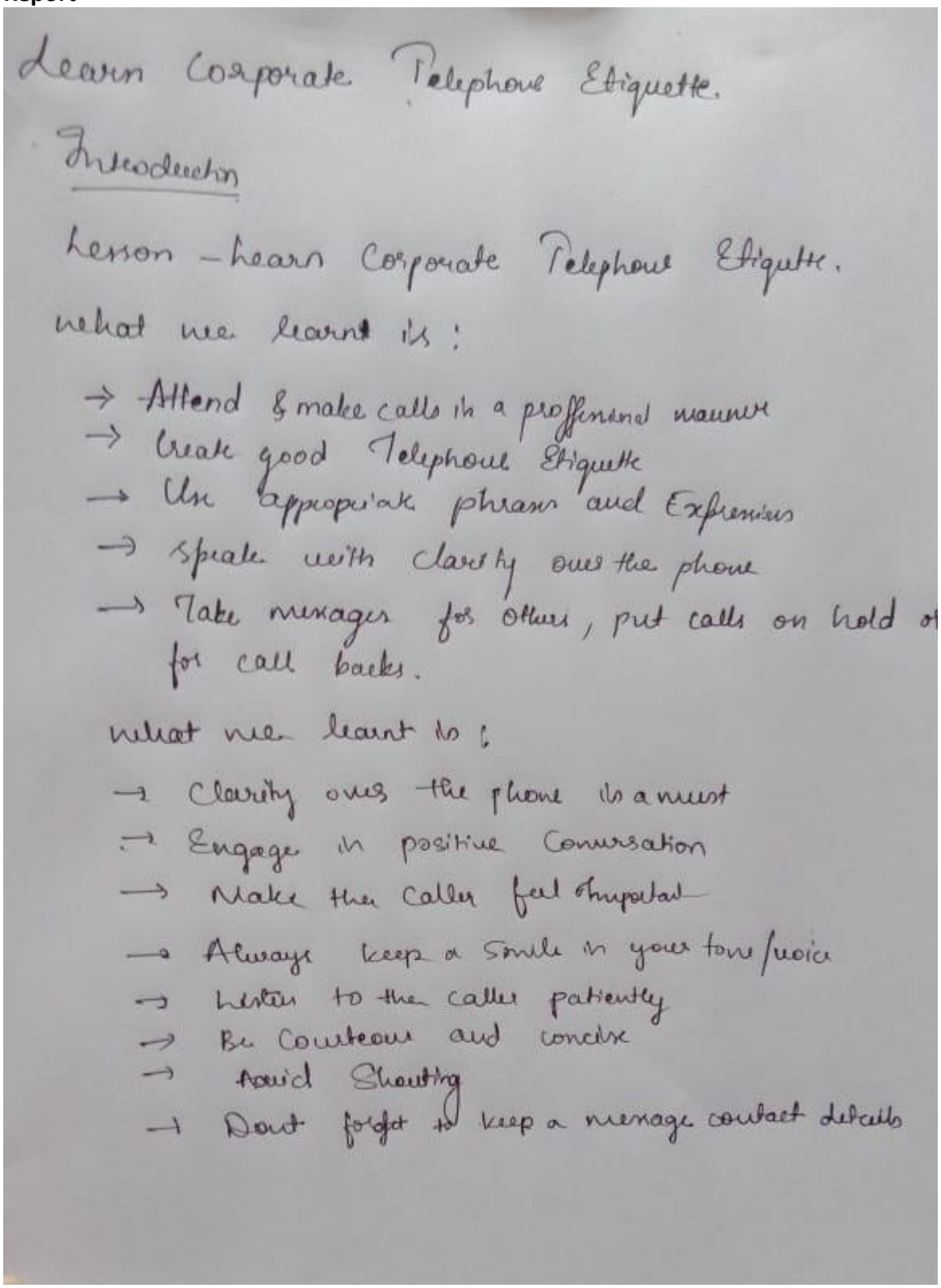
Date:	**21 may 2020**	**Name:**	**Sushmitha R Naik**
Course:	**TCSION CARRIER EDGE**	**USN:**	**4AL17EC090**
Topic:	**1.Learn Corporative Etiquette 2.Understanding Accounting Fundamentals 3.Gain Foundational Skills**	**Semester & Section:**	**6th B**
GitHub Repository:	**Sushmitha_naik**		

FORENOON SESSION DETAILS

Image of session



Report –



Learn Corporate Telephone Etiquette.

