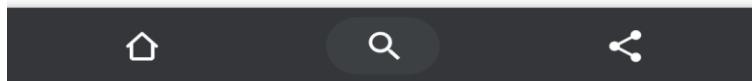# DAILY ASSESSMENT FORMAT

Date:	8th June 2020	Name:	Poojary Sushant
Course:	Udemy	USN:	4AL18EC400
Topic:	Management and Leadership	Semester & Section:	6th sem 'B"
Github Repository:	Sushant7026		

FORENOON SESSION DETAILS

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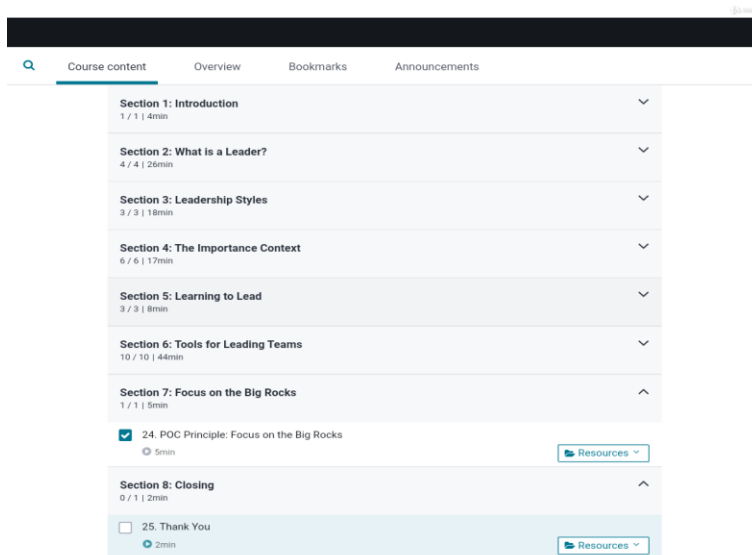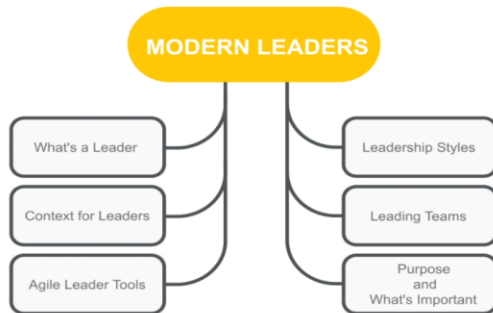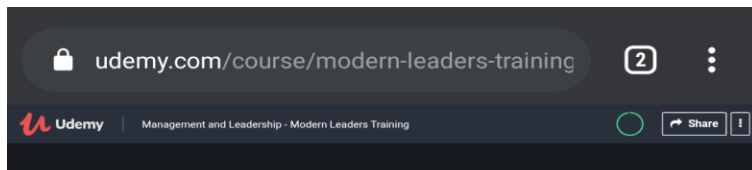
Report –
<u>Management and leadership</u>

Many wonder about the differences between leadership and management. Are they mutually exclusive? Do professionals have both qualities—or do they learn one or the other over a long period of time? These questions are just the tip of the iceberg. In this article, we will take a look at both. What is Leadership? What is Management?

The words "leader" and "manager" are among the most commonly used words in business and are often used interchangeably. But have you ever wondered what the terms actually mean?

 What Do Managers Do?

 A manager is the member of an organization with the responsibility of carrying out the four important functions of management: planning, organizing, leading, and controlling. But are all managers leaders? Most managers also tend to be leaders, but only IF they also adequately carry out the leadership responsibilities of management, which include communication, motivation, providing inspiration and guidance, and encouraging employees to rise to a higher level of productivity.

Leader versus Manager?

The world needs both Leaders and Managers. We have a choice in how we lead, and most importantly, why we lead . You can be an effective manager and bad leader, or a good manager and great leader? It's your decision!

