

**UNITED STATES ARMY AVIATION
CENTER OF EXCELLENCE**

Fort Novosel, Alabama 36362-5000

27 May 2024



**Aviation Basic Officer Leadership Course Phase 1
(Course 2-1-C20B)**

Individual Student Assessment Plan (ISAP)

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Signature Page

1st Aviation Brigade:



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Annual Reviews			
NAME	Rank/Grade	Title	Signature

SECTION I: ADMINISTRATIVE

1. MISSION STATEMENT: As the Aviation Branch Initial Entry Officer Flight Training Support Company, D Co 1-145th Aviation provides Command and Control, Officer Professional Development, Support, and Personnel and Administrative Services in order to ensure the successful training of Army Aviation's future warfighters and leaders.

2. COMMANDER'S INTENT: No Changes - Refer to USAACE Commander's Intent.

3. END STATE: Disciplined, doctrinally sound, tactically focused Aviation Commissioned Officers prepared to fight and win.

4. STUDENT ROLES AND RESPONSIBILITIES:

a. Class Leader. Class Leader responsibilities are:

- Report accountability of students for each instructional period.
- Report accountability of students after any Holiday or Day of No Scheduled Activity (DONSA)
- Class leaders may excuse students for up to 2 hours for official military business. They may also excuse students in cases of extreme emergency such as student or immediate family illness or injury. In either case, the class leader will immediately notify the instructor and the chain of command.

b. Students.

(1) Students will administratively in/out process for the course through D Company 1-145th AVN, 1st AVN BDE.

(2) Students will complete the assigned reading and homework, complete practical exercises, be prepared for classes, and actively participate in learning activities.

(3) It is the responsibility of the student to meet or exceed the graduation (course completion) requirements delineated in this plan.

(4) Students will attend all class sessions and complete all assignments. All time missed must be accounted for.

- When absent for medical or dental reasons, the appropriate appointment slip will serve as an accountability document. Students show their appointment slips to the class leader for accountability purposes.

- Failure to account for any time missed is considered an unexcused absence and is grounds for dismissal. An unexcused absence is defined as any absence not coordinated with the Academic Instructor.

- It is the responsibility of the student to coordinate with peers or cadre to make up any missed instruction. Cadre members are available both before and after normal classroom hours to assist students with missed instructional materials.

- If, in the opinion of the Academic Instructor, the material missed adversely affects the Soldier's ability to meet the course requirements, the Soldier shall be considered for elimination.

- Absences, excused or unexcused, in excess of 8 hours may result in elimination from the phase/course or being recycled.

(5) It is the responsibility of the student to maintain a high standard of appearance, bearing, and professionalism. Conduct, both on and off duty, must not bring discredit to themselves, the school, the Army, or violate the Honor Code as stated in this ISAP.

(6) It is the responsibility of the student to complete an end of course critique and provide constructive criticism concerning the efficiency and effectiveness of the education/training and support materials.

(7) It is the responsibility of the student to maintain their weight IAW Army standards.

(8) It is the responsibility of the student to comply with the following policies:

- **Use of cell phones, smart watches, fitness trackers, or any digital device not provided with the course is prohibited during classes, practical exercises, or examinations.**

- Use of personal laptop computers for reference or note taking is permitted during class but may not be used for examinations.

- Use of classroom equipment to access unapproved internet sites is prohibited.

- Accessing social networking websites during instructional periods is prohibited.

- Posting possible test questions on the internet is prohibited. Students **WILL NOT** utilize any "study sites" on the internet with posted questions/answers that may resemble any examination within the course. This is in direct violation of USAACE Reg 320-20, App. F "Honor Code". Any student caught posting or utilizing the internet with posted possible test questions will be considered for removal of training.

SECTION II: CURRICULUM

1. GENERAL: The Individual Student Assessment Plan (ISAP) is to outline the student responsibilities, graduation criteria, and the course's assessment strategy, to provide a path for successfully completing ABOLC.

2. STUDENT RESPONSIBILITIES. Refer to Section I, Paragraph 4: Student Roles and Responsibilities.

3. COURSE COMPETENCY REQUIREMENTS. Refer to Section II, Paragraph 5: Course Completion Requirements.

4. EXAMINATIONS, ASSIGNMENTS, AND ASSESSMENTS:

a. Automatic Academic Elimination: A Student may be processed for elimination from the course and receive a "Failed to Achieve Course Standards" Academic Evaluation Report (DA Form 1059) for the following:

- (1) Failure of any examination retest.
- (2) Failure to qualify on the M4 and M18.
- (3) Failure of any second attempt of an assigned paper or oral briefing.
- (4) Failure of any three initial graded events.
- (5) Any Honor Code violation.

b. Academic Grading. Academic subject matter is tested on a GO/NoGo basis for each graded event administered during this course.

