

Authority Area for rank : - 1

1. Add Employees

Add an employee in any deaprtment using that department ID after that the employee can sign-in using that entered e-mail and password.

[Add +](#)

2. Add Department

Add any department only after that you can use dashboard and can add employees to those departments. Using the department Id (that you create while creating department).

[Add](#)

3. Add Notice

Add Notice to Notice Section you can select to whom this notice may concern to or the notice might be directly for the whole Company.

[Add Notice](#)

4. Add Project

Add Project to the particular person through their department Id and their email-id. The project will be shown at that particular employees.

[Add Project](#)

5. Rank changing

You can change the rank of other employees using this. You are authorized to change the rank of employee lower then you to your rank or lower.

[Change](#)

6. Add Employee To Department

Add An Employee to any Department they belong. Make sure that Department and employee both are created before hand.

[Add to dept.](#)