**DAILY ASSESSMENT FORMAT**

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| **Date:** | **19-may-2020** | **Name:** | **Sindhu S** |
| **Course:** | **TCS ion - Softskills** | **USN:** | **4AL18EC049** |
| **Topic:** | 1.Gain guidance from career gurus  2.Write a wining resume and cover letter  3.Stay ahead in group discussion | **Semester & Section:** | **4th sem. & ‘A’ sec.** |
| **Github Repository:** | **Sindhu-course** |  |  |

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| **FORENOON SESSION DETAILS** |
| **Image of session** |
| **Report – Report can be typed or hand written for up to two pages.**  **Morning session:**   1. **Unit-1 – Gain guidance from career gurus : This unit covered topics regarding the why do you need headstart for career guidance framework .6 key pillars to get a headstart.** 2. **Unit-2 – write a wining resume and cover letter: This unit covered topics on how to write our own resume, what are information we should cover in the resume and also the types of resume. the another topic is covered in this unit ,that is coverletter . in this we learn what importance of the cover letter and also the structure of a coverletter, and etc…** 3. **Unit-3 – stay ahead in group discussion: This unit explain why and how group discussion is conducted, how to update ourselves with current information ,what are the effective phrases we are use in a group discussion and how to participate in a group discussion and aware of our body language, tone of voice and the language we used, maintain a formal decorum and etc..** |

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| **Date:** | **19-May-2020** | **Name:** | **Sindhu s** | |
| **Course:** | **Python from Udemy** | **USN:** | **4AL18EC049** | |
| **Topic:** | **1.list comprehensions**  **2.functions**  **3.file processing** | **Semester & Section:** | **4th sem. & ‘A’ sec.** | |
| **AFTERNOON SESSION DETAILS** | | | |
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| **Report :**  **Topic learnt in afternoon session,**     1. **List compressions: List comprehensions with if conditional and its coding exercise and also if-else conditional coding exercise.** 2. **Functions: function with multiple arguments and coding exercise, default and non -default arguments and its coding.** 3. **File processing: concept of processing files in python and coding exercises.** | | | |