- (1) Examinations may be presented in hard copy or digitally.
- (2) Examinations are sub-divided into scorable units. To achieve a GO on an examination, the student must achieve a raw score of 70% or greater for each scorable unit.
- (3) If a student fails to achieve 70% on a scorable unit, they will be retrained and retested over only those scorable units they did not pass.
- (4) If a student fails a graded event and/or is recycled due to academic deficiency, the student will only receive a maximum score of 70% for that graded event and **will not** be eligible for Honors at the completion of flight school.

c. Assessment Strategy and graded events. Cadre will assess officers using multiple methods, determined by the event. Doctrinal standards are used where they exist, and rubrics are used in the absence of doctrinal standards. Students are graded on:

Event	Points Available	Event Standard	Re-test?	Assessment
ACFT	32	360 pts; 60 per event	Yes	See ACFT Grading Scale
HT/WT	0	Per AR 600-9	Yes	Graded as GO/NoGo See Paragraph 12 below
Land Navigation	15	Minimum 6 of 8 points within 5 hours (2 ½ hours per condition)	Yes	8/8 Points = 100% 7/8 Points = 85% 6/8 Points = 70% <6/8 Points = 0
M4 Qual	15	Minimum of 23 hits during Record Fire (Table VI) IAW TC 3-20.40	Yes	See M4 Grading Scale
M18 Qual	15	Minimum of 21 hits during Record Fire (Table VI, Stage 1 Day Fire) IAW TC 3-20.40	Yes	See M18 Grading Scale
Combine Arms Written Exam	25	Must obtain a minimum score of 70 in each of the scorable sections	Yes	Written test with four scorable sections. 50 total questions.
Sustainment Exam	25	Must obtain a minimum score of 70 in each of the scorable sections	Yes	Written test with three scorable sections. 35-50 total questions.
Combat Vehicle Identification (CVID) & Reporting Exam	25	Must obtain a minimum score of 70. Failure to identify a U.S. system (vehicle or aircraft) automatic 20-point deduction. Failure to identify two or more U.S. systems results in an automatic NoGo.	Yes	Written test. 30 total questions.
Briefing Assignment	10	70% based on Rubric	Yes	See Tab 1
Writing Assignment	10	70% based on Rubric	Yes	See Tab 1
Instructor Points	20	Individual Effort	No	See Grading Scale
Swim Test	0	Must swim 100-meters followed by two-minute float/tread water in OCPs/Boots.	Yes	Graded as GO/NoGo

Hand to Hand Fighting	0	Perform required positions IAW TC 3-25.150	No	Per TC 3-25.150. Graded as GO/NoGo
TARP	0	Complete Online Training	No	Turn-in Completed Certificate to Instructor. Graded as GO/NoGo
Branch Risk Assessment	0	Complete Online Training	No	Turn-in Completed Certificate to Instructor. Graded as GO/NoGo
High Physical Demand Tasks (HPDT)	0	Per DA PAM 611-21	Yes	Completed in Initial Entry Rotary-Wing Training

Total Points: 192

Total Points Required to Graduate (134.4)

(1) Army Combat Fitness Test (ACFT). 32 points available based on overall performance. Students must score a minimum of 60 points in each event to meet graduation requirements. If a student fails to pass the ACFT they may retest prior to class end date and, if they pass, they will only earn the minimum passing points.

ACFT Grading Scale:

Score	600<	592	584	576	568	560	552	544	536
Grade	100%	99	98	97	96	95	94	93	92
Score	528	520	512	504	496	488	480	472	464
Grade	91	90	89	88	87	86	85	84	83
Score	456	448	440	432	424	416	408	400	392
Grade	82	81	80	79	78	77	76	75	74
Score	384	376	368	360	<360	<60 in any event			
Grade	73	72	71	70	0	0			

(2) Height and Weight (HT/WT). 0 points. Graded as GO/NoGo. See paragraph 12 for additional information.

(3) Land Navigation. 15 Points available. Must find a minimum 6 of 8 points within 5 hours (2 ½ hours per condition) during night, transition, and day, to meet graduation requirements. Points assessed based on the number of points found. Initial failure and passing on retesting will receive a score of 70%.

