

DAILY ASSESSMENT FORMAT

Date:	19 may 2020	Name:	Yamunashree N
Course:	TCS ION CAREER EDGE	USN:	4AL17EC097
Topic:	GAIN GUIDANCE FROM CAREER GURUS WRITE A WINNING RESUME AND COVER LETTER STAY AHEAD IN GROUP DISCUSSION	Semester & Section:	6TH SEM B SEC
Github Repository:	yamunashree-courses		

FORENOON SESSION DETAILS

Image of session

The screenshot displays the 'Prepare a Strong Resume and Cover Letter' assessment page. Key details include:

- Total Marks:** 10.0
- Pass Marks:** 4.0
- Attempts Taken:** 01
- Duration:** 10 Mins
- Start Time:** 15 May 2020 12:00 AM TO 14 Jul 2020 12:00 AM
- View Assessment Analysis At the End of Assessment**
- Already cleared assessment:** (Status)

Below the session details, there is a 'My Attempts' section with a table showing the attempt history:

Attempted On	Attempted Duration (Submission Time)	Marks Obtained	Status	Action
10 May 2020 11:28 AM	03:27 (real time)	4.0/10.0	Pass	View Result

The interface also includes a 'TABLE OF CONTENTS' sidebar on the left, listing various topics and lessons. The top of the page shows the course title 'Career Edge - Knockdown the Lockdown - Batch 01'.

Guidance from Career Goals

- Intense Competition
- Talent Acquisition
- Employable Skills
- Changing Job Roles
- Employment Outlook - Positive

Key pillars to Get a Headstart

- 1) Clarity of thought: Set a Clear Goal - Reasonable/achievable, with clear milestones
- 2) Access and Visibility:
- 3) Early Preparation
- 4) Acquire Relevant Skills
- 5) Compelling Resume
- 6) Cracking the interview

3) Early Preparations:

- Company Research
- Online Prep Test
- Get Expert help
- Focus on Communication

5) Compelling Resume

- 1-2 pages Resume
- Simple and Standard Design
- Do's and Don'ts
- Cover key Details

Day 2

→ It is not a competition or an argument where any one person wins

→ It is often used as a mass grading process.

→ Don't will be assessed

- * Clarity
- * Body language
- * Listening
- * Tone of voice
- * Appropriate language
- * Courtesy
- * Conciseness
- * Confidence
- * Correctness

Common Phrases

Agreeing - "I agree with the point made"
"That is an excellent point"

Disagreeing - "I'm sorry but..."
"That is a good point but..."

etc.

- update ourselves with current information
- not to panic
- To maintain formal decorum

2) Writing a Winning Resume

and Cover Letter :-

Importance of Resume :-

1) Organization use the resume to short list potential candidates.

2) Resume is the Virtual You. It should speak of our passion and the career we want to follow.

Structure of Resume -

- | | | |
|--------------------|----------------------------|--|
| 1) Contact details | Name
email id
mobile | Types of Resume
1) Chronological
2) functional
3) Combinational |
| 2) Objective | | |

3) Education Qualification

4) Technical Skills

→ Additional Qualification/certification

5) Personal Details

Importance of Cover Letter :-

1) Many employers believe that an impressive cover letter can be a better indicator than a well structured Resume.

2) It tells employer how qualified you are for the job.

3) Stay Ahead in Group Discussions :-

→ Specific Abilities & Behaviours.

