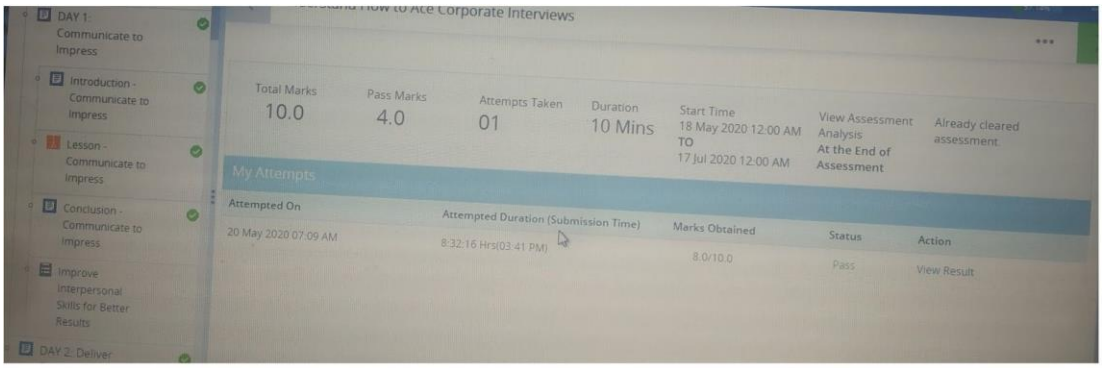
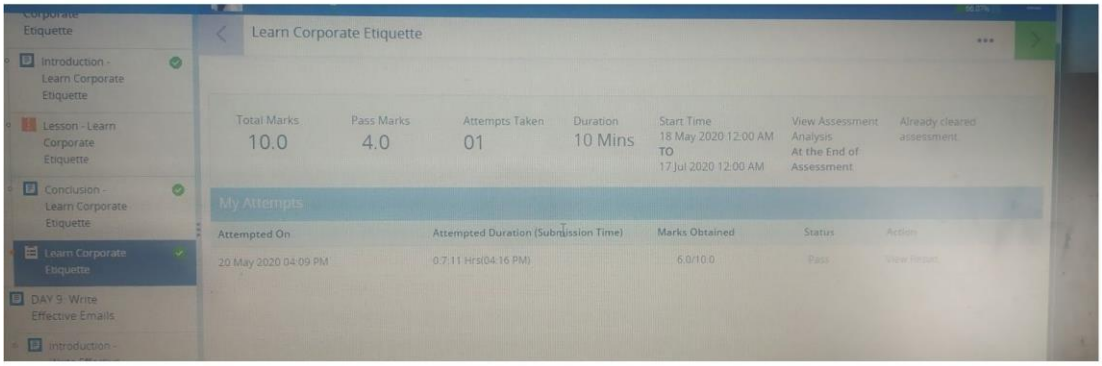
DAILY ASSESSMENT FORMAT

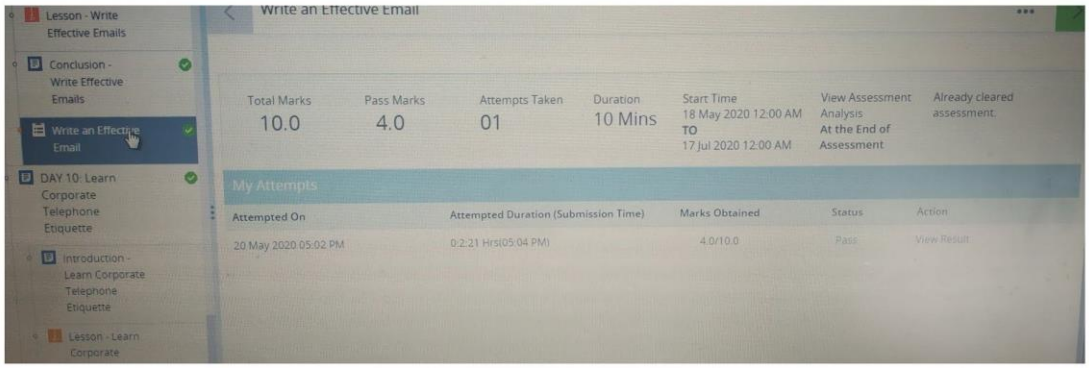
Date:	**20-05-2020**	**Name:**	**MOUNITHA D M**
Course:	**TCS ION DIGITAL LEARNING**	**USN:**	**4AL17EC055**
Topic:	**1.Ace corporate interview 2.Learn Corporate Etiquette 3.Write Effective Emails**	**Semester & Section:**	**6TH SEM "A" SEC**
Github Repository:	**MOUNA123**		

