

Alana Maisel

 917 757 5670

@ alanamaisel@gmail.com

Education

Master of Science in Museums & Digital Culture - Pratt Institute School of Information

August 2024 – Expected Graduation May 2026

- Finance and Development officer of Pratt Emerging Museum Professionals (PEMP).
- Fall 2025 - Spring 2026 Archive Fellow at The Frick Collection
- Collaborated on both independent and group projects with organizations such as MIT Museum, Museum of the American Revolution and Leslie-Lohman Museum.

Bachelor of Art in Anthropology; Media Studies - SUNY Purchase College

August 2018 – May 2022

- President's Award for Excellence, 2022.
-

Professional Experience

Curatorial Intern - Normal Rockwell Museum

May 2025 – August 2025

- Cataloged individual fan letters to Norman Rockwell as well as Rockwell's photographic reference collection, and other archival materials
- Completed condition reports for incoming and outgoing loans, including works in the I Spy! Walter Wick's Hidden Wonders exhibit installation
- Prepared collection management policy and workflow recommendations based on work

Metadata Intern - Répertoire International de Littérature Musicale (RILM)

January 2025 – April 2025

- Contributed to developing an organizational subdivision by keyword cataloguing a collection of music publications for research access
- Interpreted and evaluated results from varying artificial intelligence extractions to report findings to the metadata team, and normalizing results to match institution standards

Sales Associate - The Jewish Museum

November 2022 – January 2025

- Executed accurate computer-generated point of sale transactions, including capturing guest information for future communications
- Supported museum programming such as book signings, artist talks, and exhibition openings