Leaders and managers often think differently
a manager tells you what to do a leader teaches why and how you do it a manager holds you accountable a leader builds confidence, creating self-accountability a manager depends on role title or formal authority to lead a leader leads independently of their role title or authority a manager is focused on what's right now a leader is focused on what's right a manager is guided by fear and reaction a leader is guided by passion and purpose a manager gets joy from their own success a leader gets joy from the success of others

Everyday leader
- Listen-Listen to understand, not to respond
- Share-You have a 'voice' so share it without reservation
- Fail-Celebrate all you learn from failing and re-tooling
- Learn- Seek to understand and grow
- Be Humble- Pursue humility. No arrogance or entitlement
- Laugh -Smile, laugh and be goofy with positivity

Leadership styles

Autocratic Leader-

- Likes to be in control
- The team delivers to the leader's decisions

Charismatic Leader

- A natural at influencing and inspiring

Transformational

- An inspirational leader
- A change agent

Laissez-faire

- Laid-back Leader

Transactional

- "Carrot and stick" approach: using a combination of reward and punishment to get the desired result

Supportive

- Helps team work through issues
- Provides a high degree of coaching and support

Democratic

- The team decides

Importance of Context

The circumstances that form the setting for an event, statement, or idea, and in terms of which it can be fully understood.

Leader Context We lead differently in different circumstances

Context: Leader's Triangle

The Modern Leaders Model recognizes the whole you.

- Career-Occupation or personal ambition
- Family- Those closest to you
- Community-People or places with common interests or bonds.

Different Styles

- A Modern Leader understands that they may use different leading styles in different situations

Provide and Understand Context

- Great leaders provide context for teams, and makes decisions based on the current context.

Nature vs. Nurture

- We lead in different circumstances.
- Nature provides the tools, we just need to learn how and when to use them.

Tool To Inspire Teams

Better Questions-Ask questions that help teams focus or think differently?

Be Fail Safe-Promote trying new things and learn from failure.

Be Real-Give teams more of who you are. Share your story.

Change Your Communication-Meetings are so ol skool. Try new ways to share messages.

People First-Don't forget your team and your customers come first

Encourage Autonomy-Empower individuals to do 'their thing'. Do great things for the team.

Have Fun-Encourage the fun and be a part of it.

People Process and Tool
- Most project delivery issues can be distilled into one of these categories
- These are great categories to start with to help teams narrow their focus on the right issues.

Tool For Reducing Meeting

These questions are a great way to help decide if a meeting is needed.

There are other communication methods that may be more effective

A one-to-one direct conversation is usually the best method of resolving an issue

20@10 standup as a Too
- Gather in a central or communal location
- Keep it active, standing is best
- Length: 15-20 minutes in length
- 10am is a great time, but whatever works for your team (e.g. 3pm is great
- Name the even to give it life and significance with the team (e.g. tea@3, 20@2, standing9)

Pot as a Tool
- We will always have tasks, and some will be an essential part of our day.
- But knowing POT will help keep you aligned to your overall goals.

POC Principle:Focus on the Big Rocks

PRIORITY + ORDER + CONSISTENCY

Working on your "big rocks" first and making that a daily habit will change your life and those around you.

