

## ***Abdullah Bhuiyan***

E: [abdullahbhuiyan@kpmg.com](mailto:abdullahbhuiyan@kpmg.com)  
[abdullah.bhuiyan@yahoo.com](mailto:abdullah.bhuiyan@yahoo.com)

M: +88 01686 6539 72

Dhaka, Bangladesh

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- I am an experienced, audit professional with around **5 years** of professional experience in audit sector [**Internal & External audit, Financial, Tax, Funds & Annual audits**], currently working with one of the **Big 4 consultancies, KPMG** Bangladesh, in Dhaka, the capital of Bangladesh. I have a **Master's degree** in Business Administration (MBA) and a **Bachelor degree** in Business Administration (BBA). I am also working towards my CA qualification (in early stage).
    - I am problem solver with can do attitude.
    - I can take responsibilities. I can lead a team and enjoy learning new things.
    - I have experience of commuting and travelling far/remote location, for **KPMG Clients** (in their offices, manufacturing units, or factories) to conduct their audit. I am open for travelling.
    - I have experience of working as an individual and part of team.

## ***Professional Experiences:***

### **1. Senior Audit Assistant (Audit, Advisory, Risk Consulting)**

**KPMG Bangladesh, Dhaka**

**March 2017- Till now**

#### **Projects:**

In my current role with **KPMG** Bangladesh, I am involved with many **KPMG clients** and completed audit for many national and international **organisations**. Some of these projects are highlighted below briefly (most recent on top).

- **Chevron** - I have worked for an **American Multinational** Oil, Gas, & Energy company who operates in 180 countries. It has over 51,900 employees worldwide and an annual operating income \$15.45 Billion (2018), source from public Wikipedia. Being a KPMG

employee, I undertook their Block 11 & 12 Audit. I was a **senior audit Consultant** on this project.

- **Reckit Benckiser Bangladesh Ltd** - I have worked for a **major national manufacturing and marketing company** of household, toiletries, pharmaceuticals, and food products who has over 40,000 employees in Bangladesh. Being a **KPMG employee**, I have conducted their **annual audit**. I was **in charge** of this audit and lead the role.
- **Checkpoint Systems Bangladesh Ltd** - I have worked for an **international retail and finance organisation**. Being a **KPMG employee**, I was involved on their Bangladesh branch **Annual Audit**. I worked there as a part of a team; I was **2<sup>nd</sup> in charge** on this audit and worked on Inventory, Accounts payable and treasury to check the completeness, Accuracy and presentations. And I also conducted materiality, performance materiality to match the degree of misstatements in FS.
- **Save the Children** - I have worked for a **very well-known International Charity Company** who works for **saving children**. In 2017 their annual revenue amounted \$2.2 Billion's [report from their public website]. I worked in their Bangladesh office and undertook their **Fund Audit**. I was a **senior team member in this audit and lead 3 junior audit assistants**.
- **Aman Knitting Ltd** - I have worked for a **national leading Garment, Clothing company** who are specialised in producing Sweater and exports product to international brand Walmart. Being a **KPMG employee**, I undertook their internal audit. I was a **senior team member** in this audit, led by a senior manager of KPMG Bangladesh.
- **Exsaco Ltd** - I have worked for a leading South Korean Hats & Cap manufacturing company's Bangladesh branch. Being a **KPMG employee**, I undertook their **Internal Audit**, and had to travel rural to their manufacturing unit. The team size was 3 members in this assignment. Here i checked the internal control systems in different departments as well as the Risk that can be raised due to lack of control mechanism. We reviewed client's **control system** and then notified their **risk factors** and the process to overcome that risk.
- **Bank Alfalah** - I have worked for an **Asian Leading Bank** which has **662 branches** worldwide. I have worked on their Bangladesh office and carried out their **PF & GF Audit**.
- **Bangladesh Edible Oil** - As a **KPMG employee**, I have worked to prepare audit for the largest national edible oil company of Bangladesh. This company specializes in the production and distribution of edible cooking oils.

- **Emirates Cement Bangladesh Ltd** - Being a **KPMG** employee, I have worked for an international Building material Company, which produces cements. It operates in 27 countries and has over 130,600 employees, US \$29 Billion incorporation. [Source: public information LinkedIn]. I worked on their Bangladesh office and I was involved on **full Annual audit** of this company.