FORENOON SESSION DETAILS

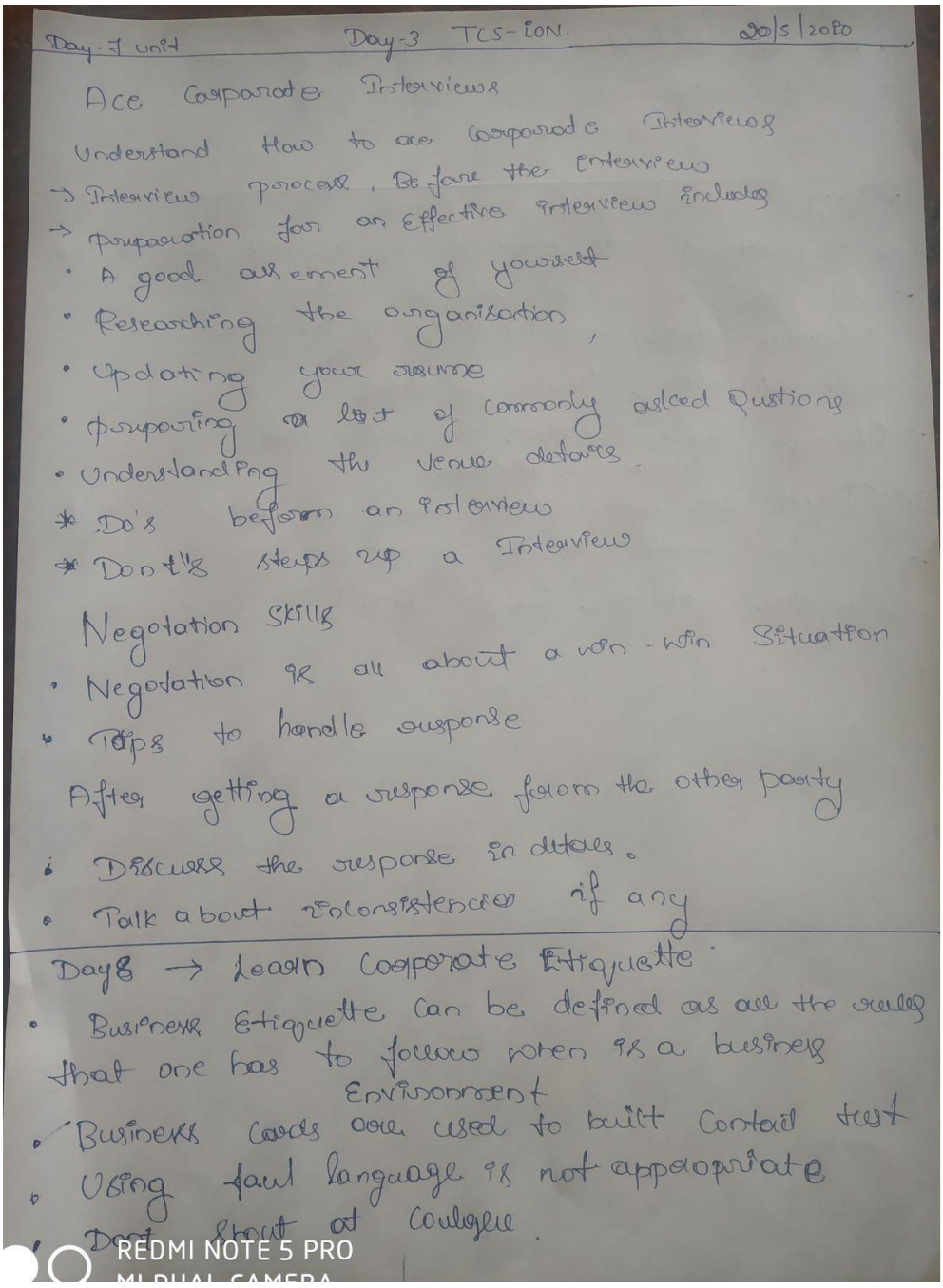
Image of session







Report – Report can be typed or hand written for up to two pages.



Day-1 unit Day-3 TCS-ION. 20/5/2020

Ace Corporate Interviews

Understand How to ace Corporate Interviews

→ Interview process, Before the Interview

→ preparation for an Effective Interview including

- A good assessment of yourself
- Researching the organisation,
- Updating your resume
- preparing a list of commonly asked Questions
- Understanding the venue details.