(4) M4 Qualification. 15 Points available. Day qualification with M4 rifle and M68 Close Combat Optic (CCO). Students must qualify with at least 23 out of 40 hits IAW TC 3-20.40 to graduate. Each student will receive three attempts to qualify unless cadre run out of ammunition. Any student who fails to qualify on their first attempt will receive a score of 70% after successfully qualifying.

(5) M18 Qualification. 15 points available. Day qualification with M18 Pistol. Students must qualify with at least 21 out of 30 hits IAW TC 3-20.40 to graduate. Each student will receive three attempts to qualify unless cadre run out of ammunition. Any student who fails to qualify on their first attempt will receive a score of 70% after successfully qualifying.

Weapon Qualification Grading Scales:

M4 @ 70% Scaling			
M4 Hits	Grade	M4 Hits	Grade
40	100%	30	82.25
39	98	29	80.5
38	96.25	28	78.75
37	94.5	27	77
36	92.75	26	75.25
35	91	25	73.5
34	89.25	24	71.75
33	87.5	23	70
32	85.75	<23	0
31	84		

M18	
M18 Hits	Grade
30	100%
29	98
28	94.5
27	91
26	87.5
25	84
24	80.5
23	77
22	73.5
21	70
<21	0

(6) Combined Arms Examination. 25 points available. This is a closed book criterion-referenced examination covering Perform Effectively in an Operational Environment, Cyber Electromagnetic Activities, Operational Graphics, and Multidomain Operations. Students are required to achieve a GO (minimum 70%) on each scorable unit of this examination to achieve an overall GO for the examination.

(7) Combat Vehicle Identification Examination. 25 points available. This is a closed book criterion-referenced examination covering Combat Vehicle Identification and Reporting. The student must correctly identify and report all systems (vehicles and aircraft) as defined in the examination instructions. Failure to properly identify one U.S. system automatically incurs a 20-point deduction of final grade. Failure to identify two U.S. systems results in an automatic NoGo.

(8) Sustainment Examination. 25 points available. This is a closed book criterion-referenced examination covering Fundamentals of Property Accountability, Introduction to Aviation Maintenance, and Conducting Maintenance Operations at the Company Level. Student are required to achieve a GO (minimum 70%) on each scorable unit of this examination to achieve an overall GO for the examination.

(9) Briefing/Paper. 10 points available. Must be individual work; co-authoring is not authorized. Brief/Papers will be graded in accordance with the rubric. Subject area and rubric will be briefed prior to execution.

(10) Written Assignment(s). 10 points available. Must be individual work; co-authoring is not authorized. Assignment will be graded in accordance with the rubric. Written assignments may include letter of introductions, memorandum of records, or any written assignment directed by the cadre.

(11) Instructor Points. 20 points available. This assessment occurs throughout the duration of the course. All students start the course with 14 points and will have points reduced or increased by their performance, actions, or behavior. A student cannot receive more than 20 points in this area.

Instructor Points (MAX 20 Points) each student starts with 14 points	
Above 90 in all ACFT events (initial)	Plus 2
100% on exam (initial)	Plus 2 for each exam
30 hits on M18 (initial)	Plus 2
40 hits on M4 (initial)	Plus 2
Class leader	Plus 2*
Fail exam	Minus 2 for each exam
<21 hits on M18	Minus 2
<23 hits on M4	Minus 2
<6 points on land navigation	Minus 2
Each time late	Minus 1
Counseling statement	Minus 2

* Note: If student is removed from a leadership position, they do not receive the points listed for that position.

(12) Swim Test. 0 points available. Graded as GO/NoGo. Must swim 100-meters followed by a two-minute float/tread water in OCPs and boots.

(13) Threat Awareness and Reporting Program (TARP). 0 points available. Graded as GO/NoGo. Online training to be completed by students. Once complete with training, print certificate, and give a copy to instructor.

(14) Branch Risk Assessment. 0 points available. Graded as GO/NoGo. Online training to be completed by students. Once complete with training, print certificate, and give a copy to instructor.

(15) High Physical Demand Tasks (HPDT). 0 points available. HPDT will be conducted in Initial Entry Rotary-Wing (IERW) training.

(16) Retests. Remediation on every Course Event not mastered on the first test administration is mandatory. Students that fail an assessment or graduation requirement will be retrained and retested at least once. Additional retraining and retesting is not required but may be conducted if time and resources allow. The determination on additional retraining/retesting will be made by the course manager.

