

THE INSTITUTE OF FINANCE MANAGEMENT

CLAIM FOR EXTRA HOURS TEACHING WORKLOAD

(FULL/PART TIME ACADEMIC STAFF)

(FOR HUMAN RESOURCES OFFICE)

NAME:Denis Lupiana

RANK:lecturer

DEPARTMENT:COMPUTER SCIENCE

FACULTY	DEPARTMENT	MODULE(S) CODE	PROGRAMME	LECTURE HOURS	TUTORIAL HOURS	TOTAL
Faculty of Computing and Mathematics	COMPUTER SCIENCE	CSU_08104	Bachelor Of Science In Computer Science	2	1	3
Faculty of Computing and Mathematics	COMPUTER SCIENCE	CSU_08105	Bachelor Of Science In Computer Science	0	1	1

SUMMARY	LECTURE	TUTORIAL	TOTAL
TOTAL HOURS TAUGHT	4	1	5
MIN WORKLOAD	32		
CLAIMED EXTRA HOURS	-27		

CERTIFICATION

i. I HAVE SUBMITTED THE SUPPORTING DOCUMENTS TO THE HEAD OF
DEPARTMENT

ii. I CERTIFY THAT THE PARTICULARS GIVEN ABOVE ARE CORRECT, AND I WISH TO
CLAIM THE TEACHING ALLOWANCE FOR THE PERIOD OF (MONTH AND YEAR)

SIGNATURE: _____ DATE: _____

FOR OFFICIAL USE ONLY

CLAIM APPROVED/NOT APPROVED FOR PAYMENT BY HEAD OF DEPARTMENT

NAME: _____ SIGNATURE: _____

_____ DATE: _____