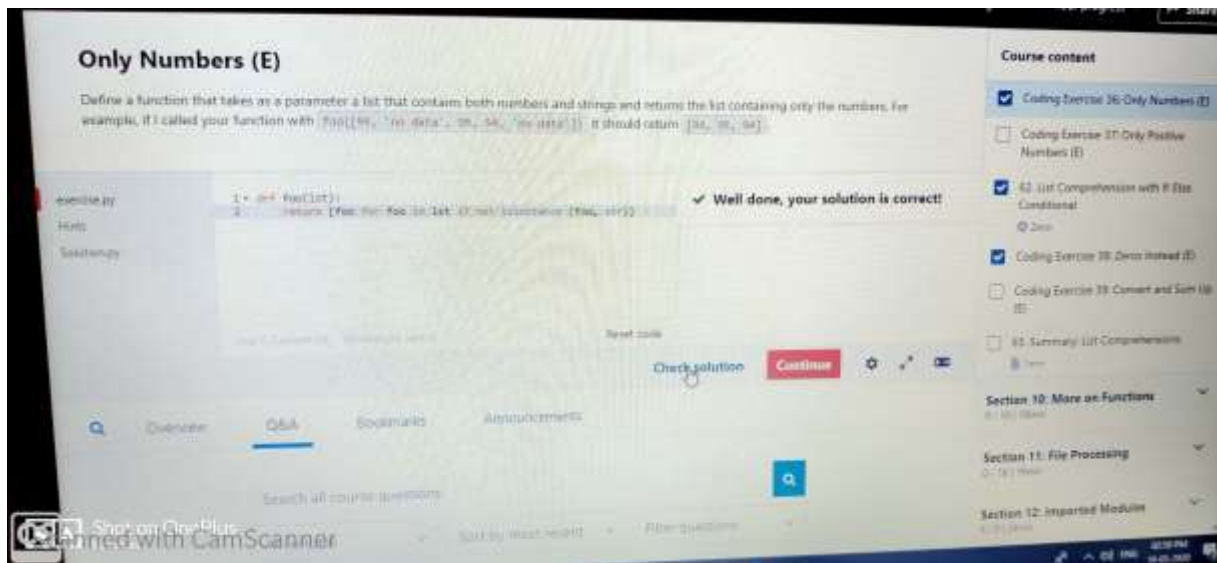
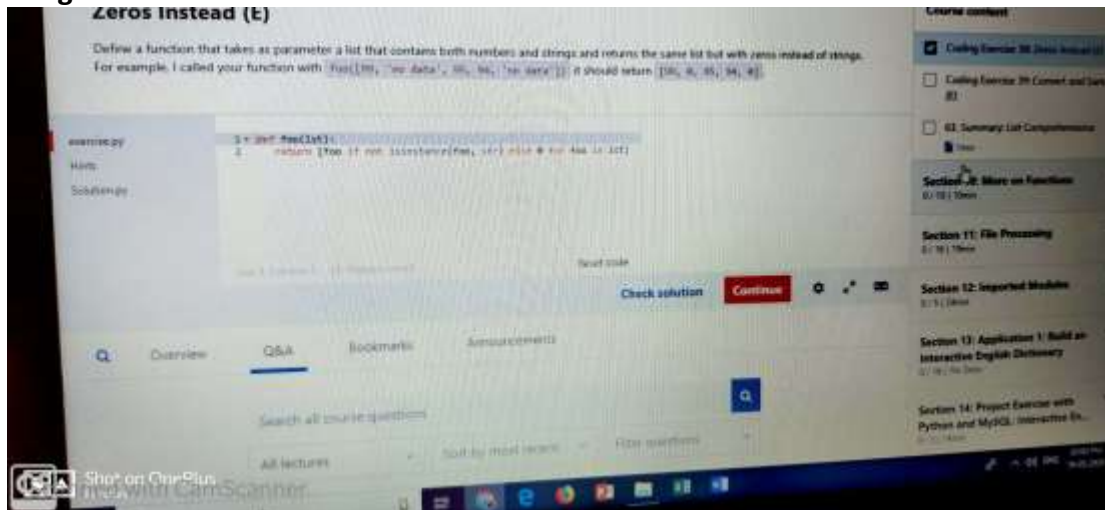
→ Key points

A Group Discussion is a part of interview process

Date:	19 may 2020	Name:	YAMUNASREE N
Course:	PYTHON PROGRAMMING	USN:	4AL17EC097
Topic:	LIST COMPREHENSION ,MORE ON FUNCTIONS, FILE PROCESSING , IMPORTED MODULES	Semester & Section:	6 th SEM B SEC

AFTERNOON SESSION DETAILS

Image of session



3] Simple List Comprehensions :-

Day 2

```
temp = [22, 23.4, 34.0, 23.0]
new_temps = []
for temp in temp:
    new_temps.append(temp/10)
print(new_temps)
o/p: [2.2, 2.34, 3.4, 2.3]
```

```
temp = [22, 23.4, 34.0, -9999, 23.0]
new_temps = [temp/10 for temp in temp if temp != -9999]
print(new_temps)
new_temps = [temp/10 if temp != -9999 else 0 for temp in temp]
```

O/p: [2.2, 2.34, 3.4, 0.0, 2.3]

Basic List Comprehensions: & and

```
[i * 2 for i in [1, 5, 10]]
output [2, 10, 20]
```

if condition

```
[i * 2 for i in [1, -2, 10] if i > 0]
```

O/p [2, 20]

if and else condition

```
[i * 2 if i > 0 else 0 if i in [1, -2, 10]]
```

O/p: [2, 0, 20]

Section 10] More on functions

```
def area(a, b):
    return a * b
print(area(4, 5))
```

O/p: 20

Default and Non default Parameters and Keyword and Non-keyword arguments

Keyword

```
def area(a, b):
    return a * b
```

print(area(a=4, b=5))

(a=4, b) x

(a, b=5) ✓

Default

```
def area(a, b=6):
```

return a * b

print(area(4))

functions with an Arbitrary number of no-keyword

instance should have only 2 arguments

len('hello')

= 5

len('hello', 'hi')

error (argument only)

P.S. def mean(*args)

return sum(args) / len(args)

print(mean(1, 3, 4, 4))

O/p: 2.6666

Keyword Arguments :-

```
def mean (*kwargs):  
    return kwargs  
print (mean (a=2, b=4, c=6))
```

O/p $\{a: 2, b: 4, c: 6\}$

more than one parameter :

```
def volume (a, b, c):  
    return a * b * c
```

File Processing (Section 11)

the concept of processing files in Python

→ Reading text from a file

```
myfile = open ("fruits.txt")  
print (myfile.read())
```

multiple times

```
myfile = open ("fruits.txt")  
content = myfile.read()  
print (content)
```

Closing a file :-

```
myfile.close()
```

Open files using "with"

```
with open ("fruits.txt") as myfile:  
    content = myfile.read()
```

Different File Paths :-

Writing Text to a file

```
with open ("files/vegetables.txt", "w") as  
    myfile: myfile.write ("Tomato")
```

O/p Tomato

Builtin Module :-

eg. builtin module names

import time

while True:

```
    with open ("files/vegetables.txt") as file:  
        print (file.read())  
    time.sleep (10)
```