(a) If a student fails an assessment or written examination, they will be counseled in writing on DA Form 4856 and provided remedial training prior to retesting.

(b) Students that fail on the first examination/assessment event and subsequently pass the retest, will be awarded 70% of the available points.

d. Examination Procedures.

(1) Procedures.

(a) Method for delivery of examinations is either hardcopy or via the Blackboard ELLC LMS portal.

(b) Examinations are scheduled on the date indicated on the class training schedule.

(c) If examination is delivered by Blackboard, the examination instructions and the examinations themselves will not be available (hidden) until 30 minutes before the start of the examination window.

(d) Students must review and acknowledge the examination instructions for each examination.

(e) Examinations will consist of sections for each scorable unit covered.

(f) Each scorable unit of an examination will be tested using questions selected at random for each student from a test pool specific to that scorable unit.

(j) Answer selections may also be randomized on a per question basis.

(k) Test items may be presented as:

- Multiple Choice
- Multiple Answer
- True/False
- Matching
- Ordering
- Fill-in-the-Blank
- Short Answer

(2) Testing Abnormalities.

(a) If utilizing Blackboard and the system is not accessible, the examination will be rescheduled if a paper copy of the examination is not readily available.

(b) If, during an examination, Blackboard becomes unavailable, the examination will be halted and rescheduled in accordance with the preceding paragraph. Instructors will delete any submitted responses in Blackboard prior to the rescheduled test.

e. Practical Exercise Evaluations. There are Practical Exercises (PEs) conducted as integral parts of the course. The purpose of the Practical Exercises is to allow exploration of learning objectives taught, increase student proficiency and confidence, and validate application of learning objectives. Students must achieve the standard per the solution included for the practical exercises in the lesson plans and modules as evaluated by the academic Instructor to receive a GO.

5. COURSE COMPLETION REQUIREMENTS.

a. Students must receive a GO for each event listed in 4.c. above, complete all PEs, and attain a minimum of 134.4 points to graduate from this course.

b. Students will meet the High Physical Demand Requirements as indicated in Pam 611-21 during Initial Entry Rotary-Wing Training.

6. AFFILIATION GRADE, COLLEGE CREDITS, OR AMERICAN COUNCIL ON EDUCATION (ACE) INFORMATION. <https://militaryguide.acenet.edu/>

ACE ID	Course	Credit Recommendation
AR-1606-0300	Aviation Basic Officer Leader-Branch	Credit is not recommended because the course is uniquely designed to meet the service's education and training mission.

7. COUNSELING POLICY.

a. IAW USAACE Regulation 350-20, Para 13 (Counseling Procedures) students will be counseled for conduct during training using DA Form 4856 (General Counseling Form).

b. The Academic Instructor or the Course Manager will counsel students who fail to achieve the GO standards for any examination or who have been assigned Remedial Training. They will discuss with the student the cause of the failure/reason for the training, develop a retraining plan, and schedule the retesting (if applicable).

8. REMEDIAL TRAINING/EDUCATION POLICY.

a. **Directed.** The Academic Instructor or the Course Manager may assign additional training or study assignments to any student as needed. Such Remedial Training assignments will be accompanied by an academic counseling.

b. **Voluntary.** Academic Instructors will be available as needed before and after class hours for any student who desires additional assistance.

9. RETEACHING/RETESTING POLICIES AND PROCEDURES. In the event of a test failure the following reteaching/retesting procedures will be followed:

- a. Student will receive Academic Counseling from the Academic Instructor on the specific learning objectives (TLO/ELO) failed.
- b. Academic Instructor will review each question missed in the learning objective with the student.
- c. Academic Instructor will review the applicable section of the lesson associated with the questions missed.
- d. Academic Instructor/Course Manager will schedule retesting before/after normal class hours or during lunch. Earlier retesting is permitted only at the request of the student.
- e. Scheduled retesting will be annotated on the Academic Counseling.

10. PRETESTING (TESTING OUT) PROCEDURES. This course does not allow Pretesting or Testing Out of any required instruction.

11. TEST-CHALLENGING/TEST RECLAMA PROCEDURES. Students may challenge any test or examination question. Academic Instructors and Course Manager shall review all challenges immediately after the test/examination is completed. If a question is found to be in error, all students having the question will receive credit for the question. Procedures for challenging a question are as follows:

- a. Note the question or the unique question identification number found in brackets at the beginning of the question if utilizing Blackboard. Example: [0034B07].
- b. State the listed correct answer.
- c. State the answer believed to be correct.
- d. State the justification for the challenge to the correct answer.