## 2. Internal Auditor

**Navana Engineering Limited, Dhaka**

**September 2015 - February 2017**

Responsibilities:

- Conducting all **internal audit** for the company and its different business.
- Responsible for the end to end **accounting, financial reporting** functions
- Performing monthly review of financial and non-financial performance and suggest initiatives for improvements
- **Monitoring and controlling** of AR (**Accounts Receivable**), AP (**Accounts Payable**), production cost, administrative expenses, distribution and marketing expenses.
- **Evaluating the functionality of the ERP software** and take **initiative for improvements**
- **Reporting risks & issues** to the **Managing Director and Board** and take necessary steps to mitigate risks
- Assessing company's IT & Business procedure
- **Assessing Company's risks and performing efficiency** of its risk management efforts.
- **Working closely and collaborate with external auditors and internal auditors.**

## ***Internship/ Commercial experience:***

**Business Intern**

**Agrani Bank**

**Dhaka Bangladesh**

**January 2015- March 2015**

- Agrani bank is a leading local government Bank in Bangladesh. I Worked on General Banking division and learned about **Bank Account operation procedures, Credit risk management, Security, Fraud management** etc.

- Worked on **Foreign Exchange division** and learned about **Foreign exchange guideline, Import-Export rules and regulations** and so on.

## ***Skills***

### **Software & Tools Skills:**

- **Oracle ERP System**
- **SAP ERP System**
- Tally.ERP 9, Trello, SPSS, Minitab

### **Audit Skills:**

- Skilled & experienced in **Financial audit, Tax Audit, Annual audit, PF & GF Audit, Fund Audit**
- Skilled in **Internal and external auditing.**
- Depth knowledge on internal control and **Risk management** of business.
- Good at an annual Budgeting and Forecasting.
- Transfer pricing and its impact on entity
- Skilled on **IAS, IFRS** and **ISA**

### **IT Skills:**

- Proficient in Microsoft office suite, **Microsoft Word, Excel, PowerPoint**
- Expert in **Microsoft Visio** for creating Diagram, flowchart and business process, models
- General understandings of backend **database**, storage option
- General Understanding of new **cloud** technology

### ***Training Course attended:***

<b>Course title</b>	<b>Provider</b>	<b>Scope</b>	<b>Duration &amp; Year completed</b>
<b>KPMG Audit Training</b>	<b>KPMG</b>	<ul style="list-style-type: none"> <li>• KAM 2019</li> <li>• <b>KPMG e-audit 2019</b></li> </ul>	2 Days  September 2019

		<ul style="list-style-type: none"> <li>• Determination of significant account, assertions and significant risk</li> <li>• Control &amp; Substantive tests for Inventory</li> <li>• Introduction to <b>KPMG Clara</b></li> <li>• Contents of MRL and subsequent events</li> <li>• Discussion on <b>IAS 19</b></li> <li>• Control &amp; Substantive tests for Sales</li> <li>• <b>IFRS 16</b> and implication in audit</li> <li>• Transfer pricing impacted from FS related party disclosures</li> </ul>	
<b>IFRS 15</b>	<b>KPMG</b>	<ul style="list-style-type: none"> <li>• Revenue from contracts with customers</li> </ul>	1 Day May 2018
<b>Import &amp; Export</b>	<b>Import Export bd</b>	<ul style="list-style-type: none"> <li>• Import and Export policy and procedure to Import and Export.</li> </ul>	1 Day October 2016
<b>ISO 14001: 2004</b>	<b>Qtex Solutions Limited</b>	<ul style="list-style-type: none"> <li>• Environmental Management Systems for business organizations</li> </ul>	1 Day January 2016

### ***Award, Scholarship & Achievements***

- Got Government Scholarship in 2009 for Academic result.
- Got 100 percent attendance student award from Notre Dame College, Dhaka
- Achieved the position of 1st runner up on Finance Quiz competition at North South University, Dhaka

### ***Volunteering and Social responsibility:***

- Volunteered in the "Career Festival 2011, 2012 organized by North South University.
- Volunteered in Social Business Forum (SBF) organized by Grameen Bank and NSU

### ***Education:***

#### **Master of Business Administration (M.B.A)**

**Major:** Finance and Banking

**Institution:** IBA-JU (Institute of Business Administration-Jahangirnagar University) Dhaka

**Passing Year:** August 2017

**CGPA:** 3.3 out of 4

**Bachelor of Business Administration (B.B.A)**

**Major:** Finance and Accounting

**Institution:** North South University, Dhaka

**Passing Year:** April 2015

**CGPA:** 3.21 out of 4.00: (Major in Finance-3.45)

**Higher Secondary Certificate (H.S.C)**

**Group:** Business Studies **Institution:** Notre Dame College, Dhaka

**Year:** 2009 **GPA:** 5.00 out of 5.00

**Secondary School Certificate (S.S.C)**

**Group:** Business Studies

**Institution:** Motijheel Model High School, Dhaka

**Year:** 2007 **GPA:** 5.00 out of 5.00

**References:** Available on request.