Introduction

Lesson – learn Corporate Telephone Etiquette.

what we learnt is :

→ Attend & make calls in a proffesional manner
→ Creat good Telephone Etiquette
→ Use appropriate phrase and Expressions
→ Speak with clarity over the phone
→ Take messages for others, put calls on hold o
for call backs.

what we learnt is :

→ Clarity over the phone is a must
→ Engage in positive Conversation
→ Make the caller feel important
→ Always keep a Smile in your tone/voice
→ Listen to the caller patiently
→ Be Courteous and concise
→ Avoid Shouting
→ Dont forget to keep a message contact details

Understanding accounting fundamentals:

This explanation of accounting basics will introduce you to some basic accounting principles, accounting concepts, and accounting terminology. Once you become familiar with some of these terms and concepts, you will feel comfortable navigating through the explanations, quizzes, quick tests, and other features of AccountingCoach.com.

Some of the basic accounting terms that you will learn include revenues, expenses, assets, liabilities, income statement, balance sheet, and statement of cash flows. You will become familiar with accounting debits and credits as we show you how to record transactions. You will also see why two basic accounting principles, the revenue recognition principle and the matching principle, assure that a company's income statement reports a company's profitability.

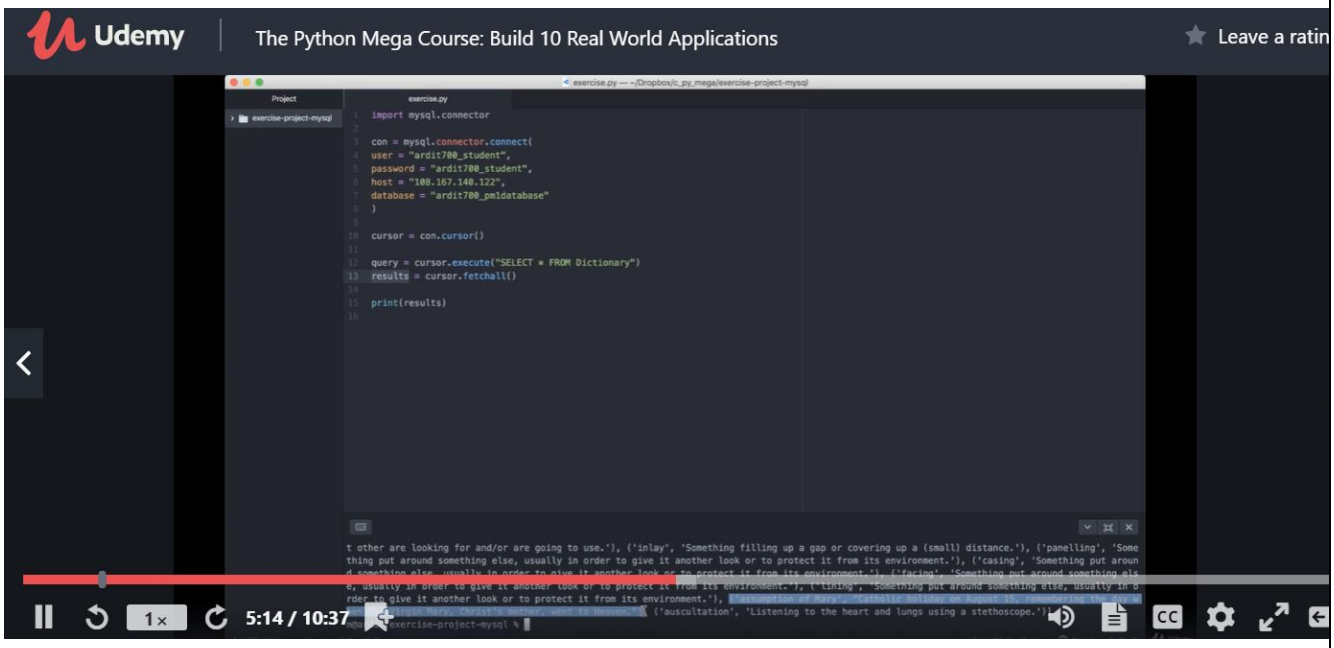
Gain foundational skills in IT:

Foundational skills are the fundamental, portable skills that are essential to conveying and receiving information that is critical to training and workplace success. These skills are fundamental in that they serve as a basis—the foundation—for supporting additional operations/tasks and learning. They are portable because, rather than being job specific, they can be applied at some level across a wide variety of occupations. Workers who develop these skills have enhanced employability and are more competitive in the job market.

