

Greater Evangelism World Crusade UK Mission

Greater Evangelism World Crusade UK Mission (GEWC UK Mission)

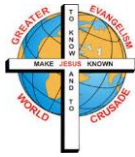
Internal Risk Management Policy

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1. Introduction

The Greater Evangelism World Crusade UK Mission (GEWC UK Mission) is committed to maintaining a comprehensive and robust risk management framework to protect its people, assets, reputation, and mission. As a charity, effective risk management is essential to ensure the continued delivery of our services, the protection of beneficiaries, and compliance with UK law and regulatory expectations.

This policy outlines the principles, responsibilities, and procedures in place for identifying, assessing, and managing internal risks across all activities of GEWC UK Mission.

2. Purpose

The purpose of this policy is to:

- Provide a clear framework for identifying, evaluating, and managing risks that could affect the charity.
- Ensure that risk management is integral to the decision-making processes at all levels of the charity.
- Protect the charity's assets, reputation, and people.
- Ensure compliance with UK legal and regulatory requirements, particularly those set by the Charity Commission for England and Wales and UK Charity Law.
- Promote a culture of risk awareness across the charity.

3. Scope

This policy applies to all areas of GEWC UK Mission's operations, including but not limited to:

- Governance and leadership.
- Financial management and control.
- Safeguarding and volunteer management.
- Data protection and information security.
- Reputation and public relations.
- Operational activities and service delivery.

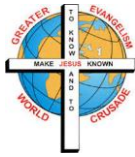
4. Legal and Regulatory Framework

This policy is designed in compliance with UK laws and regulations, including:

- The Charities Act 2011: Requires charities to act in the best interest of their beneficiaries and manage their resources efficiently.
- The Charity Commission's Guidance on Risk Management (CC26): Provides specific guidance for charities on how to manage risks.
- General Data Protection Regulation (GDPR): Ensures that risks related to data protection and privacy are identified and mitigated.

5. Principles of Risk Management

GEWC UK Mission is committed to the following principles for managing risks:



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- Proactivity: Risks should be anticipated, and action taken before they materialise.
- Transparency: The risk management process should be transparent and documented, providing accountability.
- Comprehensiveness: All types of risks, including financial, operational, reputational, and strategic risks, should be considered.
- Responsibility: All trustees, staff, and volunteers should understand their role in identifying and managing risks.
- Adaptability: The risk management approach should be flexible and adaptable to the charity's changing environment.

6. Types of Risks

6.1 Strategic Risks

Risks that impact the long-term objectives or strategy of the charity. This includes risks related to changes in the external environment, political or social developments, and reputational damage.

Examples include:

- Failure to comply with charity law and governance requirements.
- Poor strategic planning.
- Reputational damage from negative public perception or media scrutiny.

6.2 Operational Risks

Risks arising from day-to-day activities and processes, including service delivery, management of beneficiaries, staff, and volunteers.

Examples include:

- Failure to deliver key services or programs.
- Health and safety incidents involving staff, volunteers, or beneficiaries.
- Failure to safeguard vulnerable groups.

6.3 Financial Risks

Risks relating to the financial health of the charity, including income generation, financial controls, and resource management.

Examples include:

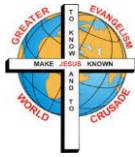
- Loss of major funding sources.
- Poor financial management or fraud.
- Misallocation of charity resources.

6.4 Compliance Risks

Risks related to failure to comply with legal, regulatory, or contractual obligations.

Examples include:

- Breach of the Charity Commission's guidelines or GDPR.



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- Failure to meet statutory reporting requirements.

6.5 Reputational Risks

Risks to the charity's reputation, which could negatively affect stakeholder confidence, donor relations, or the charity's ability to operate effectively.

Examples include:

- Public controversies or scandals involving the charity or its representatives.
- Negative media coverage or social media campaigns.

7. Roles and Responsibilities

7.1 Trustees

The Board of Trustees has overall responsibility for ensuring that risks are effectively managed in accordance with this policy. They must:

- Ensure that a risk management system is in place.
- Review the charity's risk profile as frequently as possible.
- Monitor high-level risks on an ongoing basis.
- Set the charity's risk appetite and tolerance.

7.2 Senior Management

Senior management is responsible for implementing this policy and overseeing day-to-day risk management processes. This includes:

- Identifying and assessing risks.
- Ensuring appropriate control measures are in place to mitigate risks.
- Reporting risks to the trustees as part of the governance framework.
- Engaging staff and volunteers in the risk management process.

7.3 Staff and Volunteers

All staff and volunteers have a role to play in risk management. They must:

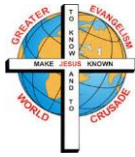
- Be aware of potential risks in their areas of responsibility.
- Report any concerns or incidents to management or trustees.
- Adhere to the charity's policies and procedures to minimise risks.

8. Risk Management Process

GEWC UK Mission will adopt a systematic approach to managing risks, which involves the following key steps:

8.1 Risk Identification

Risks will be identified through a range of sources, including:



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- Regular trustee and management meetings.
- Risk assessments conducted in relation to specific activities or projects.
- Internal audits and reviews of operational processes.
- Feedback from staff, volunteers, beneficiaries, and stakeholders.

8.2 Risk Assessment

Each identified risk will be assessed in terms of:

- **Likelihood:** The probability that the risk will materialise.
- **Impact:** The potential consequences or severity of the risk if it occurs.
- **Risk Rating:** Risks will be assigned a rating based on a combination of likelihood and impact. This will help to prioritise risk management actions.

8.3 Risk Mitigation and Control

For each identified risk, appropriate actions will be taken to either:

- **Avoid:** Eliminate the risk entirely if possible.
- **Reduce:** Implement controls to reduce the likelihood or impact of the risk.
- **Transfer:** Transfer the risk to a third party (e.g., through insurance).
- **Accept:** Acknowledge and accept the risk if it falls within the charity's risk tolerance.

8.4 Monitoring and Reporting

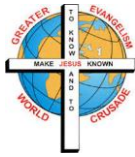
Risks will be monitored on an ongoing basis, with regular reporting to the Board of Trustees. This will include:

- **Risk Review and Assessment:** Senior management will review the charity's risk register on as frequently as possible to identify any new risks or changes in existing risks. This will be followed by the Board of Trustees conducting a review of the charity's overall risk profile.
- **Incident Reporting:** Any serious incidents (e.g., safeguarding breaches, financial irregularities) will be reported immediately to the Board of Trustees and, if required, to external authorities such as the Charity Commission.

9. Risk Register

GEWC UK Mission will maintain a risk register that includes:

- A list of all identified risks.
- Risk ratings based on likelihood and impact.
- Mitigation measures in place.
- Responsibility for managing each risk.
- Review dates and status updates.
- This risk register will be a living document, updated regularly by management and reviewed by trustees.



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10. Training and Awareness

To ensure effective risk management, GEWC UK Mission will provide:

- Training: All staff, volunteers, and trustees will receive training on this policy and the importance of risk management.
- Ongoing Communication: Risk management will be integrated into staff and volunteer meetings, ensuring continuous awareness and involvement in the process.

11. Review of the Policy

This Internal Risk Management Policy will be reviewed as frequently as possible by the trustees or whenever there are significant changes in the charity's operations or risk profile. The policy may also be revised in response to changes in legal or regulatory requirements.