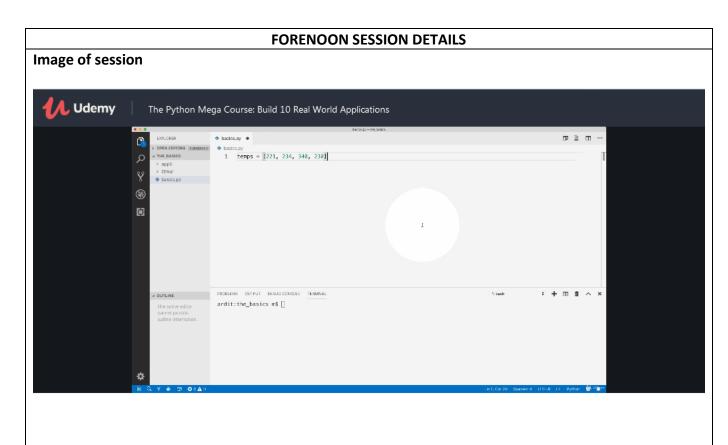
# **DAILY ASSESSMENT FORMAT**

Date:	19/05/20	Name:	Yashaswini R
Course:	Python	USN:	4AL17EC098
Topic:	List comprehension , Functions, File processing, Modules	Semester & Section:	6 <sup>тн</sup> ,В
Github Repository:	Yashaswini		



# Report – Report can be typed or hand written for up to two pages. Comprehension:

 A list comprehension is an expression that creates a list by iterating over another container.

```
A basic list comprehension:
  [i*2 for i in [1, 5, 10]]
  Output: [2, 10, 20]
  List comprehension with if condition:
  [i*2 for i in [1, -2, 10] if i>0]
  Output: [2, 20]
  List comprehension with an if and else condition:
  [i*2 if i>0 else 0 for i in [1, -2, 10]]
  Output: [2, 0, 20]
  Functions with parameters
   Functions can have more than one parameter
Arguments can be passed as non-keyword (positional) arguments (e.g. a) or keyword arguments
(e.g. b=2 and c=10):
  def volume(a, b, c):
  return a * b * c print(volume(1, b=2,
c=10)):
An *args parameter allows the function to be called with an arbitrary number of non-keyword
argument:
  eg. def find_max(*args): return max(args)
      print(find max(3, 99, 1001, 2, 8))
  Output: 1001
  An **kwargs parameter allows the function to becalled with an arbitrary number of keyword
  Arguments:
  def find winner(**kwargs):
  return max(kwargs, key = kwargs.get)
  print(find_winner(Andy = 17, Marry = 19, Sim = 45, Kae = 34)
  Output: Sim
File Processing:
  We can read a existing file in python also we can create a new file and write some text in python
      eg: open("file.txt"):
            content = file.read()
```

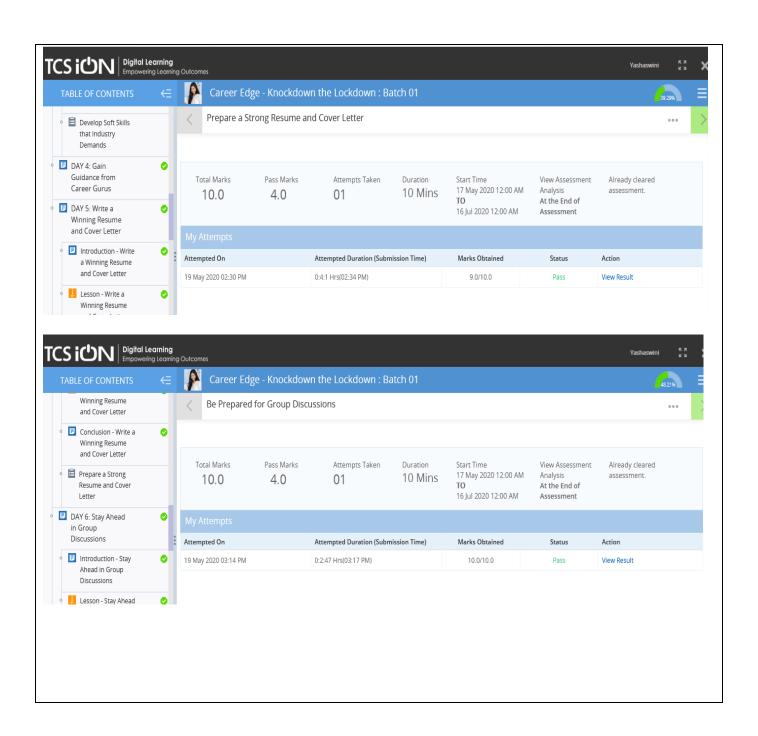
open("file.txt", "w") :
content = file.write("Sample text")
Modules:
<u>Builtin objects</u> are all objects that are written inside the Python interpreter in C language. Some builtin objects are not immediately available in the global namespace. They are parts of a builtin module. To use those objects the module needs to be imported first.
sys.builtin_module_names
Standard libraries written in Python reside in the Python installation directory as .py files. You can find their directory path with sys.prefix.

