# Affiliate System & Free Hosting Workflow

## ★ How free Hosting feature works:

**Create Hosting product Group and Product.**

**1.** Go to **WHMCS Admin Panel** > **System Settings** > **Products/Services**.





**2.** Click **Create a New Group**.



**3.** Enter:

- **Group Name** (required)
- **Product Headline** (optional)
- **Product Tagline** (optional)
- Click **Save Changes**.

**4.** Click **Back to Product List** > then click **Create a New Product**.





**5.** Now you have to enter the product details for new product,

- First choose the **Product type**
- Select **Product Group**
- Enter **product name**
- Disable/Off the **Create as Hidden** button
- Then Click **Continue**.

**6.** Now under the Details tab write down the,

- **Product Tagline**
- **Product Short Description**
- **Product Description**
- Enter the number of **X days**.



*Note: If you have entered the number of X days only then will the free hosting system will work.*

**7.** Now under the Pricing tab select billing cycle as **Recurring** > Enter the **setup fee** and **prices**. Enter the Annually price **0.00** as it goes free for X days then change into monthly billing cycle.

**8.** Now under the Other tab you will see,

- **Custom Affiliate Payout:** Select this as no commission or keep default.
- **Affiliate Pay Amount:** Here you can enter the commission amount.

*Note: These options are default by WHMCS, as per requirements we have set the custom affiliate system for the commission, so this by default feature will not work as you have entered the custom affiliate details.*

After enter all these details click on the **Save Changes** Button

**Purchase a service to explore how the free service system works.**

**i.** Go to WHMCS **Clientarea** and then choose to buy the hosting service.

**ii.** Go to the **Cart page** or **Services** > **Order New Services**.
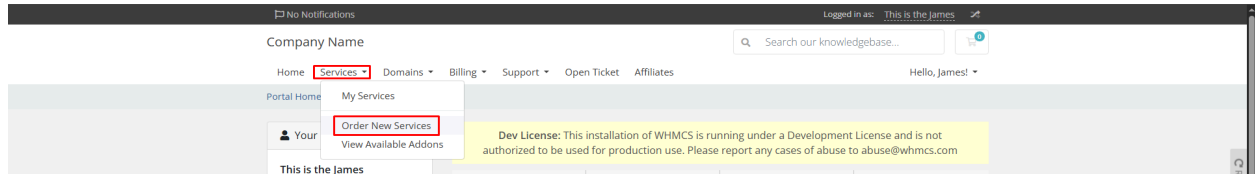


**iii.** Select the product group and product that we have recently created, then click on the **Order Now** button.
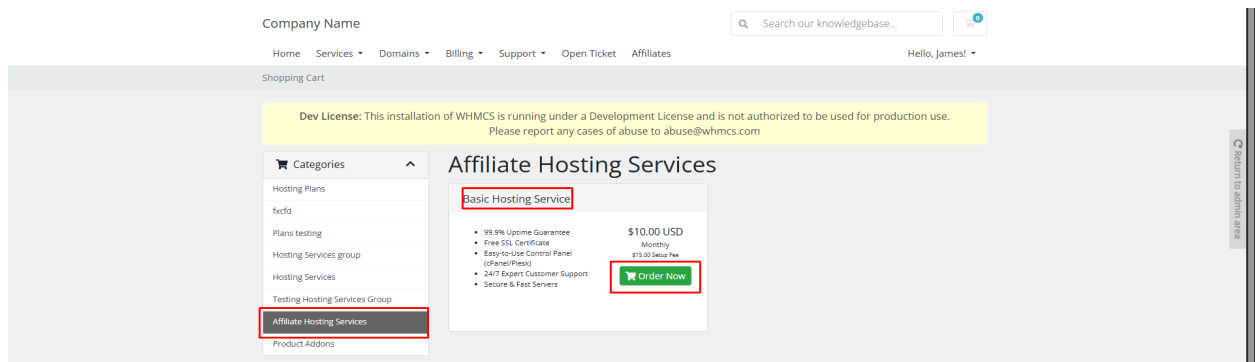