* Do's before an Interview
* Don't's steps up a Interview

Negotation Skills

- Negotation is all about a win-win Situation
- Tips to handle response

After getting a response from the other party

- Discuss the response in details.
- Talk about inconsistencies if any

Day8 → Learn Corporate Etiquette.

- Business Etiquette can be defined as all the rules that one has to follow when in a business Environment
- Business Cards are used to built Contact first
- Using foul language is not appropriate
- Don't shout at College.

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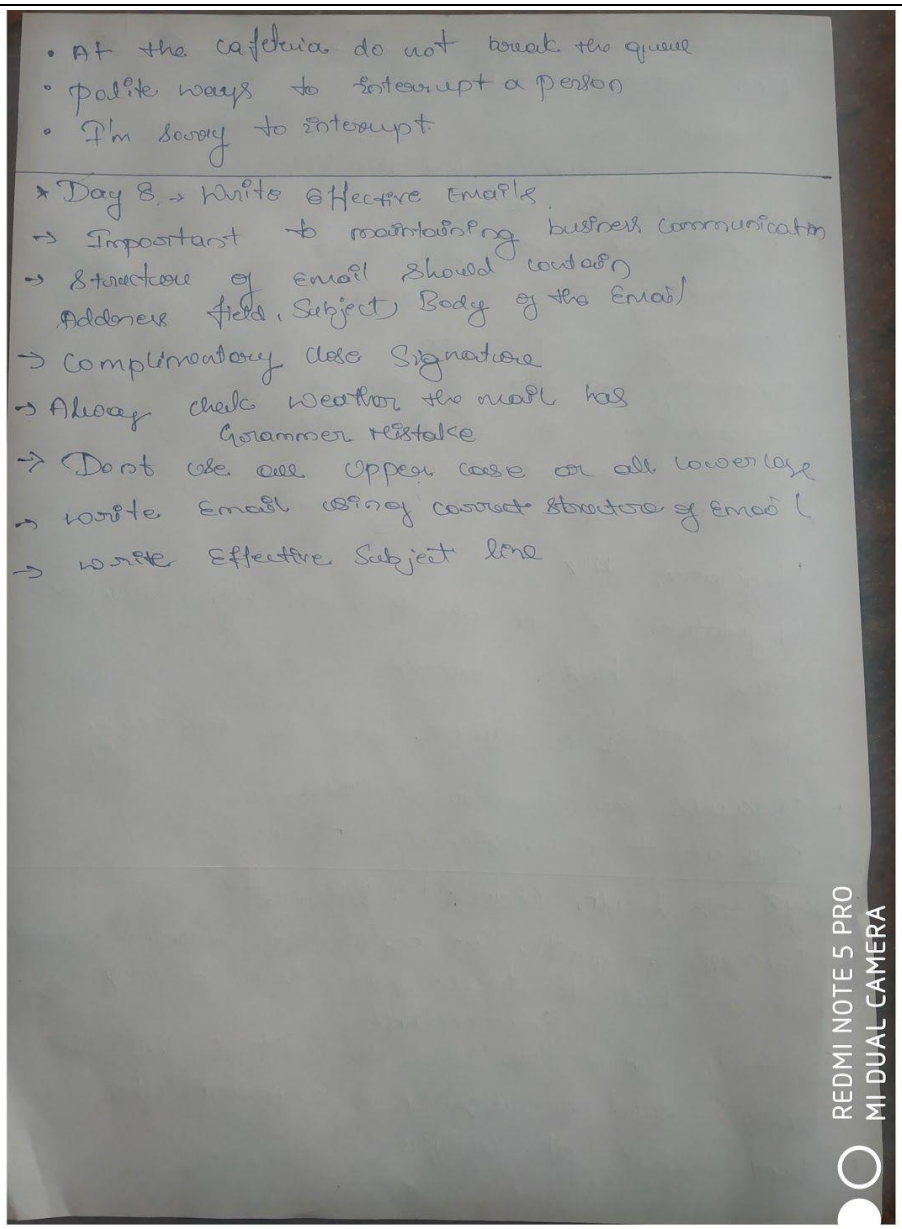
AI DUAL CAMERA



- At the cafeteria do not break the queue
- polite ways to interrupt a person
- I'm sorry to interrupt

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* Day 8 → Write Effective Emails
→ Important to maintaining business communication
→ Structure of email should contain Address field, Subject, Body of the Email
→ Complimentary close Signature
→ Always check weather the mail has Grammer mistake
→ Dont use all Upper case or all lower case
→ write Email using correct structure of Email
→ write Effective Subject line

