Ali vounes Al arab

• Date of birth :23/2/2003

• Nationality : Lebanese

• Marital status : Single

• Address: Beirut -Lebanon

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❖ Work Experience :

- 1 April 2022 till now: I work as a receptionist in ATLANTIS U gym, ramleh el bayda
 - My duties at work was :
- Data entry: I have enter more than 500 client data to the system.
- Answering to all clients questions .
- Cashier

***** Education:

- Bachelor degree in Business Administration at American University of Culture and Education Badaro, Beirut, Lebanon.
- Major: management information system (MIS).
- 2012-2020: Studied at Ecole Secondaire d'education Nationale.
- 2007-2012: Studied at Ecole Saint Rafga.

A Language:

• English - French - Arabic (mother tongue)

Skills:

- Strong knowledge in programing language like python , java script , C++ ...
- Strong knowledge in Html and CSS.
- Microsoft office skills: word, excel, ppt...
- Skills in visual programing.
- Customer's service skills .
- High Communication skills & Team work.
- Fast learning