- Choose **Annually** Billing Cycle > **Continue.**
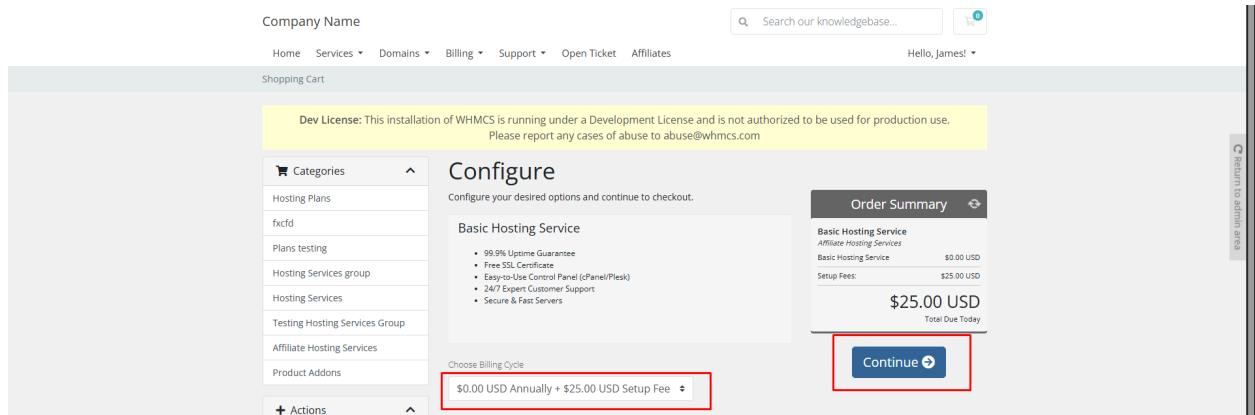


- Then click on the **Checkout**
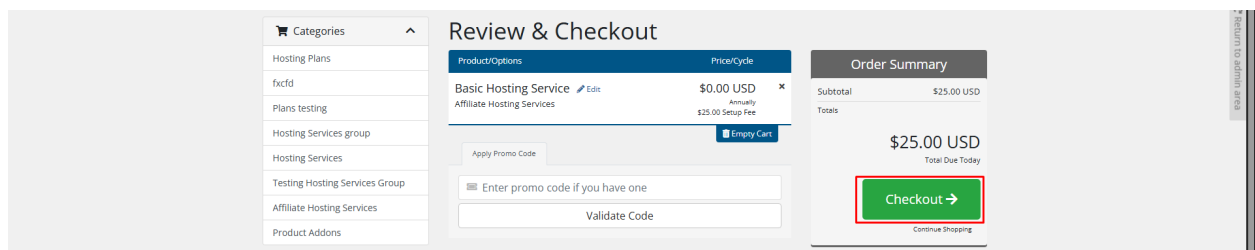
- Then choose **Account Address**, **Payment Method**, then click on the **Complete Order** button.



**iv.** After payment, you order will active and at admin panel,

**Clients** > **View/Search Client** > click on the client who has purchased the service.
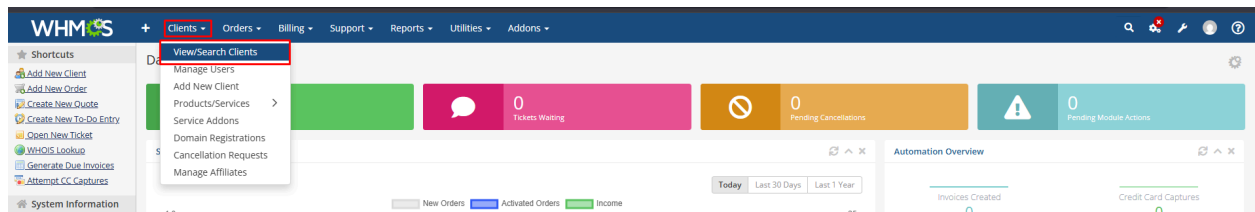


**v.** Scroll down and click on the service.



**vi.** You can see here the **next due date** of the service has been update from annual gap to Number to **X days** (that we have entered **400** for the product, so this client will start pay after completion the number of X days).