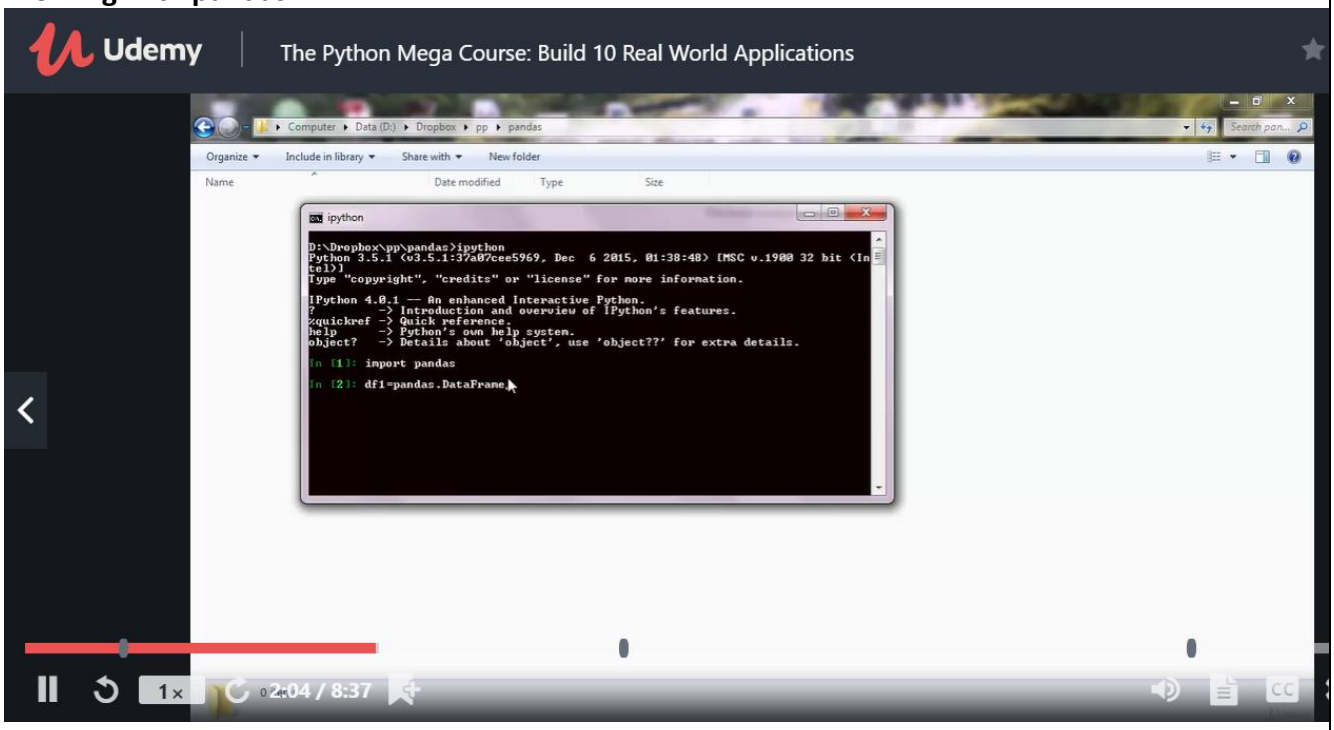
Date:	21 may 2020	Name:	Sushmitha R Naik
Course:	PYTHON	USN:	4AL17EC090
Topic:	1.Exercise with Python and MySQL: Interactive English Dictionary 2.Data Analysis with Pandas	Semester & Section:	6th B

AFTERNOON SESSION DETAILS

Image of session



Working with pandas:



Report:

MySQL is the world's most widely used open-source relational database management system (RDBMS), enabling the cost-effective delivery of reliable, high-performance and scalable Web-based and embedded database applications.

MySQL Database Service is a fully managed database service to deploy cloud-native applications using the world's most popular open source database. It is 100% developed, managed and supported by the MySQL Team.

Data analysis with pandas:

What we learnt is:

- ✓ **Creating a Data Frame**
- ✓ **Overview of data**
- ✓ **Missing values**
- ✓ **Selecting data**

What I covered here is only a small part of Pandas abilities in data analysis process but will certainly be useful in your projects. It is not reasonable to try to learn all at once. Instead, learning small chunks and absorbing the information with practice will help you build comprehensive data analysis skills.

Report – Report can be typed or hand written for up to two pages.