# Amanda Yumi Nagao

Frontend Developer

## Personal Info

- @amandanagao@hotmail.com
- **L** +351 939 234 150
- Prunchal Ilha da Madeira, Portugal
- in LinkedIn
- **G**itHub
- Portfolio

## Soft Skills

- Verbal and Written
  Communication
- Teamwork
- Time Management
- Detail-Oriented

## Skills

- **5** HTML
- **G**CSS
- **Is** JavaScript
- React JS
- Bootstrap
- **G** GitHub
- SQL Server
- **mysql**

# Languages

- Portuguese
- **English**

Native Advanced

#### New to coding but already addicted to it!

I'm an enthusiastic frontend developer looking for the opportunity to show my abilities while improving my skills. I may not have experience now but with my hardwork and focus, I'm willing to face any challenges and I know that I can achieve anything and deliver excellent results.

## Certificates

May 2023	Brainnest Frontend Development Advanced Industry Training
March 2023	Brainnest Frontend Development Industry Training
December 2022	Advanced React Development by SheCodes
December 2022	React Development by SheCodes
November 2022	Web Development by SheCodes
September 2022	Introduction to Coding by SheCodes

# Education

#### Bachalor in Law

FAE Centro Universitário - Curitiba, Brazil January 2011 - December 2015

# Experience

#### **▶**Confectioner/Barista

Sugarloaf Bakery - Dublin (Ireland) February 2021 - December 2021

- <u>Key Qualifications and Responsibilities as a Confectioner:</u>
  - Responsible for making the pastries and desserts throughout the day, maintaining high levels of food hygiene and cleanliness.
  - Accurately following recipe formulas and weighing ingredients.
  - Measuring and mixing ingredients according to a recipe.

- Wrapping and packing every pastry after it has been made.
- Monitoring the ovens.
- Baking and filling cakes.
- Cleaning areas after use.
- Able to work according to tight production schedules.
- Assisted stocks and inventory, checking expiration dates.
- Worked within the company's management planning guidelines to maintain productivity.

### • Key Qualifications and Responsibilities as a Barista:

- Also worked as a barista when the bakery was busy.
- Communicated with customers, providing them assistance and advice in selection of product, and resolving any customer problematic issues.
- Took coffee, food and other beverage orders and prepared them quickly, delivering the order as soon as possible to customers
- Kept work area clean and organized.

## ▶Bank and Capital Market Lawyer

Natividade Sociedade de Advogados - Curitiba (Brazil) August 2017 - August 2020

- Hired by the law office to ensure the accurate entry of new lawsuits into the company's data system.
- Compiled, prioritized, sorted, and processed new lawsuits into the local database, ensuring all the information on the system was accurate and up-todate
- Researched further information for incomplete documents.
- Assisted with the investigation and rectification of system errors.
- Ensured that the work was always finished on time.
- Was responsible for a 5 members team, overseeing the day-to-day work of the team, distributing the workload evenly, and making sure that motivation and performance levels were maintained.
- Reported any issues to the manager.

#### **▶**Administrative Office Assistant

Complast Comercial de Plásticos Ltda - Curitiba (Brazil) January 2016 - August 2017

- Assistance to the Human Resources team.
- Assistance to payroll and related accounts.
- Responsable for online payments.