## ثمانية

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| يسرنى إبلاغكم بموافقة الإدارة على توظيفكم حسب البيانات التالية | | | | | | | | | Please note that you have been appointed as follows. | | | | | | | | |
| الإسم | | | *{{partner\_name}}* | | | | | | | | | | | | | | Name |
| الإدارة | | *{{dep}}* | | | | | | Dep’t | | | المسمى الوظيفي | | *{{job}}* | | | | Position: |
| الراتب الأساسى | | *{{basic\_salary}}* | | | | | | Basic salary: | | | بدل سكن: | | | *{{house\_allowance}}* | | | Housing allowance: |
| اجمالى المرتب: | *{{total\_salary}}* | | | | | | | | | | | | | | | | Total Salary |
| الأجازة | |  | | | | | | Vacation | | | العلاوة: | | Bonus according to company policy | | | | Bonus: |
| التذاكر | | تذكرة سفر سنوية لشخصه | | | | | | Ticket | | | مزايا أخرى | | تامين طبي لشخصه و المضافين على اقامته | | | | Other Benefits: |
| مكافأة نهاية الخدمة | | طبقا للنظام | | | | | | Service award : | | | بدل مواصلات : | | *{{travel\_allowance}}* | | | | Transportation allowens |
| الاجمالى: | | *{{package\_salary}}* | | | | | | | | | | | | | | | Total: |
| ويخضع الراتب لأى إستقطاعات مثل التأمينات الإجتماعية ، صندوق الإدخار ،إصابة عمل ……….  Salary is subject to any deduction such as, Social Insurance saving Find work-related injuries accidents, etc. ………... | | | | | | | | | | | | | | | | | |
| التاريخ المطلوب للعمل | | | | | --------- | | | | | | | Expected date of work: | | | | | |
| سريان العرض | | | | |  | | | | | | | Offer is valid | | | | | |
| **** أوافق على العرض  **** أرفض العرض  الإسم :……………………………….  التوقيع :……………………………… | | | | | | | * Accept the offer * Disagree   Name…  Signature… | | | | | | | | | | |
| هذا الجزء يملاء بمعرفة إدارة الموارد البشرية :- This section is to be filled by Human Resources: | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| يوافق على العرض بصورته الحالية [ ] Accepts offer as it is: | | | | | | | | | لايوافق على العرض [ ] Don’t Accepts offer | | | | | | | | |
| بعد إجراء التعديلات الآتية [ ] After doing the following amendments: | | | | | | | | | | | | | | | | | |
| ملاحظات : |  | | | | | | | | | | | | | | | | Remarks: |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| الدرجه الوظيفيه | | | | **الأسم** | | **التوقيع** | | | | **التاريخ** | | | | |  |  | |
|  | | | |  | | **التوقيع** | | | | **التاريخ** | | | | |  |  | |
|  | | | |  | | **التوقيع** | | | | **التاريخ** | | | | |  |  | |
|  | | | |  | | **التوقيع** | | | | **التاريخ** | | | | |  |  | |
|  | | | |  | | **التوقيع** | | | | **التاريخ** | | | | |  |  | |