12. ARMY BODY COMPOSITION PROGRAM (ABCP).

a. According to AR 350-1, Army Training and Leader Development, Soldiers flagged for failure to meet Army Body Composition standards are not eligible for selection, scheduling, or attendance of institutional training. Compliance with the Army Body Composition Program is mandatory for course graduation.

b. All students will receive a record height and weight screening during the first week of training. The removal from honors consideration will occur for all students who do not meet initial ABCP standards. Students will receive one re-screening no earlier than seven days after the initial non-compliance with AR 600-9 and no later than 24 days after initial non-compliance (AR 350-1, Para 3-13). Failure to meet compliance with ABCP standards

on the re-screening will result in the following:

- (1) Removal from the course.
- (2) Referred Academic Evaluation Report stating, "Failed to Achieve Course Standards."

13. ARMY COMBAT FITNESS TEST (ACFT).

a. According to AR 350-1 (Army Training and Leader Development), Soldiers flagged for failure to pass the ACFT are not eligible for selection, scheduling, or attendance of institutional training. Successful completion of the ACFT is mandatory for course graduation in accordance with ALARACT 046/2022 (Execution of Personnel Policy for the ACFT).

b. All students will receive a record ACFT per ATP 7-22.01 (Change 02). Students will be dropped from the course if absent the day of the ACFT. Removal from honors consideration will occur for all students who require an ACFT retest due to ACFT failure. Students will receive one ACFT retest no earlier than seven days after the initial ACFT and no later than 24 days after the initial non-compliance (AR 350-1, Para 3-13). Failure to meet physical fitness standards on the retest will result in the following:

- (1) Removal from the course.
- (2) Referred Academic Evaluation Report stating, "Failed to Achieve Course Standards."
- (3) The commander will notify HRC of the Soldier's ineligibility for training and request clarification of assignment instructions.

c. Students with temporary profiles that are not a result of operational deployment and prevent full participation in the course (e.g., pass ACFT and comply with ABCP standards) are not eligible to attend the course.

14. STUDENT DISMISSAL: In the event a student must be dismissed from the course, HRC will be notified of the Soldier's dismissal from training.

SECTION III: END-OF-COURSE AWARDS

1. HONORS: There are no end-of-course awards for this Phase. Honors will be assessed during Aviation BOLC Phase 2. Any academic event failure in this phase of training, will prevent the student from any future honors during Aviation BOLC Phase 2.

2. APPROVAL AUTHORITY: The Course Manager is the approval authority for all honors.

SECTION IV: ACADEMIC EVALUATION REPORT (AER)

1. GENERAL: Due to the unique structure of Aviation BOLC, a DA Form 1059 AER for course completion will not be provided until completion of Aviation BOLC Phase 2.

2. FORMAT. AERs are prepared and submitted via the Electronic Evaluation System (EES).

3. REFERRED REPORTS: As per AR 623-3, paragraph 3-28, a referred report is required for the following:

- a. Any “No” response to “Does Soldier fully support SHARP, EO, and EEO?”
- b. Any AER with a “Fail” for the ACFT indicating noncompliance with the standards of AR 350–1 (if entries are applicable).
- c. Any “No” response to Within Standards related to the height and weight indicating non-compliance with the standards of AR 600–9 (if entries are applicable).
- d. Any “Did Not Meet Standard” rating.
- e. A “Failed to Achieve Course Standards” rating. If “Failed to Achieve Course Standards” in Part III, block a, is checked, the Reviewing Official will clearly indicate and explain deficiencies contributing to reasons associated with the box check selection within Part III, block b. Examples (not all-inclusive) include assessments on the character and/or behavior of the rated student and/or lack of aptitude in certain academic areas. All “Failed to Achieve Course Standards” require an additional supplementary review.
- f. Any report with comments that in the opinion of the Reviewing Official are so derogatory that the report may have an adverse impact on the student’s career. The respective company commander will review any referred reports with the battalion commander prior to submission.
- g. If a referred report response is checked, a comment (Part III, block b) will describe whether the deficiency reflects on the character/behavior of the student or lack of aptitude in certain areas. The narrative must be factual and explain the reason(s) for the referred report.
- h. All students that elect to submit an appeal will receive seven days from referred report presentation to submit supporting documents. Students within seven days from graduation may be permitted to participate in all classes and the graduation ceremony (unless continued participation is considered detrimental to the class) but will not receive a final DA Form 1059 until after the appeal process is complete. Students on temporary duty assignment orders will not be extended after the scheduled graduation date; they will be expected to complete the appeal process regardless of their individual locality.

