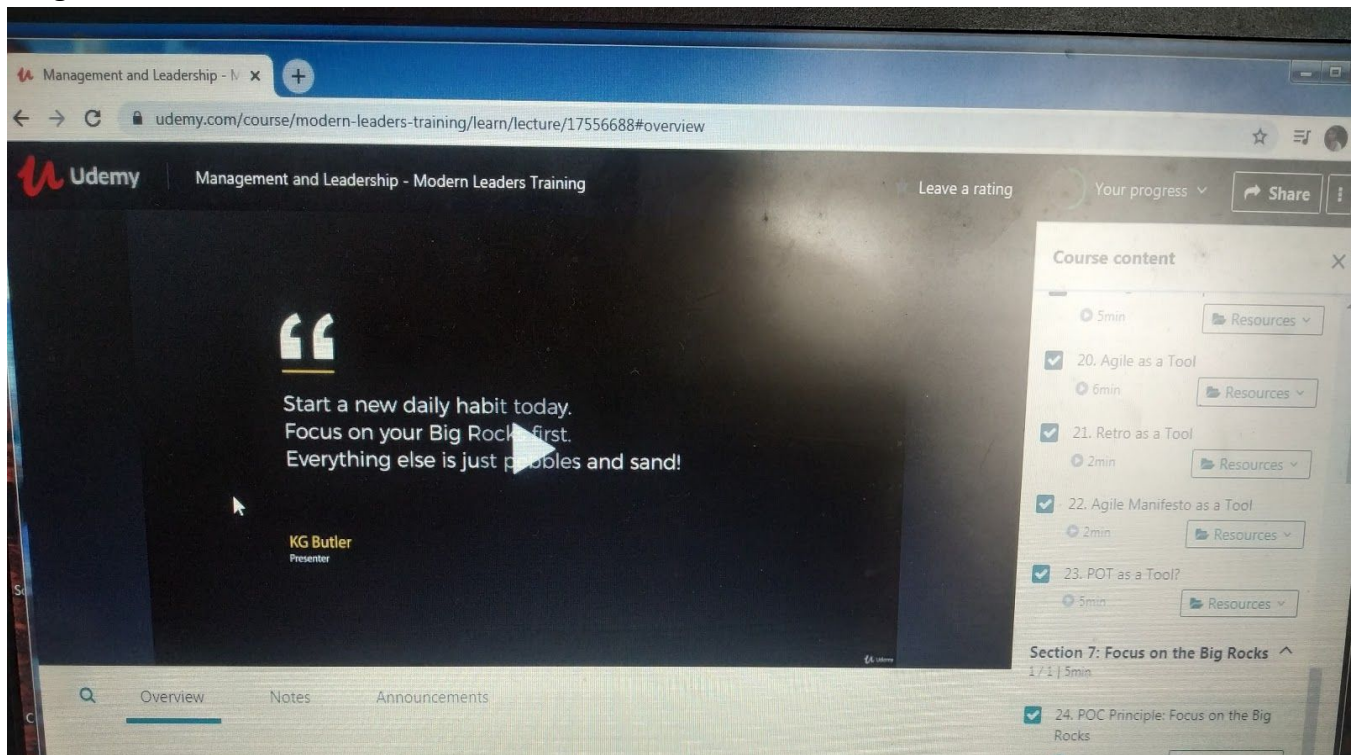


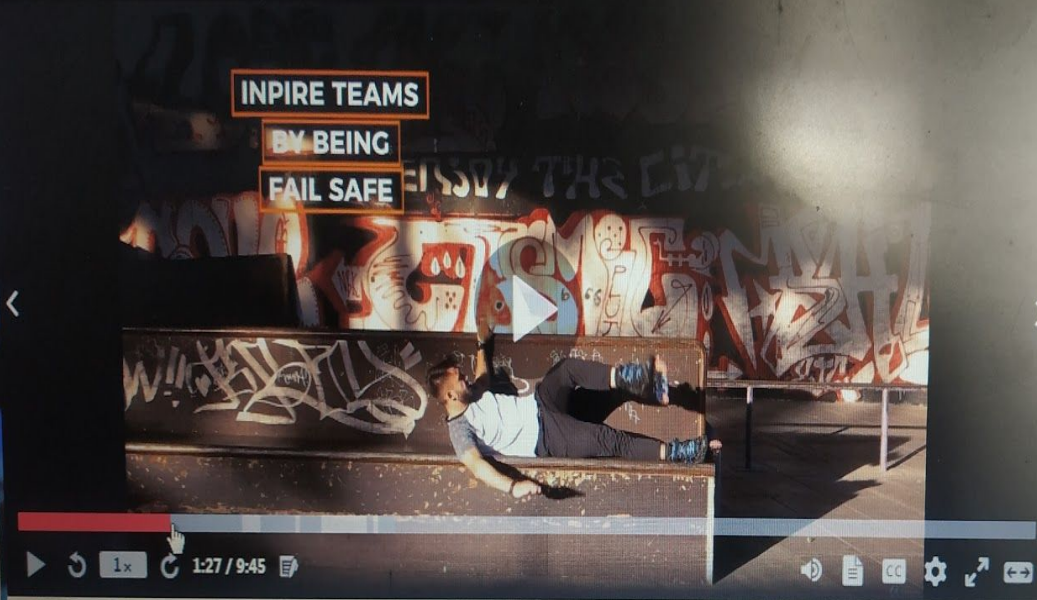
DAILY ASSESSMENT FORMAT

Date:	13-06-2020	Name:	MOUNITHA D M
Course:	Management and Leadership	USN:	4AL17EC055
Topic:	Tools for Leading Teams Focus on the big rocks	Semester & Section:	6 TH SEM "A" SEC
Github Repository:	Mounitha_-ec055		

FORENOON SESSION DETAILS

Image of session





Course content

- ✓ 15. Tools to Inspire Teams
10min Resources
- ✓ 16. Giving Feedback by SBI Tool
6min Resources
- ✓ 17. People Process and Tools (as a Tool)
2min Resources
- ✓ 18. Tools for Reducing Meetings
5min Resources
- ✓ 19. 20@10 Standup as a Tool
5min Resources
- ✓ 20. Agile as a Tool
6min Resources
- ✓ 21. Retro as a Tool
2min Resources
- ✓ 22. Agile Manifesto as a Tool



Overview

Notes

Announcements

About this course

Tools and practical skills for the modern leader

Report – Report can be typed or hand written for up to two pages.

Management and Leadership


Tools for Leading Teams

→ Alone we can do so little, Together we can do so much - HELEN KELLER

Tools to inspire Teams

- * Better Swiftness
- * Be Fail Safe
- * Be real
- * change your communication

People

process  Technology

- * 47% consider meeting their biggest waste of time
- * Research has found that the more meetings employees attended the more exhausted they felt and the higher they believed they perceived their workload to be.

Standup team updates

- ① Focus areas
- ② Opportunities
- ③ Key conversations
- ④ Keep it brief

⑤ Tools for Leading Teams

① Leading Teams is a Relationship

② Ways to Inspire Teams

③ 360 Feedback tool

④ PPT as a tool

⑤ Agile as Tools

⑥ Agile principle → modern ways of working & leading

⑦ Agile Retrospective Tool → practical Agile tool you can use now

⑧ Agile Manifesto → the principles distilled to key values

⑨ purpose → using POT to help align to purpose

Agile principles

- * our highest priority is to satisfy the customer through early and continuous delivery of valuable software
- * The most efficient and effective method of conveying information to and within a development team is face to face conversation.
- * Continuous attention to technical excellence and good design enhances agility

Retros (Look back to improve)

There is no right or wrong way to perform a Retros
Do what's right for you team - Regularly updating the Retros Questions.

Frequency and Format to keep it Fun, Fresh and Relevant

→ what is Manifesto

A public or written statement of the intentions, views, motives or beliefs of the issue or group

→ Individuals and interactions over processes and Tools.

→ Focus on the Big Rocks