

Alexis Mabugat
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ACADEMICS

University of California, Santa Cruz
BS Computer Engineering

- University GPA: 3.5/4.0

Relevant Coursework

- Data structures and Algorithms
- System Logic Design
- Computer Architecture
- Computer Systems, Assembly Language and C Programming
- Discrete Mathematics, Linear Algebra, Differential Equations
- Computer Networking, Routing Algorithms, and Network Security
- Elementary Mechanics, Wave, Optics, Fluids, Electricity and Magnetism

TECHNICAL SKILLS

Strong:

- Java, C, HTML, CSS, Git, Unix, Javascript, Adobe Premiere Pro, Indesign, Photoshop

Working Knowledge:

- C++, Python, Verilog, Assembly Language (MIPS, LC-3), Blender

EXPERIENCE

UCSC Graduate Division

Office Assistant

Santa Cruz, CA

April 2016 - present

- Process and organize important documents and degrees, then upload to a database
- Maintain and improve Graduate Division website

Staples

Sales Associate, Technical Assistant

Woodland Hills, CA

June 2017 - September 2017

- Stayed on the floor and assisted customers with any questions
- Worked at the IT Tech table, helped customers troubleshoot any electronics bought from store

LEADERSHIP

Bayanihan

Administrative Officer

Santa Cruz, CA

May 2017 - present

- Cater to a community of 300+, planning and facilitating effective workshops, general body meetings, and fundraisers
- Actively update and enforce the club constitution
- Assist Co-Chairs oversee a board of 30+ people

Circle K International

Secretary

Santa Cruz, CA

April 2016 – March 2017

- Attended and facilitated weekly meetings regarding volunteer events and fundraising
- Worked closely with Faculty advisor, filled out all paperwork, was in charge of documenting all hours of a club with 60+ members and submitting the form to the district