# **DAILY ASSESSMENT FORMAT**

Date:	20_may_2020	Name:	Prashantha naik
Course:	Tcs ion	USN:	
Topic:	<ol> <li>1.group discussion</li> <li>2. Ace Corporate Interviews</li> <li>3. Learn Corporate etiquette</li> <li>4. Writing the Effective Emails</li> </ol>	Semester & Section:	6 <sup>th</sup> b
Github Repository:	Prashanth_course		



## Report – Report can be typed or hand written for up to two pages.

#### **About group discussion**

- Introduction to group discussion
- Format of a group discussion
- Do's and don'ts
- Mock group discussion
- Case study of the mock group discussion

### **Ace Corporate Interviews:**

- Explain the importance interview
- Imbibe the skills and expertise an interview
- Interview process before the interview
- Interview process during the interview
- Do's and don'ts
- Develop a good opening and closing interview statergy

#### About Learning the Corporate etiquette

- What is etiquette?
- Basic rules of corporate etiquette
- Dressing in business
- Cubicle etiquette
- Internet etiquette
- Meeting etiquette
- Courtesies at the door and
- Elevator
- Summary of corporate etiquette

# **About Writing the Effective Emails**

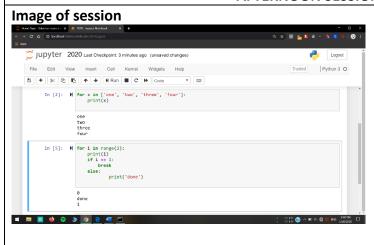
Electronic mail (email or e-mail) is a method of exchanging messages ("mail") between people using electronic devices

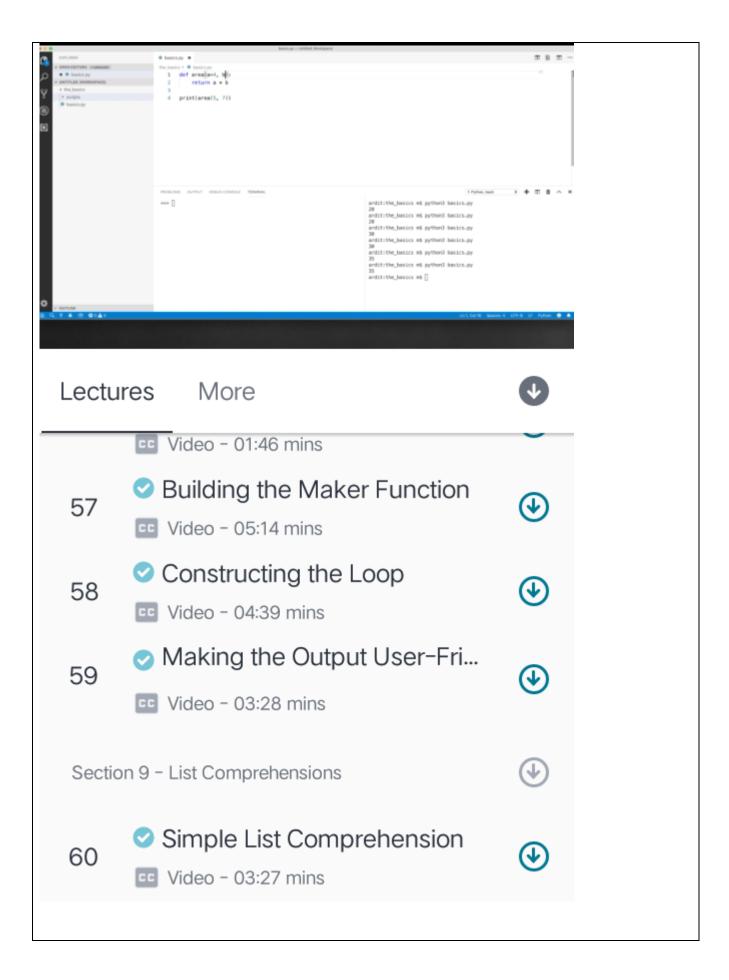
- Introduction to email etiquette
- Format of an email

- Do's and Don'ts of email writing
- Case study
- Summary of the effective email

Date:	20/5/2020	Name:	Prashantha naik
Course:	python	USN	4al17ec074
Topic:	<ol> <li>The Basics: Loops</li> <li>Putting the Pieces         Together: Building a             Program.     </li> <li>List Comprehensions</li> </ol>		
Github repository	Prashantha naik	Semester & Section:	6 <sup>th</sup> b

## **AFTERNOON SESSION DETAILS**





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## The Basics: Loops

- How for loops are useful in executing a command over a large number of items.
- Use of for loops in print items present in list, strings, dictionaries, etc.
- Use of break or continue keyword inside while loop.
   Ex:for loop
   for i in [0, 1, 2, 3, 4]:
   print(i)

## **Putting the Pieces Together: Building a Program**

- Building a program that takes input from the user, formats the input using user defined function and displays the formatted output.
- And how to use the functions in building a program

## **List Comprehensions:**

- List comprehensions in Python are concise, syntactic constructs
- They can be utilized to generate lists from other lists by applying functions to each element in the list
- All results are returned at once in the new list