**DAILY ASSESSMENT FORMAT**

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| **Date:** | **18-5-2020** | **Name:** | **Anand kumar k** |
| **Course:** | **TCS ION** | **USN:** | **4AL16EC002** |
| **Topic:** | **Communicate to impress** | **Semester & Section:** | **8th sem ‘A’ sec** |
| **Github Repository:** | **Anand-courses** |  |  |

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| **FORENOON SESSION DETAILS** |
| **Image of session** |
| **DAY-1**  **This course is to improve interpersonal skills for better results will help us in understanding what communication is and why we communicate.**  **In this course we learn how to communicate effectively using a combination of verbal and non-verbal communication methods.**  **Course contents are:**  **Introduction to communication**  **Process of communication**  **Non-verbal communication**  **Communication in business**  **Importance of communication**  **Communication is an act of sending information from one person to another.**  **We communicate to-**  **1. Give information**  **2.persuade**  **3.express need**  **Types of communication**  **1.verbal**  **2.non-verbal**  **3.visual**  **4.written**    **Make impactful presentations**  **1.design effective ppt**  **2.make an effective presentation**  **Before creating a presentation go through 5 W’S**  **1.what**  **2.who**  **3.why**  **4.where**  **5.when** |
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| **Date:** | **18-05-2020** | **Name:** | **Anand kumar k** | |
| **Course:** | **python** | **USN:** | **4AL16EC002** | |
| **Topic:** | **Installing python for windows** | **Semester & Section:** | **8th sem ‘A’ sec** | |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session**    **Installation of python3.8 (32-bit)**      **Installation of visual studio code** | | | |
| **Report – Report can be typed or hand written for up to two pages.** | | | |