



# STATE BANK OF INDIA

Central Recruitment and Promotion Department, Corporate Centre,  
Atlanta Building, 3<sup>rd</sup> Floor, Nariman Point, Mumbai - 400 021.

ADVERTISEMENT No. CRPD/APPR/2023-24/17

## ENGAGEMENT OF APPRENTICES CALL LETTER FOR ONLINE EXAMINATION

Registration No.:	2300370849	
Candidate's Name:	REKHA RANI	
Exam Date:	04/12/23 Monday	<div> <p>PLEASE AFFIX YOUR <b>RECENT</b> PASSPORT SIZE COLOUR PHOTOGRAPH (same as uploaded in the online application form) &amp; SIGN ACROSS (Please keep 8 copies of the same for future use)</p> </div> <p><b>Photograph affixed should match the uploaded photograph (As printed). In case of discrepancy, the uploaded photo only will be considered for identification purpose</b></p>
Reporting Time:	07:00 AM	
Roll No./ User ID:	2071000779	
Password:	32030360	
Exam Venue Address:	ION DIGITAL ZONE IDZ BHUCHO KALAN BATHINDA BARNALA ROAD VILL. BHUCHO KALAN OPPOSITE ADESH MEDICAL COLLEGE BHATINDA PUNJAB 151001	
(Venue Code)	11035	

Madam / Sir,

With reference to your application for the above post, we are pleased to inform that you have been called for Online Examination. Please appear for the examination at your own expense on the date, time and venue mentioned above, subject to the terms and conditions given below.

- Please bring this call letter with your photograph affixed thereon, a photocopy of photo identity proof stapled with it and same (currently valid) photo ID in original and 2 additional photographs - **THIS IS ESSENTIAL**.
- This Call letter along with photocopy of photo identity proof duly stapled together are to be submitted at the end of the exam.
- Currently valid photo identity proof may be PAN Card/Passport/Permanent Driving Licence/Voter's Card with photograph/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer or People's Representative on official letterhead / Identity Card issued by a recognised College or University / Aadhaar Card / E-aadhaar Card with a photograph / Employee ID in original.
- Please Note- Ration Card and Learner's Driving License will NOT be accepted as valid ID proof.**
- You must report at the examination venue 15 minutes before the reporting time.
- Late comers will not be allowed to take the test. Candidate will not be permitted to leave the examination hall till the time for the test is over and/or permission to leave the hall is given by the test administrator.
- Your photograph affixed on the call letter should match the one uploaded in the online application form, failing which you will not be allowed to appear for the examination.
- Registration at the exam venue will be done through photo and IRIS scan (Biometric thumb impression for VI candidates). Photo captured will be matched with the photo uploaded by you in the application (As printed in the call letter). You must NOT change your appearance from the photo uploaded by you. Photograph of scribe will also be captured.
- Your signature should tally with the signature uploaded. In case of discrepancy, you will not be allowed to appear for the examination. **Signature in CAPITAL LETTERS will not be accepted.**

### Handwriting Sample (to be copied from screen as instructed)

I have brought and attached my \_\_\_\_\_ ID with number \_\_\_\_\_  
(Aadhaar/ PAN/ DL etc.)

<p><b>Left Thumb Impression</b> (In the presence of the invigilator at the time of examination; You must bring your own ink stamp pad for this purpose)</p>	<p><b>Candidate's Signature</b> (Candidate's signature obtained in my presence and photograph verified by me)</p>	<p><b>Invigilator's Signature</b> (I have verified the call letter and ID proof presented by the candidate as above)</p>
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Yours faithfully,

AGM (Administration)

**The examination will be conducted online. You must enter your User ID and Password, which are printed on this call letter, to enter the online exam site. Your name and other details will appear on the screen after login. Please verify and ensure correctness of these details. Disclosure of User ID & Password to 3rd party shall be at the risk & responsibility of the candidate. Please read the instructions given in the next page and also the information handout (acquaint yourself booklet) available in our website <https://bank.sbi/careers/current-openings> carefully.**

➤ Please print and read the attached instructions (two pages) from the next page carefully.