To showcase the result, we have updated the number of days between the service start date and the current date when the cron runs. As a result, you can see that the billing cycle has been updated to monthly, and the recurring amount has been adjusted to match the product's monthly price.

# ★ How Affiliate system works:

## Enable affiliate system and setup commission.

**1.** Go to **WHMCS Admin Panel** > **System Settings** > **General Settings**.
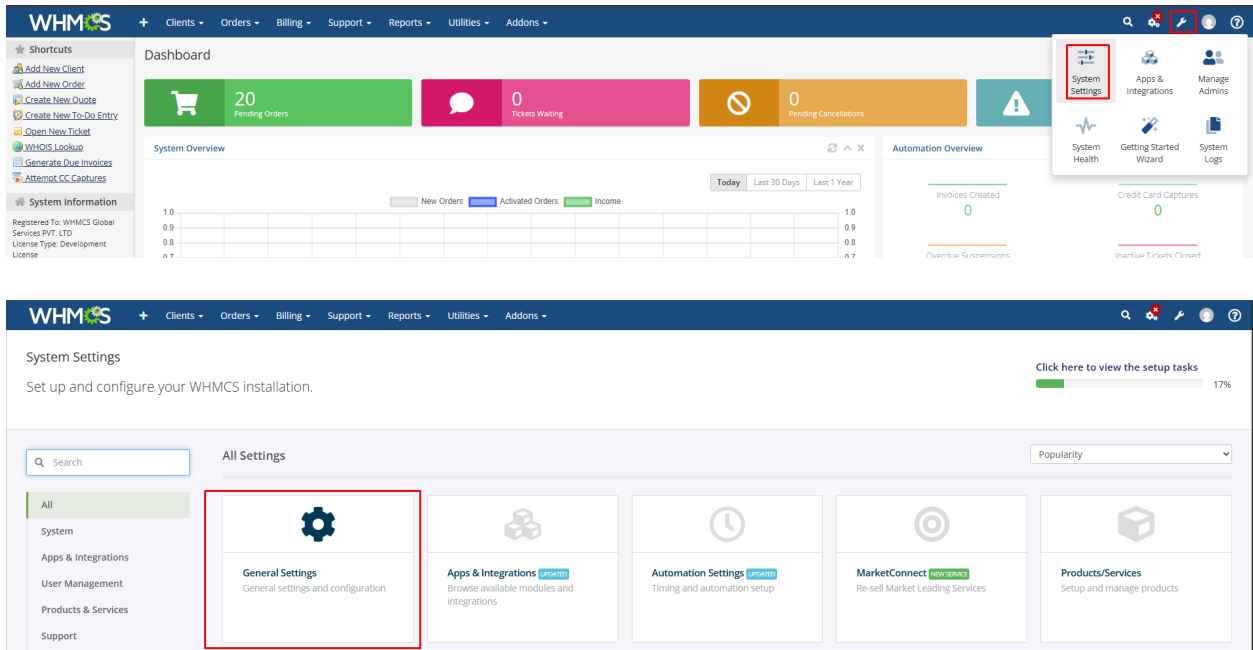


