

Step-by-Step Guide for Students to use the interface to View the available MOOCs/Certifications and Apply for Academic Benefit

Massive Open Online Courses (MOOCs) are courses offered via various private/government companies and other global educational online platforms. All these courses are delivered by subject or topic experts with many additional features like flexible learning timings, availability of recorded lectures for easy and round the clock access, peer-to-peer interactions, discussion forums etc.

After successful completion of MOOCs/Certificate Course the University has planned host of academic benefit ranging from relaxation in one or multiple evaluation components to even entire course waiver for courses registered to students in the current or upcoming academic term(s). Moreover, the academic benefit has been extended to the courses already completed by the student in his/her previous terms.

In this regard an interface has been activated in student's UMS account which can be assessed by following the path detailed below: **UMS>LMS> MOOCs/Certification**

The screenshot displays the UMS (University Management System) interface. On the left, a vertical navigation menu lists various services. The 'Learning Management System (LMS)' option is highlighted with a yellow background and a black oval. Below it, the 'MOOC Certification' option is also highlighted with a yellow background and a black oval. The main content area on the right shows a 'FEE NOTIFICATION' banner, a 'Polls / Survey' tab, and a table with columns 'Room Number' and 'Att. Status (View Timetable)'. The table contains one row: '37-601 : LPULive' with a green bar and the word 'Present'. Below the table, a dropdown menu is open, showing a list of options including 'Download Pass for Offline Classes', 'Electives Polling', 'Engineering Minor Area Preference', 'Evaluation of Online Teaching Internship', 'Event Duty Leaves', 'Instruction Plans', 'Lab Manuals', 'Library Search', 'MakeUp and Adjustment Details', 'Minor Elective', 'MOOC Certification' (highlighted), 'OM/OE Choice Selection', 'Online Classroom Attendance Information', and 'Online Classroom Schedule'. At the bottom left, a blue box displays 'RK21ANA28' and 'CSE307 (View Outcomes)'. At the bottom right, a watermark reads 'Activate Wi Go to Settings'.

Room Number	Att. Status (View Timetable)
37-601 : LPULive	Present

- Download Pass for Offline Classes
- Electives Polling
- Engineering Minor Area Preference
- Evaluation of Online Teaching Internship
- Event Duty Leaves
- Instruction Plans
- Lab Manuals
- Library Search
- MakeUp and Adjustment Details
- Minor Elective
- MOOC Certification**
- OM/OE Choice Selection
- Online Classroom Attendance Information
- Online Classroom Schedule

The cases can be categorized in to the following types:

Category A	Where student has not enrolled himself in any MOOCs/Certifications and the student is curious to know about the suggestive list of MOOCs/Certifications which have already been mapped and approved for the courses of his program.
Category B	Where the Student has enrolled/completed the MOOCs/Certifications from the suggestive list and now he wants to apply for the academic benefit
Category C	Where the Student has explored some MOOCs/Certifications beyond the suggestive list and now he wanted to apply for its approval and associated academic benefit (if any)

Detailed process for each category has been summarized below:

Category A: Students can view the already mapped and approved MOOCs/Certifications against the courses running in their schemes by following the below given Steps:

STEP 1. Log in to your UMS >LMS>MOOC/Certification, you will find a table showing term wise number of mapped MOOCs/Certifications. Eg. in this attached screen shot student has 5 mapped MOOCs/certifications in his Term 4 and similarly there are 14 mapped MOOCs /certifications available in the Term 6.