SECTION V: STUDENT CONDUCT

1. STUDENT CONDUCT: All students on PCS or TDY status for the course are accountable for the standards within USAACE Pam 600-2 (Blue Book) in addition to brigade and battalion policy letters. The Fort Novosel Blue Book is available on the Fort Novosel website at <https://home.army.mil/novosel/>.

2. USAACE: IAW USAACE Regulation 350-20, Section III, paragraph 11, the following conditions exist: Students will tailor their off duty conduct to all applicable standards expected of a Soldier. Students will comply with all rules, regulations and policies regarding safety, medical readiness, Equal Opportunity, SHARP, and professional behavior at all times. The chain of command may provide additional guidance regarding off duty activities and expectations. Students who engage in risky or inappropriate behavior are subject to elimination from training or other remedial action as appropriate.

3. IMPROPER RELATIONSHIPS: (AR 600-32, USAACE Reg 600-1)

a. General. The military is a society which requires a high standard of discipline to fulfill its mission. Scrupulous adherence to this high standard and the maintenance of the authority of command is especially important at Fort Novosel in view of the military aviation training mission.

b. In addition to the relationships prohibited by AR 600-32, Conduct Between Soldiers of Different Grades, 18 December 2023, the following relationships are contrary to the standards of discipline and are prohibited. Any relationships between—

(1) Military students and instructors/cadre for the course in which the military student is enrolled.

(2) Persons in the same chain of command.

(3) Initial Entry Training/Advanced Individual Training students and reclassified/prior service students (*at the discretion of the BDE CDR, this includes relationships between AVC3 students and BOLC/WOBC students*).

c. Improper Relationships. The prohibitions against improper relationships do not apply to persons married before arriving at Fort Novosel or married before falling into one of the categories defined as an improper relationship.

d. Fraternization. The prohibitions against improper relationships shall not be construed as limiting, extending, or modifying in any way the offense of fraternization as addressed by Article 134, UCMJ, General Article.

e. Students will sign DD Form 2983, Recruit/Trainee Prohibited Activities Acknowledgement, on the first day of training.

4. HONOR CODE: The Honor Code is simple in nature: "A Student will not lie, cheat, steal, nor tolerate those who do." Officers must be role models in ethical matters, help others develop a keen sense of the importance of being ethical, and avoid putting peers and subordinates into ethical dilemmas. As professionals, Officers must have the moral courage to stand up for unpopular courses of action even when their peers or leaders oppose them. Officers must also have the moral courage to take unpopular action against subordinates when doing so is necessary. Professionalism requires that they attempt to correct their leaders, peers, and subordinates when they veer from the military code of ethics. Those who refuse to change will be removed from the group before they weaken the reputation of the military organization. The Honor Code becomes the foundation of their ethical development and behavior.

a. **Lying.** Students violate the Honor Code by lying when they make a false oral or written statement, communicate with gestures with the intent to deceive or mislead, or quibble with the intent to deceive or mislead.

(1) Oral communications:

(a) Students are expected to answer questions fully and truthfully, even if they are talking about their involvement in an incident.

(b) If a student is suspected of a criminal offense, they retain the right to be advised IAW Article 31(b), UCMJ, and, therefore, have the right to remain silent and not answer any questions regarding a criminal offense of which they are accused or suspected.

(2) Written Communications: A student's signature or initials affirm compliance with a written communication. Documents they sign must be specific and exact in all aspects - students are responsible for reading documents, regulations, or orders assigned. Posting an assignment or message on Blackboard is considered signing and approving that document.

(3) Gestures: All gestures, such as nodding one's head or raising one's hand to convey a message to someone else in lieu of oral or written statements must be truthful. This also applies to the utilization of social media and/or digital communication applications to relay or share test material.