2. Go to the **Affiliate** tab > **Check to enable Affiliate System**.
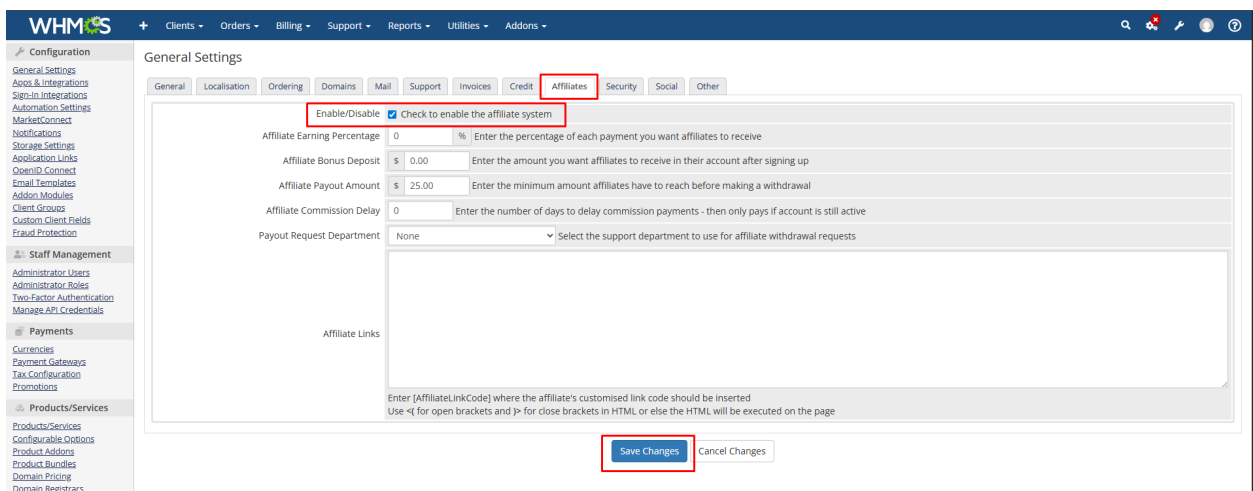


***Note:*** *Here, you can also set up the Affiliate Bonus Amount, Withdraw/Payout Amount, and Commission Percentage. This is a default WHMCS feature. However, if you set the commission percentage here, it will not apply to products that are part of the custom affiliate purchase system.*