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AFTERNOON SESSION DETAILS

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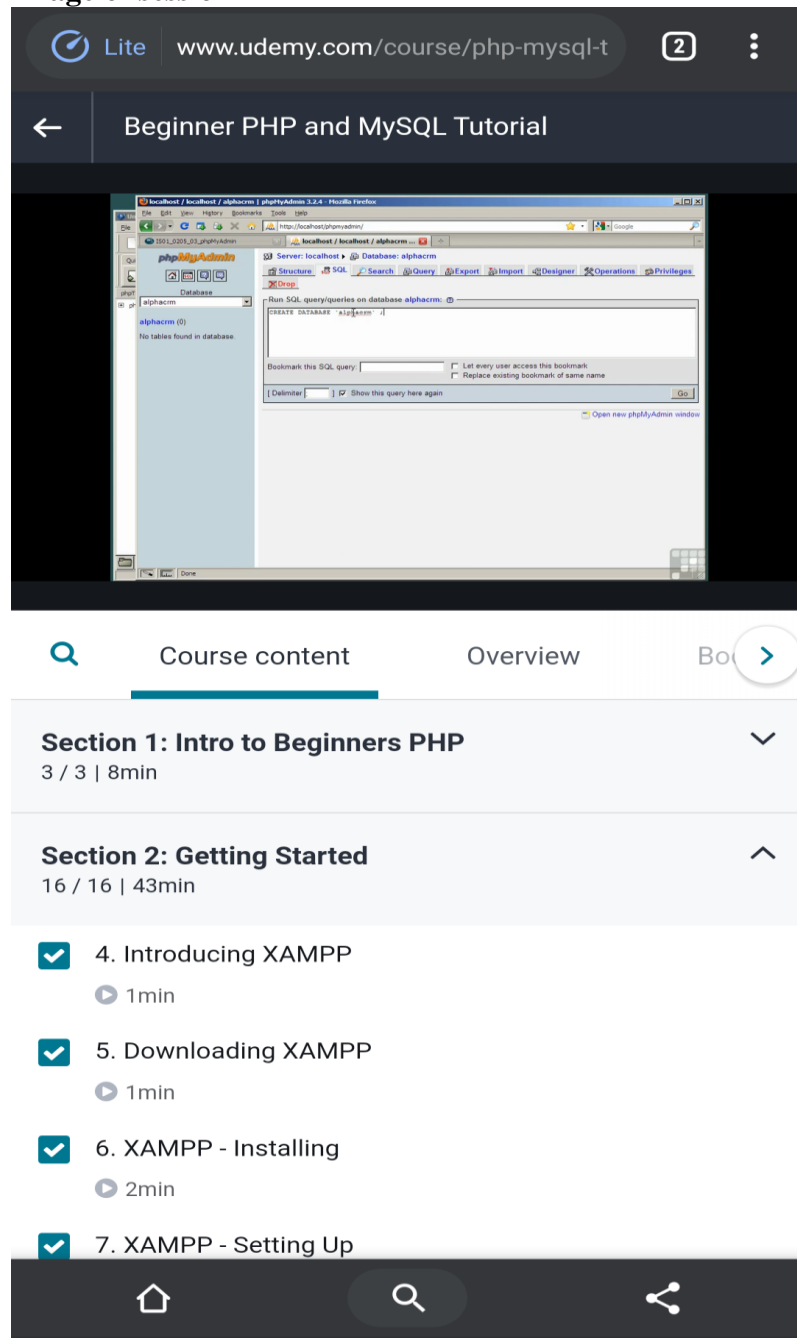
Report –
Where We Will Start?

The Main Aim of this Training Program is to Enable You to Build Something.A Website that Interacts with the User.

Most Building PRojects Needs Tools

Assemble the Tools and Prepare Them work

- Identify the Tools
- Download them
- Install Them
- Configure Them

Tools We Need

- A Web Server Which Display the Web Page in the Browser
- A Scripting Language to define what the web pages will look like
- Code Editor to write and store the script
- DBMS -Database Management System

Specific Tools Used are :

- Apache for the web server
- php for the scripting Language
- Bluefish for the Code Editor
- MySQL for the DBMS

XAMPP:

A Cross Platform Product to Provide :

- Apache
- My SQL
- PHP(and Perl)
  On WIndows ,LInux and Mac

Bluefish is a powerful editor targeted towards programmers and web developers, with many options to write websites, scripts and programming code. Bluefish supports many programming and markup languages. See features for an extensive overview, take a look at the screenshots, or download it right away. Bluefish is an open source development project, released under the GNU GPL licence.

Bluefish is a multi-platform application that runs on most desktop operating systems including

Linux, FreeBSD, MacOS-X, Windows, OpenBSD and Solaris.

MySQL:

What is MySQL?

MySQL is an open-source relational database management system (RDBMS). It is the most popular database system used with PHP. MySQL is developed, distributed, and supported by Oracle Corporation.

- The data in a MySQL database are stored in tables which consist of columns and rows.
- MySQL is a database system that runs on a server.
- MySQL is ideal for both small and large applications.
- MySQL is very fast, reliable, and easy to use database system.It uses standard SQL

MySQL compiles on a number of platforms.