Registration

View Details

Term	T1	T2	T3	T4	T5	T6	T7	T8
NO. of Courses Mapped	4	3	7	5	8	14	6	3

Show 10 records

Search

	Course	Term	Name of MOOCs/ Certification	Type	Offered By Organisation	Details	Academic Benefit(s)
Select	ECE213 - DIGITAL ELECTRONICS	2	DIGITAL SYSTEM DESIGN	MOOCs	NPTEL ,IIT KHARAGPUR	IsProctored: Yes Percentage of Syllabus Mapped:70	One academic task shall be exempted and the marks shall be awarded as per guidelines
Select	ECE131 - BASIC ELECTRICAL AND ELECTRONICS ENGINEERING	1	BASIC ELECTRIC CIRCUITS	MOOCs	NPTEL, IIT KANPUR	IsProctored: Yes Percentage of Syllabus Mapped:30	One academic task shall be exempted and the marks shall be awarded as per guidelines
Select	MTH165 - MATHEMATICS FOR ENGINEERS	1	CALCULUS OF SEVERAL REAL VARIABLES	MOOCs	NPTEL	IsProctored: Yes Percentage of Syllabus Mapped:50	All academic tasks shall be exempted and the marks shall be awarded as per guidelines
	MTH302 -		INTRODUCTION TO PROBABILITY			IsProctored: Yes	All Evaluation parameters shall be exempted and the

Previous

1

2

3

4

5

6

7

Next

STEP 2. To view the mapped MOOCs/certifications against any particular course code, student can use either the **Search Box** or he can **select the course code** reflecting below the search box .

STEP 3. For any selected course code, student shall be able to see the details of MOOCs/certification like:

- The name of MOOCs/certification
- The organization offering the MOOCs/URL link
- Proctored and non-proctored Ness of the MOOCs
- Percentage mapping of content
- The associated academic benefit to be given after completion of MOOCs.

STEP 4. **Kindly note that the student need to get himself registered for those suggested MOOCs/certifications from the website of host institution /Organization offering MOOCs/certification.**

STEP 5. Once the student has registered himself in the MOOCs /certification , now he can apply for the Academic benefit against that MOOCs by following the STEP 1 to STEP 6 to in category B.

Category B:

If the student is pursuing /has already completed any MOOCs/Certifications from **the suggested list of MOOCs/Certification** in his UMS then **student can apply for academic benefit** using the same **path >UMS>LMS>MOOCs/CERTIFICATION .**

STEP 1. **Select the course code** from given courses and the information already saved shall be auto filled and the remaining information cells with * mark(mandatory fields) shall be filled by the student himself.

Select the course against which you wish to pursue the MOOC/Certificate Course

ECE131:BASIC ELECTRICAL AND ELECTRONICS ENGINEERING

* I wish to register for

☒ MOOCs ☐ Certificate Course

* Organization/Institute/Platform offering MOOC/Certificate Course

Select

* Name of the MOOC/Certificate course you wish to register for

BASIC ELECTRIC CIRCUITS

* Enter the URL/Web link of the Organization/Institute/Platform where the MOOC/Certificate course details are available

* Type of Organization /Institute/ Platform offering MOOC/ Certificate course

☐ National (Indian) ☐ International

* MOOC/ Certificate course Start Date

* MOOC/ Certificate course End Date

* Mode of Assessment of MOOC/ Certificate Course

☐ Online Examination ☐ Offline Examination ☐ No Examination

* In case of Online Examination, the mode will be

☒ Proctored ☐ Not-Proctored ☐ Not-Available

* Percentage Mapping of Course Syllabus with MOOC/Certificate course syllabus

30

Save Reset

STEP 2. Student must ensure that the information filled by his is **CORRECT** in all respects and unerring .

STEP 3. When the student has filled all the information, **CLICK** the save button, then he/she shall be asked to upload the MOOCs completion Certificate in the **VIEW DETAILS** tab .

STEP 4. For those, who have completed the MOOCs can **upload the certificate** by clicking the **VIEW DETAILS TAB** , where student need to fill the required information along with uploading of the certificate in the formats mentioned there.

Registration

[View Details](#)

Term	Prov. Reg No	Registered For	Name Of Course	Start Date	End Date	Equivalent Course	Certificate	
22231	12100254	MOOCs	DIGITAL SYSTEM DESIGN	08 Apr 2022	10 Aug 2022	ECE213		View Detail Upload Certificate

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STEP 5. The uploaded certificate shall be verified by authorized committee and if approved then the associated academic benefit shall be awarded to student by the end of the semester

STEP 6. In case student has not completed the MOOCs/Certifications yet, then his/her request shall be kept pending and same shall be visible to student in the tab **View Details**. Once the MOOC course is successfully completed the student can **upload the MOOCs completion certificate by following the same path UMS>LMS>MOOCS/Certification>VIEW Details**.

