

Name	Earned Leaves		Vacation Leave	Used VL	Unused	B-Day Leave	Sick Leave	Used	Unused	Rate	Total
	VL	SL								Per Day	
Joyce Dino	12	12	1/15(1)* 3/6(1)* 4/4(.5)* 5/8(.5)* 5/29(1)* 6/8(1)*	12		11/23/2018	1/2(1)* 2/7(1)* 5/21(1)* 2/22(1)* 6/7(1)* 6/20(1)* 1	10	2	790.23	1,580.46
			6/16(1)* 7/23(1)* 8/06(1)* 8/17(1)* 10/10(1)*				7/11(1)* 8/13(1)* 10/11(1)* 10/12(1)				
			12/11(.5)* 1/2(1)* 1/14(.5)								
Anna Marie Sosa	7	7	2/19(1)* 4/5(1)* 5/24(1)* 7/17(1)* 8/20(1)* 10/3(1)*	7	0	12/26/2018	4/23(1)* 11/12(1)	2	5	527.00	2,635.00
			1/16(1)								
Ronald Glenn Biarcas	7	7	5/19(1.5)* 6/18(1)* 8/24(.5)* 10/08(1)* 10/20(.5)*	6	1	9/17/2018	9/05(1)	1	6	527.00	3,162.00
			11/10(.5)* 11/17(1)								
Angelo Sanchez	7	7	6/11(1)* 7/14(.5)* 7/23(.5)* 8/08(1)* 10/13(1)*	7	0			0	7	527.00	3,689.00
			12/01(.5)* 1/05(.5)* 1/18(1)* 2/23(1)								
Christian Briones	7	7	5/02(1)* 10/06(1)* 12/15(1)* 1/12(1)* 2/11-12(2)	6	1	3/24/2018		0	7	527.00	3,689.00

Total

14,755.46

Prepared By:

Checked By:

Approved By:

Anna Marie Sosa

Joyce Dino


Alvin C. Cruz
Accountant