## Important 5 steps for journal entry

## How to identify transaction cash or credit???

| 1)Cash Use the words like Cash, Paid , Received , Receipt<br>Payment |
|--|
| CreditCredit, Any human being name, Any name                         |
| 2)Why?????????????   |
| 3)Names of Accounts Minimum 02 accounts are open                     |
| 4)Types of accounts3 Personal, Real and Nominal                      |
| 5) Golden rules of Accounts  |
| Journal Entry  |

## Rent paid in cash of Rs.10,000 by cash.15/10/2020

| DATE       | PARTICULARS        | L | AMOUNT(Dr) | AMOUNT(CR) |  |
|------------|--------------------|---|------------|------------|--|
|            |                    |   |            |            |  |
|            |                    | F |            |            |  |
| 15/10/2020 | Rent A/cDr         |   | 10,000     |            |  |
|            | To, cash A/c       |   |            | 10,000     |  |
|            | (Rent paid in cash |   |            |            |  |
|            | of rs.10,000)      |   |            |            |  |
|            | Total              |   | 10,000     | 10,000     |  |

Rent---NOMINAL-----EXP--DR
CASH---REAL------GOES OUT-----CR