

AMANDA N. KOMP

Email: amandakomp0@gmail.com | Phone: (847) 529-2062 | Vernon Hills, IL 60061

EDUCATION

Bachelor of Science in Operations Management and Information Systems, May 2019

Northern Illinois University, DeKalb, IL GPA: 3.3/4.0

- Minor in Data Analytics
 - Recipient of the Northern Academic Scholarship and the Marian E. Millington Scholarship for the Advancement of Women in Information Technology
-

PROFESSIONAL EXPERIENCE

Health & Wealth Client Specialist Intern, June 2018 - August 2018

Alight Solutions, Lincolnshire, IL

- Attained a broader understanding of the benefits administration industry while working with Fortune 500 clients.
- Enhanced communication skills while collaborating with virtual and international colleagues.
- Strengthened data analytical skills by performing trend analysis on key metrics to draw conclusions from my client's data.
- Executed project work in multiple areas of Alight's business including quality assurance, technology and operations.

Waitress and Hostess, November 2013 - Present

Tavern on 60, Mundelein, IL,

- Provided team leadership guidance to fellow coworkers based off the needs of the restaurant
 - Displayed accountability by arriving to every shift prepared and on time, as well as completing all required tasks in a timely manner
 - Refined processes to maximize efficiency and stability during day to day operations
 - Exhibited conflict resolution by resolving patrons complaints using problem solving techniques
-

TECHNICAL SKILLS

Microsoft Access • Microsoft Excel • Microsoft Project • Microsoft PowerPoint
SAP • Microsoft Word • SQL

VOLUNTEER ORGANIZATION

Buddy Baseball Organization, Buffalo Grove, IL, July 2008 - Present

- Children with special needs are paired with able-bodied buddies and participate in a recreational baseball game

Alpha Sigma Alpha Sorority Member, DeKalb, IL, September 2015 - Present

- Our national philanthropic partners include Special Olympics and Girls on the Run
- Member that participates in activities that develop organization skills and interpersonal relations