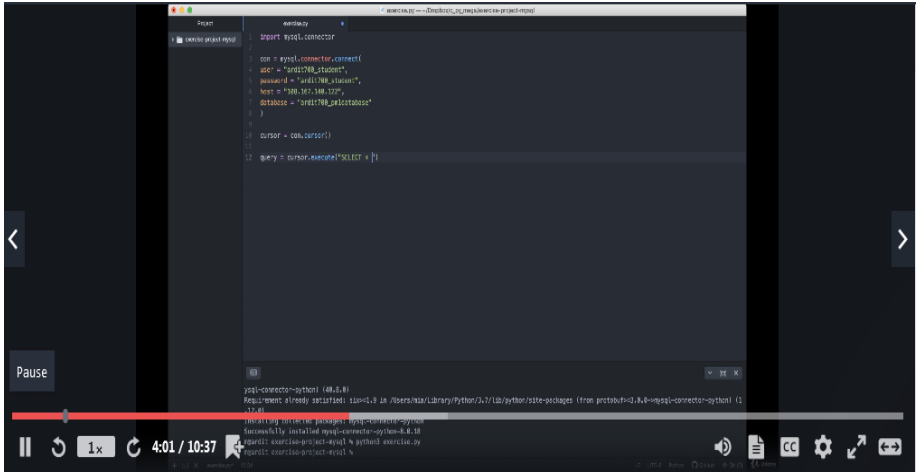


## DAILY ASSESSMENT FORMAT

<b>Date:</b>	<b>21/05/20</b>	<b>Name:</b>	<b>Yashaswini R</b>
<b>Course:</b>	<b>Python</b>	<b>USN:</b>	<b>4AL17EC098</b>
<b>Topic:</b>	<b>Project Exercise Python and MySQL: Interactive English Dictionary.</b>	<b>Semester &amp; Section:</b>	<b>6<sup>TH</sup> ,B</b>
<b>Github Repository:</b>	<b>Yashaswini</b>		


### FORENOON SESSION DETAILS

#### Image of the session:



Course content

- ☐ 101. Making the App 11min Resources
- ☐ 102. More SQL Statements 1min
- Section 15: Data Analysis with Pandas** 0 / 18 | 1hr 9min
- Section 16: Numpy** 0 / 5 | 25min
- Section 17: Application 2: Create Webmaps with Python and Folium**



Course content

- Section 15: Data Analysis with Pandas** 3 / 18 | 1hr 9min
- ☒ 103. What is Pandas? 3min
- ☒ 104. Installing Pandas 1min
- ☒ 105. Getting Started with Pandas 9min
- ☐ 106. Getting Started with Jupyter Notebooks 9min

## Report

### Project exercise with python and MySQL : Interactive English dictionary

- Making the app.
- SQL Statements:  
Query= cursor.executive  
"select =from dictionary WHERE expression LIKE 'r%'"  
"select= from dictionary WHERE expression LIKE 'rain%'"  
"select =from dictionary WHERE length(expression)=4"

### Data Analysis of Pandas:

- Installing pandas
- Getting started with pandas
- Getting started with jupyter.
- Getting started with jupyter notebooks.
- Loading CSV files.
- Loading ISON files.

<b>Date:</b>	<b>20/05/20</b>	<b>Name:</b>	<b>Yashaswini R</b>
<b>Course:</b>	<b>TCSiON</b>	<b>USN:</b>	<b>4AL17EC098</b>
<b>Topic:</b>	<b>Learn Corporate Telephone Etiquette, Understanding Accounting Fundamentals, Gain Fundamental Skills in IT.</b>	<b>Semester &amp; Section:</b>	<b>6<sup>TH</sup> ,B</b>

## AFTERNOON SESSION DETAILS

### Image of the session:

The screenshot shows the TCSiON Digital Learning interface. The top header includes the TCSiON logo, 'Digital Learning Empowering Learning Outcomes', and the user name 'Yashaswini'. The main navigation bar shows 'TABLE OF CONTENTS' and 'Career Edge - Knockdown the Lockdown : Batch 01'. The left sidebar lists the course structure: DAY 10: Learn Corporate Telephone Etiquette, Introduction - Learn Corporate Telephone Etiquette, Lesson - Learn Corporate Telephone Etiquette, and Conclusion - Learn Corporate Telephone Etiquette. The main content area displays the session title 'Learn Corporate Telephone Etiquette' and a table of session statistics.

Total Marks	Pass Marks	Attempts Taken	Duration	Start Time	View Assessment Analysis	Already cleared assessment.
10.0	4.0	01	10 Mins	17 May 2020 12:00 AM TO 16 Jul 2020 12:00 AM	At the End of Assessment	

Below the statistics table, there is a section titled 'My Attempts' with a table showing the attempt details:

Attempted On	Attempted Duration (Submission Time)	Marks Obtained	Status	Action
21 May 2020 10:30 AM	0:3:19 Hrs(10:34 AM)	8.0/10.0	Pass	<a href="#">View Result</a>

The screenshot shows the TCSiON Digital Learning interface for 'Unit- DAY 11: Understand Accounting Fundamentals'. The top header is the same as the previous screenshot. The main navigation bar shows 'TABLE OF CONTENTS' and 'Career Edge - Knockdown the Lockdown : Batch 01'. The left sidebar lists the course structure: Corporate Telephone Etiquette, Learn Corporate Telephone Etiquette, DAY 11: Understand Accounting Fundamentals, DAY 12: Gain Foundational Skills in IT, DAY 13: Understand Artificial Intelligence (AI) - Part 1, and Lesson - Understand Artificial Intelligence (AI) - Part 1. The main content area displays the session title 'Unit- DAY 11: Understand Accounting Fundamentals' and a section titled 'Accounting Standards'.

### Accounting Standards

- International Accounting Standards Committee (IASC)
  1. Setup in 1973
  2. To formulate the accounting standards
  3. It minimizes differences in accounting
- IASC became IASB (B for Board) in 2003.
  1. Proposed new IFRSs

## Report

### 1. Telephone Etiquette:

How to create first impression:

- Be alert.
- Be pleasant.
- Be expressive.
- Be natural.
- Be distinctive.

Do's:

- Identify yourself to the caller at the beginning of the call.
- Answer the call within two rings, with a smile.
- Help the caller by providing correct information or transferring the call to the correct person or department.
- Be courteous and respectful to the caller.
- Use considerate phrases.
- Be helpful as you can.

Don'ts:

- Don't bluff.
- Don't speak negatively.
- Don't sound weary.
- Don't be impatient and rude.
- Don't leave caller on hold for a long time.
- Don't forget to end the call properly.

Voice etiquette:

- Message can be taken from multiple callers.
- Messages from the called person are conveyed to each person who calls.
- Messages can be stored for a long time.
- Messages can be stored externally: locally or network or cloud storage.

### 2. Basics of Accounting

Accounting is a system which collects and processes financial information of a business.

Double Entry System of Accounting:

- Each amount recorded in at least two accounts.
- For each transaction, there is two aspects:
  1. Debit aspect.
  2. Credit aspect.

Account classification:

- Personal account.
- Real account.
- Nominal account.

Journals and Ledgers:

- Journal is the process of making entries in the books.
- Ledger is principle book containing all the accounts.

Accounting assumption:

- Accounting entity assumption.
- Money measurement assumption.
- Accounting period principle.
- Going concern assumption.