



Aman Rai

Multilingual Professional Ready for
Office & IT Roles

Contact

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Profile

Driven professional blending human-centered care with emerging tech skills. Three years delivering trusted support in Japan's healthcare sector while mastering cross-cultural communication in four languages. Now channeling the same precision, empathy, and problem-solving into web development (HTML, CSS, JavaScript) and office-based operations. Known for bridging people and processes, adapting quickly, and creating solutions that work in the real world.

Experience

Manipal Global Education

Bangalore,/ India / 2014 - 2015

- Worked closely with the content or marketing team to understand project goals, apply feedback, and ensure final delivery met quality expectations and deadline.
- Edited various short videos such as company promotions, staff training clips, and internal communication materials using Adobe Premiere Pro.
- Handled basic post-production tasks like cutting footage, adding transitions, inserting background music, and placing simple text or subtitles.

Koto no Umikai

Nagsaki,/ Japan / 2022 - 2025

- Assisted elderly residents with daily activities such as bathing, dressing, meal support, and mobility while ensuring comfort and dignity.
- Communicated with coworkers and families in Japanese and English to provide clear updates and maintain smooth care routine.
- Maintained accurate daily records and reports to ensure compliance with care standards and procedures.

Nichii Care Palace

Tokyo,/ Japan / 2025 - Present

- Coordinated schedules and prioritized tasks to meet the needs of multiple residents simultaneously.
- Utilized basic digital tools for record-keeping, communication, and task tracking.
- Adapted quickly to changing care plans and emergencies, ensuring safety and well-being.

Education

Bachelor of Science Animation

Punjab Technical University, India
2011 - 2014

Teaching English as a Foreign Language Course

TEFL Professional Institute Oct.2023

Japanese Language Proficiency Test

Level N3 Dec 2022

Skills

- Adobe Illustrator
- Adobe After effects
- Adobe Photoshop
- Microsoft PowerPoint
- Microsoft word
- HTML
- Microsoft Excel
- Css
- Java Script