Category C :

When a student has explored MOOCs/certifications other than the list already provided in UMS, Then the student has to Apply for the approval of the MOOCs, its percentage mapping ,reputation of the Organization and associated academic benefit if any .

STEP 1. Follow the path UMS>LMS>MOOCs/Certifications. Then select the course against which the student wishes to do the MOOCs.

STEP 2. Fill all the required information as per given snap shot, Make sure that information filled by the student is correct in all respects and unerring.

* Select the course against which you wish to pursue the MOOC/Certificate Course	ECE131:BASIC ELECTRICAL AND ELECTRONICS ENGINEERING
* I wish to register for	<input checked="" type="radio"/> MOOCs <input type="radio"/> Certificate Course
* Organization/Institute/Platform offering MOOC/Certificate Course	Select
* Name of the MOOC/Certificate course you wish to register for	BASIC ELECTRIC CIRCUITS
* Enter the URL/Web link of the Organization/Institute/Platform where the MOOC/Certificate course details are available	
* Type of Organization /Institute/ Platform offering MOOC/ Certificate course	<input type="radio"/> National (Indian) <input type="radio"/> International
* MOOC/ Certificate course Start Date	
* MOOC/ Certificate course End Date	
* Mode of Assessment of MOOC/ Certificate Course	<input type="radio"/> Online Examination <input type="radio"/> Offline Examination <input type="radio"/> No Examination
* In case of Online Examination, the mode will be	<input checked="" type="radio"/> Proctored <input type="radio"/> Not-Proctored <input type="radio"/> Not-Available
* Percentage Mapping of Course Syllabus with MOOC/Certificate course syllabus	30
<div>Save Reset</div>	

* Ownership of Organization /Institute/ Platform offering MOOC/ Certificate course	<input type="radio"/> Private <input type="radio"/> Government
* Type of Organization /Institute/ Platform offering MOOC/ Certificate course	<input type="radio"/> National (Indian) <input type="radio"/> International
* MOOC/ Certificate course Start Date	<input type="text" value="8/19/2021"/>
* MOOC/ Certificate course End Date	<input type="text" value="8/19/2021"/>
* Mode of Assessment of MOOC/ Certificate Course	<input type="radio"/> Online Examination <input type="radio"/> Offline Examination <input type="radio"/> No Examination
* In case of Online Examination, the mode will be	<input type="radio"/> Proctored <input type="radio"/> Not-Proctored <input type="radio"/> Not-Available
Applicable MOOC/Certificate Course Fee (INR)	<input type="text"/>

- **STEP 3.** For the content mapping, the student can refer the syllabi of the courses from drop the option download syllabus