REDMI NOTE 5 PRO
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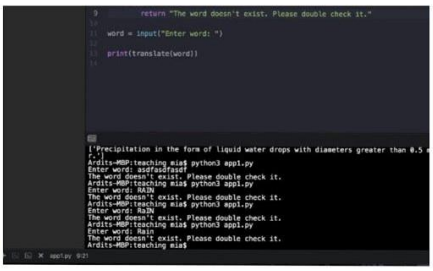
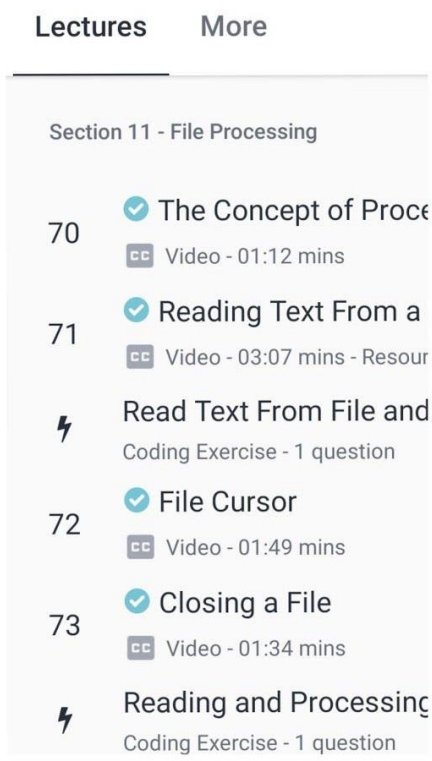
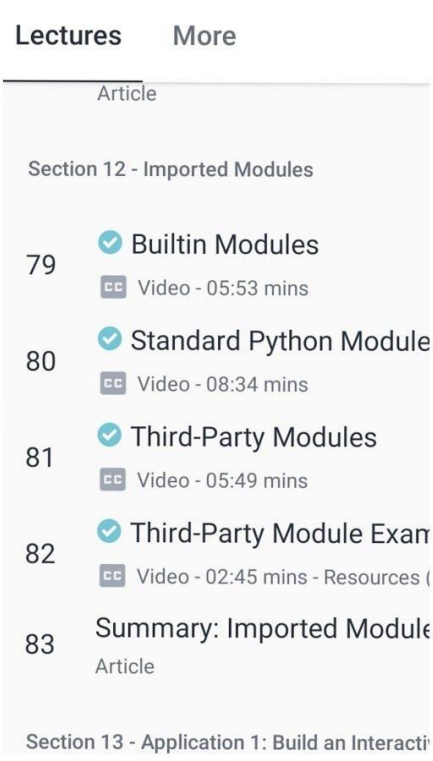
DATE	20-05-2020	Name:	MOUNITHA DM
Course:	PYTHON	USN:	4AL17EC055
Topic:	Application1:Build an interactive English dictionary	Semester & Section:	6TH SEM "A" SEC

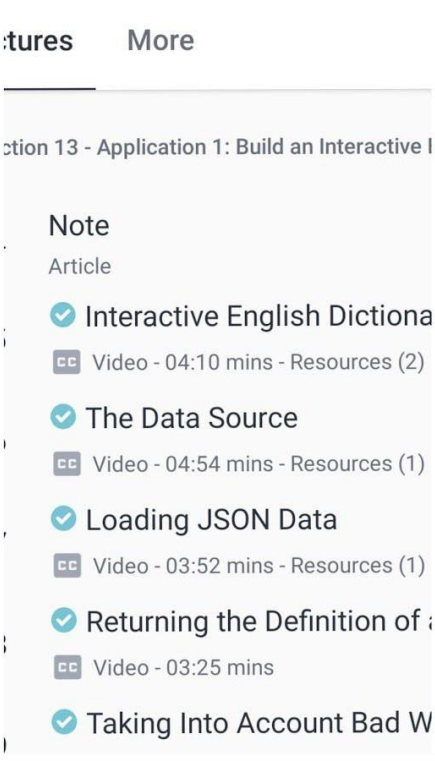
AFTERNOON SESSION DETAILS

Image of session









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Day-3 Python 20/5/2020

Section 13 : Application 1 : Build an Interactive English Dictionary.

