

Armando Ruben Contreras

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Github: <https://github.com/alxndrnevermando> **Portfolio:** <https://alxndrnevermando.github.io/Portfolio/>
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Web developer with a background in administrative assistance in the human resources field. I graduated from UCLA with a bachelor's degree in history and have kept myself busy academically by continuing to take courses in Information Technology and Web development over the past few years. Currently working as a Human Resources Auditor and work closely with various employee records and utilize multiple different applications on a daily basis. Working vigorously to develop my basic skills with multiple different languages (HTML, CSS, JavaScript, jQuery). Recently worked with a team of fellow junior developers on a simple application for a client that takes user input in order to produce different types of shipping labels. My willingness to take challenges head on, and my adaptability in any environment make an advantageous candidate for any company.

Skills

- HTML, CSS, JavaScript, jQuery
- basic Adobe Photoshop knowledge
- able read, write, and speak in Spanish
- excellent customer service skills
- data entry

Experience

Administrative Assistant HR Ridgecrest Regional Hospital - Human Resources, Ridgecrest CA	August 2018 - Present
Receptionist/Front Desk Clerk Ridgecrest Regional Hospital - Bella Sera, Ridgecrest, CA	Dec. 2016 - August 2018

Education and Professional Development

Full-Stack Bootcamp Certificate UCLA, Online	March 2021
Bachelor's Degree in History, Spanish Minor UCLA, Los Angeles, CA <i>3.4 out of 4.0 GPA</i>	June 2016