Is the content of the MOOC/Certification similar/mapped to any course of your upcoming term(s)	<input type="text" value="Yes"/>																
* Select the course of upcoming term(s) against which you wish to pursue the MOOC/ Certificate Course	<input type="text" value="Select"/>																
Download Syllabus	<table border="1"> <tr> <td>CAP851:E-COMMERCE FRAMEWORK (SPECIALIZATION ELECTIVE 3)</td> <td>Download</td> </tr> <tr> <td>CAP856:DATABASE MANAGEMENT SYSTEMS-LABORATORY (SPECIALIZATION ELECTIVE 2)</td> <td>Download</td> </tr> <tr> <td>CAP881:NETWORK ADMINISTRATION (SPECIALIZATION ELECTIVE 3)</td> <td>Download</td> </tr> <tr> <td>CAP883:NETWORK ADMINISTRATION-LABORATORY (SPECIALIZATION ELECTIVE 3)</td> <td>Download</td> </tr> <tr> <td>ECO523:STATISTICS (SPECIALIZATION ELECTIVE 2)</td> <td>Download</td> </tr> <tr> <td>FIN509:INVESTMENT BANKING (SPECIALIZATION ELECTIVE 1)</td> <td>Download</td> </tr> <tr> <td>FIN530:CORPORATE BANKING (SPECIALIZATION ELECTIVE 2)</td> <td>Download</td> </tr> <tr> <td>FIN531:FINANCIAL INFORMATION SYSTEM (SPECIALIZATION ELECTIVE 3)</td> <td>Download</td> </tr> </table>	CAP851:E-COMMERCE FRAMEWORK (SPECIALIZATION ELECTIVE 3)	Download	CAP856:DATABASE MANAGEMENT SYSTEMS-LABORATORY (SPECIALIZATION ELECTIVE 2)	Download	CAP881:NETWORK ADMINISTRATION (SPECIALIZATION ELECTIVE 3)	Download	CAP883:NETWORK ADMINISTRATION-LABORATORY (SPECIALIZATION ELECTIVE 3)	Download	ECO523:STATISTICS (SPECIALIZATION ELECTIVE 2)	Download	FIN509:INVESTMENT BANKING (SPECIALIZATION ELECTIVE 1)	Download	FIN530:CORPORATE BANKING (SPECIALIZATION ELECTIVE 2)	Download	FIN531:FINANCIAL INFORMATION SYSTEM (SPECIALIZATION ELECTIVE 3)	Download
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FIN531:FINANCIAL INFORMATION SYSTEM (SPECIALIZATION ELECTIVE 3)	Download																
* Percentage Mapping of Course Syllabus with MOOC/Certificate course syllabus	<input type="text" value="Select"/>																
What are possible academic/ career benefits of pursuing this MOOC/Certification Course	<input type="text"/>																
<input type="button" value="Save"/>																	

STEP 4. After completion of all the details, the student must double check and verify the information entered and then press the “**SAVE**” button.

STEP 5. After doing so, the student’s request will be forwarded to the respective Authorized Committee for the further verification of the details provided by the student.

STEP 6. All the MOOC/Certificate Course registration requests by the students will be visible in “View Details” tab as shown in Snapshot. Information such as student requests, action taken by Authorized Committee, and decision on academic equivalence against the requested MOOC/Certificate Course can be seen in this section.

Academic Equivalences for MOOC/Certifications

Important Points:

1. Guidelines for Academic Equivalences for MOOCs/Online Certificate Courses. Please [Click Here](#)
2. Video Link for Interface. Please [Click Here](#)
3. Sample file for MOOC/Certificate Course Mapping. Please [Click Here](#)

Start Date: 03 Aug 2021 End Date: 30 Sep 2021

Registration
View Details

* I wish to register for	<input type="radio"/> MOOCs <input type="radio"/> Certificate Course
* MOOC/Certificate Course Completion status	<input checked="" type="radio"/> Yet to Register <input type="radio"/> Already completed successfully

STEP 7. Upon completion of the MOOC/Certificate course, the student is mandatorily required to upload the grade sheet/completion certificate provided by the host institution/organization through the UMS interface available in “**View Details**” tab shown in Snapshot .

Note: Academic equivalences/benefit approved by the Authorized Committee shall be granted to student only after verification of the completion certificate uploaded by the student.

Authority Remarks			
Recommendation :	Approved		
Overall Remarks:	*What are possible academic/career benefits of pursuing this MOOC/Certificate Course		
% Attendance Exemption:		Continuous Assessment Exemption:	Partially Exempted Number of CA Components to be Exempted: 3
Mid Term Test Exemption:	No	End Term Examination (ETE)/ End Term Practical (ETP) Exemption:	No
WTP % Exemption:	No	ETP % Exemption:	No
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> Upload Certificate <div style="border: 1px solid #ccc; padding: 2px 10px; background-color: #f0f0f0; display: inline-block;"> Choose File </div> No file chosen </div> <div style="text-align: center;"> <div style="background-color: #007bff; color: white; padding: 5px 15px; border-radius: 4px; cursor: pointer;">Upload</div> </div> </div>			

IMPORTANT : If for whatever reasons the student is unable to complete the approved MOOC or fails to submit completion certificate, then in that case the evaluation component(s) which had earlier been waived off in anticipation of MOOCs/certification completion will now be null and void (only for the courses of his current term)

Based on the recommendations of the School Committee the student in such cases will be required to register the course as backlog/re-appear course.

