**Volunteer Roles & Responsibilities**

**Roles**

Logistics

* Coordinate workspace
  + Cowerx46, Renaissance, RSA, Troy, Embassy Suites
  + Accessibility – 24x7
  + Internet reliability
* Judging Space
  + 4 Rooms @ Renaissance
  + Tables, Chairs, A/V
    - Secure from BES if needed

Event Social Coordinator

* Determine/secure venue
* Determine costs
* Coordinate with Slackmaster/Marketer

Slackmaster

* Runs Slack Team
* Coordinate announcements
* Facilitate channels/communications

Marketer

* Find us some swag
* Email blasts/announcements
* Media outlets/coverage – May – Aug timeline, very frontloaded

Mentor

* Facilitates mentorship needs of participants
* Coordinates with other assigned mentors to enable participant success
* Coaches each team through the event