**Interview call Letter**

We are pleased to inform you that you passed

Dear **${firstname},**

This letter is to inform you that we have received your application for the role of  **${position}**  in our company. Thus, we would like to appoint you for an interview Please bring the documents and other necessities with you as mentioned earlier.

We expect your presence on the given date, however, if there is any problem regarding the appointment, please contact me so that we can arrange another date for your interview. Unconfirmed interviews onand subsequent cancellations without informing us prior to your assigned date will lead to the dismissal of your application.

We hope to hear from you soon.

Regards,

**${from}.**

**${date}**  at **${time}**.

Page == date , time , place, position, email conact person

Step 2 > create nw offer leter = (manager office letter)

Date- place email = date = ()

Place = ()

Ave > downlold

Manager for IT

Date = 1554

54 place = saudi

Manger –

1.Assistant Manager uplaod templete Generate

2.branch Manger