**TWO PAGES INSTRUCTIONS**

1. Your admission to the examination is strictly provisional. The mere fact that the call letter has been issued to you does not imply that your candidature has been accepted by the Bank or that the entries made by you in your online application for examination have been accepted by the Bank as true and correct. You may please note that the Bank will take up the verification of eligibility conditions i.e. age, educational qualifications, experience and status (i.e. Scheduled Castes/ Scheduled Tribes/Other Backward Class/ Economically Weaker Section /Physically Challenged/ Ex-servicemen etc.) with reference to original documents at pre joining document verification stage and/or at later stages of candidates who are qualified in the examination on the basis of the marks obtained by them. You may, therefore, please note that if at any stage, it is found that you do not satisfy the eligibility criteria as given in the Bank's advertisement, or the information furnished by you in the application is incorrect, your candidature is liable to be cancelled forthwith, with such further action as the Bank would like to take.
2. There will be negative marks for wrong answers in the objective tests. 1/4th of mark assigned for question will be deducted for each wrong answer. If a question is left blank, i.e. no answer is given by the candidate, there will be no negative marks for that question.
3. You must bring the call letter along with (currently valid) photo identity proof (such as PAN Card/Passport/ Permanent Driving License/Voter's Card with photograph/Bank passbook with photograph/Photo Identity proof with photograph issued by a Gazetted Officer or People's Representative on official letterhead/valid recent Identity Card issued by a recognised College or University/Aadhaar Card/E-Aadhaar Card with a photograph /Employee ID) in original as well as a photocopy. Please note that your name as appearing on the call letter (provided by you during the process of registration) should exactly match the name as appearing on the photo identity proof. If there is any mismatch between the name indicated in the Call Letter and Photo Identity Proof, you will not be allowed to appear for the exam.  
In case of candidates who have changed their name will be allowed only if they produce original Gazette notification/their original marriage certificate/affidavit in original.
4. The candidates must reach the venue of examination by the time specified in the Call Letter. Late comers will not be allowed to take the test. Candidates will not be permitted to leave the examination hall till the time for the test is over and the test administrator has given permission to leave. The test will begin after completion of the formalities like checking of attendance, obtaining signature on the call letter and photo capture etc. The Bank will not be responsible for any delay or disruption in transport.
5. You should also bring stationery such as pencils, glue, eraser, blue ink stamp pad and ball point pen with you to the examination hall.
6. Photograph and IRIS will be captured at the examination venue. The photo captured will be matched with the photo uploaded by the candidate in the application. You must NOT change your appearance from the photo uploaded by you.  
**Decision of the IRIS data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Refusal to participate in the process of IRIS scanning / verification on any occasion may lead to cancellation of candidature. With regards to the same, please note the following:**  
(a) 'LEFT EYE (IRIS)' will be captured for all the candidates.  
(b) Candidates should remove Contact Lenses and Spectacles while capturing IRIS. Candidates are advised to avoid wearing contact lenses and prefer spectacles.  
(Any failure to observe these points will result in non-admittance for the examination)
7. Photograph will be captured at the examination venue. The photo captured will be matched with the photo uploaded by the candidate in the application. You must NOT change your appearance from the photo uploaded by you.
8. You will have to affix your signature in the space provided in the call letter, in the presence of the Invigilator. Your signature should tally with the signature uploaded. In case of discrepancy, you will not be allowed to appear for the examination. **Signature in CAPITAL LETTERS will not be accepted.**
9. **An Acquaint Yourself booklet giving information about the type of test you will be taking is available on the Bank's website. Please download the booklet and study it carefully.**
10. The candidates are advised to follow the following dress code:
  - Light clothes which cannot be used for hiding any instruments or communication devices.
  - Half sleeves but not having big buttons or any badge, brooches etc. which could be used to hide the communication device, Bluetooth, camera etc.
  - Slippers, sandals and not shoes.

