

DAILY ASSESSMENT FORMAT

Date:	05-08-2020	Name:	Sahana S R
Course:	Speak English Professionally: In Person, Online & On the Phone	USN:	4AL17EC083
Topic:	Week 3	Semester & Section:	6 SEM B SEC
Github Repository:	sahanasr-course		

AFTERNOON SESSION DETAILS

Image of session

Speak English Professionally: In Person, Online & On the Phone > Week 3 > Let's Learn Telephone Language
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Telephone Language

- ▶ Video: Let's Learn Telephone Language 6 min
- 📖 Reading: Practice with Dialogues 10 min
- ✓ Practice Quiz: Check Your Knowledge 3 questions

Understand and Be Understood on the Phone

Phone Role Play


Let's Learn Telephone Language



3:31 / 6:33

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Understand and Be Understood on the Phone

Phone Role Play

Practice with Dialogues

Efficient, productive phone calls today involve clear introductions and exchange of information, no misunderstandings and friendly closings. Put this all together and phone calls have the potential to contribute to your success. Review and practice these expressions that you learned through the lecture videos to help you get started.

INTRODUCTIONS

a. Hello, this is I work at ABC Company and I'm calling about your order.

b. Good morning. My name is with Georgia Tech. I heard your presentation at the conference and would like to discuss it with you.

c. Hello, this is From Dr.office. I'm calling to confirm your appointment.

d. Hello, this is I'm calling with a question for you.

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Understand and Be Understood on the Phone

▶ **Video:** Key Pronunciation - Can/Can't & Numbers
6 min

🔊 **Reading:** Practice Stress
10 min

✓ **Practice Quiz:** Check Your Knowledge

Speak English Professionally: In Person, Online & On T > **Week 3** > Practice Stress

Key Pronunciation - Can/Can't & Numbers



Review 2 Common Errors

1. Can VS Can't
2. Teens VS Tens, other numbers

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Practice Stress

Working on pronunciation of numbers and can/can't will improve your fluency and make it easier for others to understand you. And it will make telephone calls less scary and more fun.

STRESS IN NUMBERS

It is important to pronounce numbers with accurate stress. One main difference is between numbers ending in -teen and -ty, such as 14 and 40. Both the stress and the sound of the "t" are different.

f o u r t e e n

f o r t y (/t/ sounds like /d/)

Practice saying these sentences first with the teen number and then with the "ty" number. Record yourself and listen. Do you hear the difference?

1) The club had (19 / 90) members.

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