**DAILY ASSESSMENT FORMAT**

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| **Date:** | 18-05-2020 | **Name:** | BHOOMIKA R HEBBAR |
| **Course:** | Tcs- ion career edge | **USN:** | 4AL17EC010 |
| **Topic:** | Soft skills day1 | **Semester & Section:** | 6TH SEM , A SEC |
| **Github Repository:** |  |  |  |

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| **FORENOON SESSION DETAILS** |
| **Image of session** |
| **Report – Report can be typed or hand written for up to two pages.**  Today I learnt the soft skills by tcs ion career edge,communicate to impress.i learnt communication is the effective way of sharing the information.between sender and the receiver there must be a channel which acts as a mediator.there is the perfect way to communicate with people our attitude  Determines our direction.we should have proper body language and we should speak nicely to other persons.we should not use jargon or slangs.  Then when comes to presentation we should use few number of slides,darker background,fewer words then simple understandable language.add few images to attract the people attention.  There should be one thought per slide and italics and bolds for emphasis.be ready for frequently asked questions .i learnt about do’s and don’ts while presenting.we should not use unnecessary sound and animation which leads to distraction.  Background should be simple and attractive.avoid light text on the background.  We should practice well and maintain time.explain the points with anecdotes,bodylanguage and maintain eyecontact with sense of humour according to the type of audience .we should be able to handle the questions as well.should not read ppt directly from the screen.dont use too much short forms and should not give inappropriate pauses,should not be rooted to ne place.be confident.should not beat around the bush.if u don’t know the answers say I will get back to u.  How to develop softskills at the workplace?  We should be nice to our collegues,we should be polite and work with coordination.  We should not be arrogant and egoistic.we should cowork with people at our place with harmony.we should not be hyperactive as if we know everything.try to understand other collegues as well.we should support others.and seek others help when needed.  We know for every action there will be equal and opposite reaction,so collugue’s behaviour shows attitude of us.we should be dressed properly.and be enthusiastic at our workplace.that’s all the brief summary. |

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| **Date:**18-05-2020 |  | **Name:**BHOOMIKA HEBBAR |  | |
| **Course:**python-udemy |  | **USN:**4AL17EC010 |  | |
| **Topic:**introduction and basics of python |  | **Semester & Section:**6TH SEM,A SECTION |  | |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report – Report can be typed or hand written for up to two pages.**  As I have taken the udemy python mega- course on real world applications of python by Mr Ardit.he started with introduction of python language with as an intrepreter.and he told us to install python IDE software tool to work and practice as well as learn python easily through this software.he told us what and all the real time applications and websites can be built through python.he taught to write the basic programs.he told python is suitable for all operating systems including windows,linux,mac et cetera.i tried excercises.found some queries.i learnt operations with datatypes,userdefined,inbuilt,primary datatypes.then I learnt about functions and conditionals.implicit and explicit conditions.learnt about variables and literals.we learnt strings,intergers,floats.tried some coding excercises.learnt list types,ranges.create real and complex lists.and typeattributes.then dictionaries in python.and excercises,summaries of tuples and each topic.learnt about python shell>> and terminal tip.more operations with lists.accessing items,dictionaries with access and append.list slices and positive and negative indexes.and and or conditionals usage.elif conditions and whitespaces.  Next learnt about user input and string formatting;with multiple variables.processing user inputs.the basic loops like for loop,loop over functions.looping through dictionaries and formatting.while loops with break and continue.putting piecestogether learnt how to build program.solving the given problem statement.approaching it,and build maker function.and constructing loop.and making the output userfriendly.got brief idea about python basics. | | | |