→ To the dictionary in python.

```
import file
data = file load (open("data - file"))
print (data)
```

→ This program will load the dictionary stored in folder file and read it

```
import file
data = file . load (open ("data . file"))
def translate (word):
    return data [word]
word = input ("Enter word:")
print (translate (word))
```

→ import file

```
data = file load (open("data file"))
def translate (w):
  if w in data:
  return data [w]
  else:
      return "The word does not Exist."
      word = input ("Enter word:")
      print (translate(word))
```

• But the above program won't work if the uppercase or unequal cases are used so to overcome that issue

```
import file
data = file load (open "data file"))
def translate (w):
  w = w . lower ()
  if w in data
```

REDMI NOTE 5 PRO
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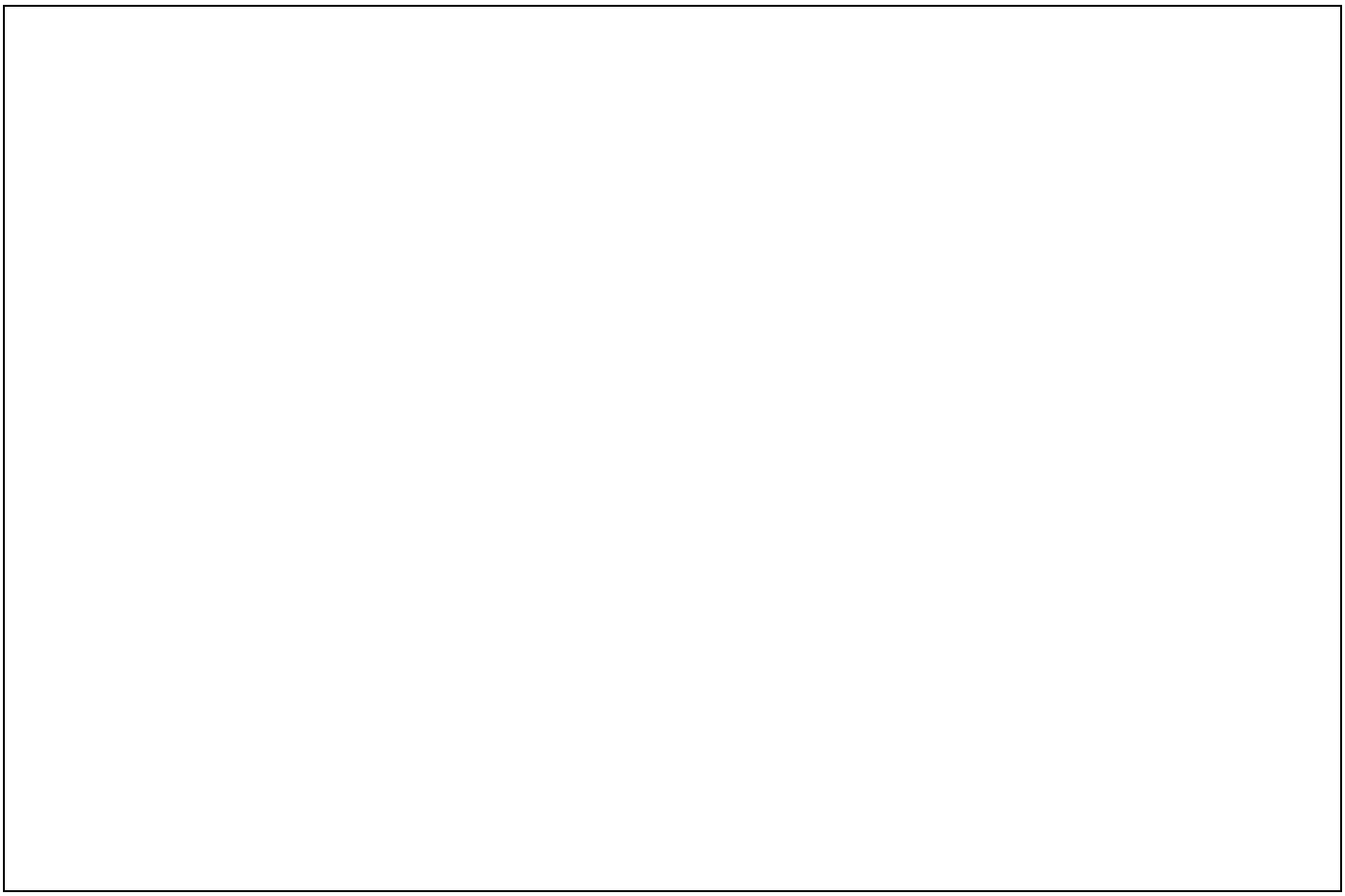
Application 1 : Build an interactive English dictionary

→ Interactive English dictionary
→ Returning the definition of a word
→ Taking into account bad words
→ Implementing case Sensitivity
→ Recommending the best match.

The concept of importing modules and finding out the existing libraries to make out work Simple and easy was one of the goals.