Amanda Maarman

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(078) 8491091

CAREER OBJECTIVE

I am a motivated young person looking for an environment to gain confidence and experience using my potential in the field of web development, while continuing to learn and expand my knowledge of coding. I am passionate about creativity and learning new things that would explore my coding skills as a frontend developer..

KEY SKILLS

- **Coding:Frontend Developer**   HTML, CSS, PHP and JQUERY
- **Computer Literate:**   Microsoft: Word, PowerPoint, Access, Excel, Outlook
- **Good Communicator**
- **Impartial and Independent**
- **Time management**
- **Experience in self directed learning**
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- **Languages**
  English– Good
  Xhosa– Good

- **Interests:**   Writing, Reading

EXPERIENCE

Current Position- Student | Codespace   *22 July 2016 – 09 Dec 2016*
Course: Coding
Three curriculum course :
- ❖ Coding: Learning how to code, using HTML, CSS, PHP and JQUERY to create amazing websites.

- ❖ Design Thinking: A human-centered creative problem solving process.
  Learning about social innovation, how to solve problems using the I Do ART method.
  Learning about how to solve problems empathising and discovering hidden resources.
  Learning how to learn on MOOC.

- ❖ Personal Development workshop: I have learned about the democracy of emotions, art of possibility which taught me about stepping into the universe of possibility and the posture of openness. The world of measurement and the practice of giving an A which gave me a room to realise myself and transform.

Front Office Agent-Intern | Stellenbosch Lodge *Dec 2014 – June 2015*

Duties: Answering a telephone, assisting people with reservations, welcoming guests and checking guests in and out, arranging shuttles for guests, making bookings on hotel programme using Opera.

Admin Clerk-Intern | Makupula Secondary *May 2013– April 2014*

Duties: Answering phone calls, capturing data, filing, photocopying, welcoming visitors, printing and recording e-mails, faxing, typing. Receiving and recording school development funds, capturing the learners' registers on the school programmes, capturing of marks and printing the learner reports in Eduman. Recording the deposited money in a receipt book.

Admin-Training | Stellenbosch Hospital *18 June 2012– 29 June 2012*

Duties: Answering phone calls, typing, filing, photocopying, and handling of in and outgoing faxes, pulling of patient files, capturing applicants' information on a database manually.

EDUCATION

Coding Student | CodeSpace   Currently Studying
Certificate Office Administration |West Coast College   Completed: December 2012
Matric Certificate | Kwamfundo Secondary School   Matriculated: December 2009

SPECIALISE TRAINING AND AWARDS

Mission Oriented Training [MOT] Certificate | West Coast College   Jan *2012– Nov 2012*
The programme is encouraging youth to make conscious life choices that will enable them to develop to their full potential and to show courage to CARE, LOVE and to say NO.

REFERENCES

CodeSpace
Contact Person: Mr.Stefan Louw
Position: Operations   Manager at CodeSpace
Contact number: 0849456591
email address: stefan@innovatesa.org

Makupula Secondary School
Contact person: Mr.C.B Ndlebe
Position: School Principal
Contact number: 0218897159
email address: kayamandi@telkomsa.net