

Q1. What do you mean by Cell in Excel?

Ans. Cells are the boxes you see in the grid of an Excel worksheet, like this one. Each cell is identified on a worksheet by its reference, the column letter and row number that intersect at the cell's location.

Q2. How we restrict someone from copying the cells of your worksheet?

Ans. In the review tab, go to the protection tab and uncheck lock option and click OK. Now select only the cells or columns, rows that you want to protect. Right click and choose format cells again. Go to the protection tab and check Locked option and click OK.

Q3. How to move or copy the worksheet into another worksheet?

Ans. Right click on the worksheet tab and select Move or Copy. Select the Create a copy checkbox. Under before sheet, select where you want to place the copy. Select OK.

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Q4. Which key is used as a shortcut for opening a new window document?

Ans. Ctrl + N.

Q5. What are the things that we can notice after opening the Excel interface?

Ans. Interface Components:—

* Formula Bar: Is found just beside the formula Quick Menu.

* Status Bar: In the bottom-left corner of the Excel window displays various information about the current mode of the workbook.

* Zoom Slider Control.

Excel user interface: Ribbon Tabs —
The top level menu items. In the example above this consists of Home, Insert, Page layout, Formulas etc.

Q6. When to use a relative cell reference in excel?

Relative reference is a type of cell reference in Excel. This reference changes when the formula is copied to any other cell or any other worksheet. Relative cell reference are used whenever calculations need to be repeated.