

Email

From: Peta

To: **Gilly (General Manager, North), Seydou (Restaurant Consultant), Alex (General Manager, Downtown),**

Subj: Rollout expansion

I hope this email finds you well. My name is Peta, and I am a part of the team responsible for the tablet rollout at Sauce & Spoon. I am reaching out to you because I believe your expertise and input can play a crucial role in a matter that has arisen concerning the expansion of our current project.

As you may know, Omar, the owner of Sauce & Spoon, has expressed a strong desire to expand the tablet rollout beyond the bar area and include all dining sections. On the other hand, Deanna, who also holds a significant stake in the project, expects us to accommodate this expansion. However, the rest of our team, including myself, feel that expanding beyond the bar area is beyond the scope of our current plan.

And as far as the project plan is concerned, an expanded rollout would require pushing back the timeline, paying for more tablets and wiring, and more back of house hires. Limiting the rollout to the bar area will make it easier to ensure high levels of customer satisfaction and keep the project within the original scope. A more limited rollout will also give the kitchen time to scale up its operations and allow us to deal with any problems that arise more discreetly.

Since the rollout only focuses on one section of the restaurant, we can make any necessary changes to the training process and address any issues without majorly impacting the entire restaurant before scaling further. I really don't think piloting across the entire restaurant is a good idea, a bar-focused rollout is less risky.

Your support in this matter can make a significant difference. I kindly request you to join our coalition and help us advocate for the original plan. Your expertise and influence can play a crucial role in maintaining the project's integrity and ensuring its success.

Please let me know if you would be interested in being part of this coalition. Your time and input are highly valued, and we would be grateful for your assistance.

Thank you for considering our request, and I look forward to your positive response.

Best regards,

Peta
Project Manager