However, candidates coming in customary/ religious dresses should report at the centre at least 20 minutes prior to reporting time for proper checking.

11. **If you are found resorting to any unfair means including giving/receiving help to/from any candidate during the test you will be disqualified. (You should be vigilant to ensure that no other candidate is able to copy from your answers).**
12. Following items are not allowed inside the examination centre:-  
Any stationary item like textual material (printed or written), bits of papers, Geometry/Pencil Box, Plastic Pouch, Calculator, Scale, Writing Pad, Pen Drives, Log Table, Electronic Pen/Scanner, Any communication device like Mobile phones, Bluetooth, Smartwatch, Earphones, Microphone, Pager, Health Band etc. Other items like Goggles, Handbags, Hair-pin, Hair-band, Belt, Cap, Any watch/Wrist Watch, Camera, Any metallic item, Any eatable item opened or packed, water bottle (only transparent water bottle is allowed), Any other item which could be used for unfair means for hiding communication devices like camera, blue tooth devices etc.  
**You are advised to avoid wearing ornaments like Ring, Earrings, Nose-pin, Chain/Necklace, Pendants, Badge, brooch etc.**
13. Please note that if you adopt any unfair means or malpractice or commit any misconduct while appearing for the examination, your candidature is liable to be summarily cancelled; moreover, you may be liable to penal action. The Bank would be analyzing the responses of a candidate with other appeared candidates to detect patterns of similarity. On the basis of such an analysis, if it is found that the responses have been shared and scores obtained are not genuine/valid, the Bank reserves the right to cancel his/her candidature.

14. Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorized possession of test content is likely to be prosecuted.
15. You should strictly comply with the directions given to you by the test administrator/invigilator. If any candidate is found disregarding these directions, he/she will be liable to be debarred from the test.
16. **Please note that a candidate is allowed to appear only once for the examination. Multiple appearances will result in cancellation of candidature. In case more than one call letter has been generated, you are advised to appear for only against the last successful registration on the date and at the time mentioned on the respective call letter. All other call letters are to be surrendered.**
17. Guidelines and Declaration Form for candidates using the services of a Scribe can be downloaded from Bank's website.
18. For candidates availing scribe in accordance with OM - F. No. 29-6/2019-DD-III dated 10.08.2022, shall be allowed scribe facility subject to production of a certificate at the time of online examination to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from competent medical authority of a Government healthcare institution as per Appendix I of the said guidelines. Such candidates shall not be allowed to appear for the examination without the specified medical certificate as per Appendix I and Appendix II of the said guidelines.
19. **Please read instructions related to Social Distancing given below.**

### **SOCIAL DISTANCING RELATED INSTRUCTIONS FOR THE EXAM**

- 1 Candidate is required to report at the exam venue strictly as per the time mentioned in the Call Letter. Latecomers will not be allowed to take the test.
- 2 Items permitted into the venue for Candidates  
**Candidates will be permitted to carry only certain items with them into the venue.**
  - a. **Mask**
  - b. **Personal transparent water bottle (Candidates should bring their own water bottle)**
  - c. **Personal hand sanitizer (50 ml)**
  - d. **A simple pen**
  - e. **Exam related documents (Call Letter and photocopy of the photo ID proof stapled with it and same ID card in original.) The name on the ID card and on the Call letter should be exactly the same.**
  - f. **In case of Scribe Candidates - Scribe form duly filled and signed with Photograph affixed.**No other Items are permitted inside the venue.
- 3 Candidate should not share any of their personal belonging/material with anyone
- 4 Candidate should maintain safe social distance with one another.
- 5 If candidate is availing services of a scribe, then scribe also should bring transparent water bottle. Wearing a mask is compulsory.

**WISH YOU GOOD LUCK!**