Date:19/05/20 Name: Yashaswini R
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Semester &

Section:6<sup>TH</sup>,B

# **AFTERNOON SESSION DETAILS**

Image of session



### Report – Report can be typed or hand written for up to two pages.

#### 1. Gain Guidance from Career Guru

# Why do you need a headstart?

- Intense competition
- Talent Acquisition
- Employable Skills
- Changing Job Roles
- Employment Outlook-Positive

#### 6 key Pillars To Get a Headstart

- Clarity Of Thought
- Access And Visibility
- Early Preparation
- Acquire Relevant Skills
- Cracking the Interview

# 2. Write a Winning Resume and Cover Letter

#### Importance of resume:

- First impression of a person.
- Resume has the power to get you an interview of dream job.
- Organizations use the resume to shortlist the potential candidates.
- The resume should speak of your passion and the career you follow.

#### Structure of resume:

• It consist of contact details, objective, education details, skills and personal details.

#### Types of resume:

- Chronological Resume.
- Functional Resume.
- Combinational Resume.

# Resume writing:

#### DO's:

- Customize your resume to the sector you are applying to.
- First should catch the attention of the interviewer.
- Use bullets instead of paragraphs.
- Maintain standard space between the sections.
- Use keywords that can be read by all machines.
- Use font size 12-14.

#### DON'Ts:

- Don't exceed 2 pages.
- Don't exceed 3 to 5 bullets per section.
- Don't make spelling mistakes.
- Don't include your photograph unless specified.
- Don't place a disclaimer until advised by the company.
- Don't lie about your achievements.

# Importance of cover letter:

- A cover letter is read before the resume is read.
- Each cover letter should be tailor made to the job you are seeking.
- The cover letter tells the employer the job role that you are interested in.
- It tells the employer how qualified you are for the job.
- It expresses points that a resume might not cover.

#### **Cover Letter-Points to remember:**

- Identify your skills relevant to the job profile.
- Keep it short
- Check the formatting of the letter.
- Always include the job title.
- Highlight your major skills.
- Make sure the content is original.

# 3. Stay Ahead in Group Discussions

## **Group Discussion:**

- Is a positive exchange of views on a particular topic.
- It is time bound and open to all present in the group.
- It is not a competition or an argument where any one person wins.
- All participants in a Group Discussion are expected to present their opinions or views.

# Why and How group discussion is conducted:

• It is conducted to check interpersonal skills like communication, ability to work in a team, ability to express your point of view, listening skill, knowledge of the subject and over all personality.

#### Do's and Don't's:

#### Do's:

- Dress formally.
- Maintain eye contact with all the group members.
- Have a neutral tone of voice.
- Try to initiate the group discussion.
- Express your point of view at the earliest.
- Listen to all points made.
- Be open minded about topics.

#### Don'ts:

- Don't let a small group dominate the discussion.
- Don't let the discussion drift away from the topic.
- Don't interrupt mid sentence.
- Don't have an emotional outburst or shout.
- Don't force others to think the way you do, try to convince them with good reasoning.
- Don't be biased.

