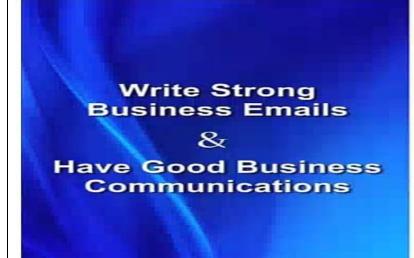
# DAILY ASSESSMENT FORMAT

Date:	20 may 2020	Name:	Nishanth
Course:	TCS ION SOFT SKILL	USN:	4al17ec063
Topic:	Ace corporate interviews, learn corporate etiquette, write effective emails	Semester & Section:	6 <sup>th</sup> & B
GitHub Repository:	nishanthvr		

#### **FORENOON SESSION DETAILS**







# Report – Report can be typed or hand written for up to two pages.

## Ace corporate interviews

#### In this course i learn:

- 1.interview process before the interview
- 2.importance of interview
- 3.imbibbe the skill and expertise an interview requires
- 4.identify the engagement rules of face to face interview
- 5.do's and don'ts of an effective interviews
- 6.develop a good opening and closing interview strategy

## Learn corporate etiquette

- 1.business etiquette is essential to build healthy professional relationship
- 2.basic rules should be followed irrespective of your position
- 3.courtesies should be followed at the door and elevator
- 4.dressing and internet etiquette should be followed as per company policy
- 5.importance of business etiquette
- 6.basic rules of business etiquette

### write effective emails:

In this course i learn:

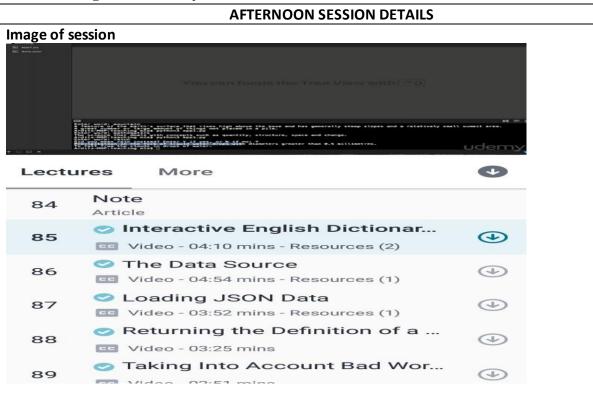
- 1.the structure of an email
- 2.develop an effective subjects' line and text
- 3.utilize a few openings and closing phrases
- 4.state the do's and don'ts of email writing
- 5.draft an email using the pointers taught in the session

Date: 19 may 2020 Name: Nishanth

Course: python USN: 4al 17ec063

Topic: Application, Build an Interactive Semester 6<sup>th</sup> and b section

English Dictionary & Section:



#### Report – Report can be typed or hand written for up to two pages.

In this class I learn about application of for and while loop and how to build interactive English dictionary

# Code 1

- 1. import json
- 2. from difflib import get close matches
- 3. data = json.load(open("data.json"))
- 4. def translate(w):
- $5. \quad w = w.lower()$
- 6. if w in data:
- 7. return data[w]
- 8. elif w.title() in data: #if user entered "texas" this will check for "Texas" as well.

```
return data[w.title()]
   9.
  10.
           elif len(get close matches(w, data.keys())) > 0:
               yn = input("Did you mean %s instead? Enter Y if yes, or N if no:
   11.
      " % get close matches(w, data.keys())[0])
               if yn == "Y":
   12.
  13.
                   return data[get close matches(w, data.keys())[0]]
  14.
               elif yn == "N":
                   return "The word doesn't exist. Please double check it."
  15.
  16.
                   return "We didn't understand your entry."
  17.
  18.
           else:
  19.
               return "The word doesn't exist. Please double check it."
  20.
  21. word = input("Enter word: ")
  22. output = translate(word)
  23. if type(output) == list:
  24.
           for item in output:
  25.
               print(item)
  26. else:
  27. print(output)
code 2
  1. import json
   2. from difflib import get close matches
  3. data = json.load(open("data.json"))
  4. def translate(w):
  5.
         w = w.lower()
         if w in data:
   6.
   7.
              return data[w]
   8.
          elif w.title() in data:
  9.
             return data[w.title()]
  10.
           elif w.upper() in data: #in case user enters words like USA or NATO
  11.
               return data[w.upper()]
  12.
           elif len(get_close_matches(w, data.keys())) > 0:
               yn = input("Did you mean %s instead? Enter Y if yes, or N if no:
      " % get close matches(w, data.keys())[0])
               if yn == "Y":
  14.
  15.
                   return data[get_close_matches(w, data.keys())[0]]
               elif yn == "N":
  16.
                   return "The word doesn't exist. Please double check it."
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               else:
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                   return "We didn't understand your entry."
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           else:
               return "The word doesn't exist. Please double check it."
  21.
  22. word = input("Enter word: ")
  23. output = translate(word)
  24. if type(output) == list:
  25.
           for item in output:
```

26.

28.

27. else:

print(item)

print(output)