(4) Quibbling: Quibbling is the act of creating a false impression by wording something in an evasive way, omitting relevant facts, or telling a partial truth.

b. **Cheating.** A student violates the Honor Code by cheating when they fraudulently act out of self-interest or assist another to do so with the intent of gaining or giving an unfair advantage or with the intent of deceiving or misleading. This includes using or sharing information they or others should not have had access to or presenting someone else's work - essays, for example - as their work. Other forms of cheating are (but not limited to):

(1) Utilizing an editing service is a form of cheating. Paying to have work reviewed is a form of cheating and plagiarism. As a rule of thumb, prohibited editing software or sources are those that a reasonable person would not utilize for typical day-to-day work environment.

(2) Submitting assignments previously submitted for other courses or schools is a form of cheating (even if the student is the original author). For example, submitting an essay for grading in the course that they previously wrote for a college assignment.

c. **Stealing.** Violation of the Honor Code by stealing is defined as: When one wrongfully takes, obtains, or withholds property from the owner or another person with the intent of permanently depriving or defrauding the owner or another person of the use and benefit of the property, or by permanently appropriating it either for their own use or the use of any person other than the owner.

d. **Tolerating.**

(1) Failing to report an unresolved incident with honor implications to the proper authority within a reasonable period (within the next business day). This is perhaps the most difficult aspect of abiding by the Honor Code. The non-toleration clause serves as a daily reminder that Officers are responsible with an extraordinarily demanding duty that transcends personal feelings or friendships.

(2) If a student overlooks violations of the Honor Code, they are sending a message to the violator that the action is proper and, consequently, undermining the Honor Code, the honor system, and the military code of ethics. When a student commits an honor violation, they are demonstrating poor judgment and a lack of integrity and discipline.

5. HONOR CODE VIOLATIONS:

a. **Identifying Honor Code Violations.** In order to identify violations of the Honor Code, a student must examine both the act and the intent of the accused. The act is the attempt to lie, cheat, steal, or tolerate such actions on the part of another person. If the accused person's intent was to misrepresent the reality and truth of a situation or gain advantage over other persons, then a violation has occurred. The intent is the most important factor in determining a violation.

b. **Honor Code Violation Consequences.** Students violating the Honor Code will be eliminated. Honor Code violations include the publication of known examination or quiz questions, or any course material not specifically authorized by the course manager or commander. Publication includes the posting of materials/examination questions to online test prep websites (ex. Quizlet, Cram) or the direct transmission of materials via any other electronic or physical means. While collaboration is encouraged, students are required to do their own work on all graded events. When graded events are accomplished in a group setting, groups will not share their materials or products with other groups. Any violation of the above paragraphs will be grounds for immediate dismissal from the course and may result in a "Failed to Achieve Course Standards" evaluation.

SECTION VI: STUDENT AGREEMENT AND UNDERSTANDING

1. Aviation Basic Officer Leadership Course (ABOLC) Students are expected to be disciplined, professional, physically fit, and mentally prepared for training. Professional Army Officers should be educated (possessing the ability to write and speak effectively), eager to learn and succeed (motivated and confident), and accountable for proficiency at ABOLC.
2. Students are expected to follow basic good order and discipline to include timeliness and appearance. Failure to meet basic standards could result in being dropped from the course. A Soldier will not lie, cheat, steal, nor tolerate those who do. Any student who knows of an Honor Code violation but fails to report it is in direct violation. Any student found guilty of an Honor Code violation will be immediately referred to the Course Manager for administrative action or possible UCMJ.
3. The signature below acknowledges that I have read and understand the Individual Student Assessment Plan (ISAP) for the Aviation Basic Officer Leader Course.

Kachur, Alexandra L

Officer in Training-Student (Print
Name)

Alexandra Kachur 20240625

Officer in Training-Student (Signature and Date)

Tab 1 to the ISAP for the Aviation Basic Officer Leadership Course Phase 1 (Course 2-1-C20B)