**3.** After this you can Activate clients as Affiliate at both Adminarea and Clientarea.

●  **Admin Area:**



●  **Client Area (after login):**



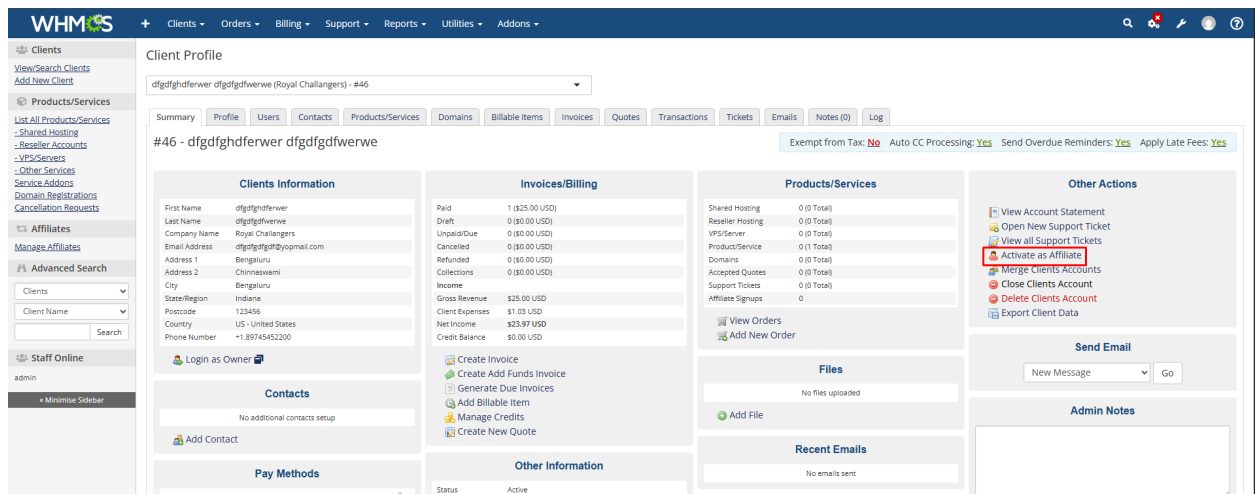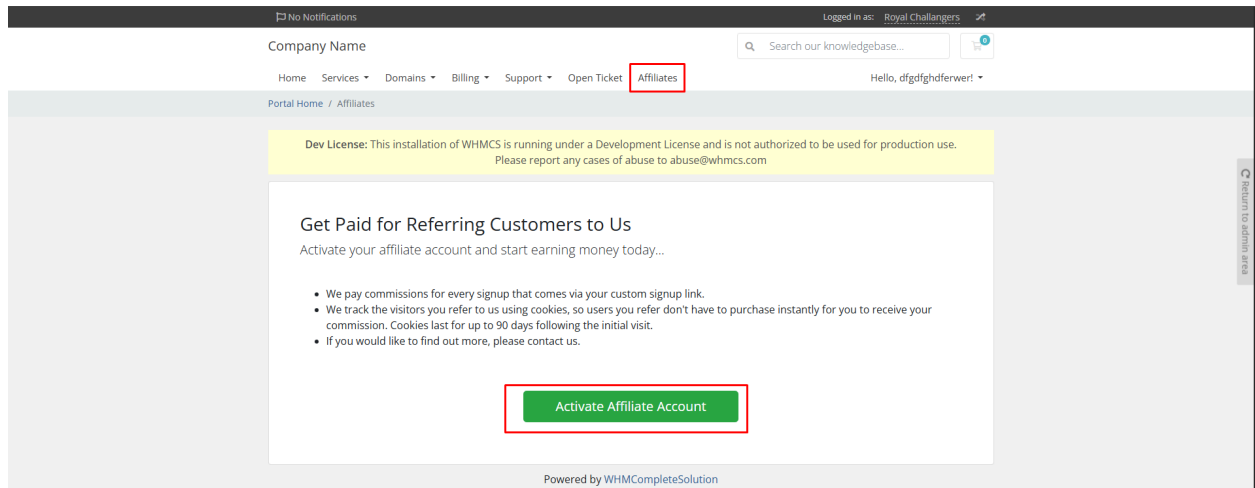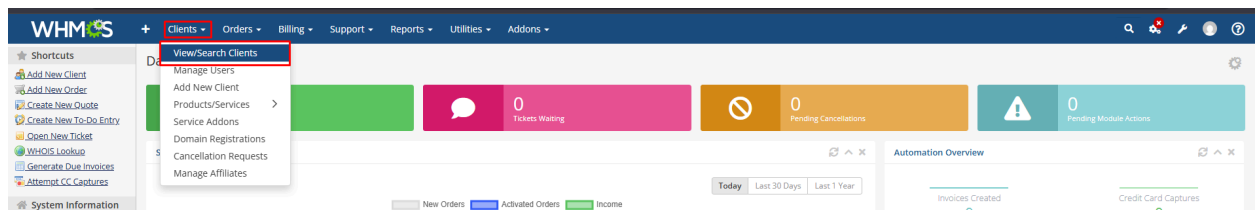**4.** After successfully activated as Affiliate,

**Clients** > **View/Search Client** > click on the client who activated as affiliate.



**5. View Affiliate details** > **Custom Affiliate Tab**. Enter number of **X days**, **Type** (fixed, percentage) and then enter the **Value** > **Submit** button.

## Buy a service through an affiliate link and receive the commission.

**1.** Get **Affiliate link**, for example. we have copied it from the affiliate's profile.

**2.** Hit the **URL**, then order any service.

*Note: You can order using an existing client account or register first and then order the service.*

**3.** Go to the **Cart page** or **Services** > **Order New Services >** select any **Product > Order Now**.



4. Then click on the **Checkout**

5. Choose **Account Address**, **Payment Method**, then click on the **Complete Order** button.



Now, after the order is completed and the client continues to pay their invoices, the custom affiliate system will check the number of X days configured for the affiliate. Once the specified days are completed or exceeded, the commission will automatically start getting added to the affiliate's account.



*Note: For demonstration purposes, we manually updated the X-day gap, which triggered the commission to be added to the affiliate's account.*