Written Communication Evaluation Rubric (based on AR 25-50)				
	Excellent (3 points)		Fair (2 points)	
	Excellent (3 points)		Fair (2 points)	
Format	Headings, Body, Signature Block, Margins, and Enclosures used correctly.		One area of either Headings, Body, Signature Block, Margins, or Enclosures not used correctly.	Two or more areas of either Headings, Body, Signature Block, Margins, or Enclosures not used correctly.
Sequencing (Organization)	Put the recommendation, conclusion, or reason for writing --the bottom line--in the first or second paragraph.		Put the recommendation, conclusion, or reason for writing -the bottom line-- at the end of the paper.	No recommendation, reason, or conclusion for the writing.
Active Voice	Use the active voice.		Used the active and passive voice.	Used the passive voice.
Word Size	Use short words (three syllables or fewer).		Used long words (four or five syllables) not required by topic.	Used long words (six or more syllables) not required by topic.
Grammar	Use correct spelling, grammar (present/past, singular/plural), and punctuation.		Incorrect spelling, grammar (present/past, singular/plural), or punctuation. (1 - 5 errors).	Incorrect spelling, grammar (present/past, singular/plural), or punctuation. (>5 errors).
Jargon	Acronyms and abbreviations explained with first use		Acronyms or abbreviations not explained with first use. (1 - 5 errors)	Acronyms or abbreviations not explained with first use. (>5 errors).
Sentence Structure	All sentences have a Subject, Verb, and Object.		Sentences missing Subject, Verb, or Object. (1 - 5 errors)	Sentences missing Subject, Verb, or Object. (>5 errors)
Sentence Length	Use short sentences (an average of 15 or few words).		Used longer sentences (an average of 16 to 20 words).	Used long sentences (an average of >20 words).
Paragraph Length	Paragraphs average 6 to 7 sentences in length.		Wrote paragraphs that average 3 to 5 sentences in length.	Wrote paragraphs that average >7 sentences in length.
				Total:

Tab 1 to the ISAP for the Aviation Basic Officer Leadership Course Phase 1 (Course 2-1-C20B)

Grade	Superior (100%)	Excellent (85%)	Satisfactory (70%)	Unsatisfactory (0)
Rubric Points	26-27	24-25	15-23	1-14
	No areas marked as "Poor". No more than 1 area marked as "Fair".	No areas marked as "Poor". No more than 3 areas marked as "Fair".	3 or less areas marked as "Poor".	4 or more areas marked as "Poor".

Tab 1 to the ISAP for the Aviation Basic Officer Leadership Course Phase 1 (Course 2-1-C20B)

Oral Communication Evaluation Rubric				
	Excellent (3 points)	Fair (2 points)	Poor (1 point)	
Introduction / Classification	Stated Greeting, Name, Unit (if applicable), Topic, and Classification.	One area of Greeting, Name, Unit, Topic, and Classification missing or incorrect.	Two or more areas of Greeting Name, Unit, Topic, or Classification missing or incorrect.	
Delivery	Delivery was smooth and consistent. No obvious filler or crutch words (< 5 errors).	Delivery was slightly irregular. Some filler or crutch words. (5-10 errors)	Delivery noticeably choppy. Obvious filler or crutch words. (>10 errors)	
Speech Rate	Understandable conversational speech rate (120 - 150 wpm)	Speech rate slightly fast or slow.	Speech rate obviously fast or slow (<100 wpm or > 170 wpm)	
Voice Quality/Clarity	Voice is clearly heard and understood during entire presentation.	Occasional faint voice level or unclear speech. (1 - 5 errors).	Frequent faint voice level or unclear speech. (>5 errors).	
Articulation / Grammar / Jargon	Use correct pronunciation, grammar, and avoided jargon.	Use incorrect pronunciation, grammar, and avoided jargon. (1 - 5 errors).	Use incorrect pronunciation, grammar, and avoided jargon. (>5 errors).	
Content	Content always on topic, accurate, and relevant.	Mostly on topic, accurate, and relevant. (1 - 5 errors)	Content off topic, inaccurate, and irrelevant. (>5 errors).	
Eye Contact	Majority of eye contact to decision maker but no part of audience ignored. Avoid reading from screen.	Some eye contact to decision maker. Some parts of audience ignored. Read from screen. (1 - 5 errors)	Little eye contact to decision maker. Most parts of audience ignored. Read from screen. (>5 errors)	
Gesticulations /Movement	Movement or mannerisms were not distracting.	Movement or mannerisms were distracting. (1 - 5 errors)	Movement or mannerisms were very distracting. (>5 errors)	
Question Response	Responded professionally to questions.	Responded awkwardly but correctly to questions.	Responded poorly to questions.	
			Total:	

Tab 1 to the ISAP for the Aviation Basic Officer Leadership Course Phase 1 (Course 2-1-C20B)

Grade	Superior (100%)	Excellent (85%)	Satisfactory (70%)	Unsatisfactory (0)
Rubric Points	26-27	24-25	15-23	1-14
	No areas marked as "Poor". No more than 1 area marked as "Fair".	No areas marked as "Poor". No more than 3 areas marked as "Fair".	3 or less areas marked as "Poor".	4 or more areas marked as "Poor".

