**Admissions Office** 

Admissions & Registry Services

James Clerk Maxwell Building (Seventh Floor) 57 Waterloo Road London SE1 8WA Tel: +44 (0)20 7848 7000 Email: prospective@kcl.ac.uk



(Student ID: 1877978)

Amandeep Singh 7 Blackwood Lawn, Ongar Chase Dublin Dublin 15 Ireland D15 A2W9 03/04/2018

Dear Mr Singh,

I am pleased to inform you that your application to King's College London has been successful and we would like to make you an offer as detailed below:

Programme: Data Science MSc (Full-Time)

Start Date: 09/2018 Fee Status: EU

Tuition fee: £9900 for the 2018/19 cycle

Programme Length: 1 Deposit Required: £500.

Deadline to Accept Offer and Pay your Deposit: 03/05/2018

Offer Conditions: This offer is conditional on your meeting the following requirements:

Formal notification of the award of your current degree with 2:1 Honours or above.

#### **Enrolment and Induction**

The 2018/19 academic session at King's formally commences on 24 September 2018, with enrolment and induction taking place up to two weeks before. We will provide further information about enrolment in August. If you are currently taking another qualification, you must also provide official confirmation that you are no longer enrolled on this, or that you have interrupted your study for the full period you will be studying at King's College London.

## **Fee Status and Tuition Fees**

Based on UK Government regulations, and the information provided in your application, you have been classified as EU for fee purposes, and you will be billed fees at the EU rate for the full duration of your programme. Tuition fees are reviewed annually and will increase each year by a maximum of 5% for students entering each subsequent year of a multi-year programme. Further details on fees and funding can be found at: <a href="https://www.kcl.ac.uk/study/postgraduate/fees-and-funding/index.aspx">www.kcl.ac.uk/study/postgraduate/fees-and-funding/index.aspx</a>.

If you are a Swiss or EEA national, or the family member of a Swiss or EEA national, you may be eligible to pay fees at the Home rate. For more information, please review the following webpage: <a href="www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/Fee-status-SwissEEA-offer-holder.aspx">www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/Fee-status-SwissEEA-offer-holder.aspx</a>

Information about fee status classification can be found here: <a href="www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/fee-status.aspx">www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/fee-status.aspx</a>. If you believe your fee status classification is incorrect, contact us immediately, and provide relevant information to assist a reassessment. We may request further information and ask you to complete a fee status questionnaire in order to verify your status. If we find that the information in your application was not accurate, we reserve the right to review your fee status. You will not be able to change your fee status for that academic year once you have enrolled.

Fees will automatically be split into two equal instalments at no extra charge to you. The first installment is due for payment by 31 October or 14 days after the date of the invoice, and the second installment should be paid by 31 January.

If you are a student being partly or fully sponsored by an external corporate body agreeing to pay your tuition fees, you should provide a valid sponsor letter on or before enrolment. The invoice will be sent directly to the sponsoring organisation. Payment of the invoice is due 28 days from the invoice date. A student sponsored by a friend or relative will be regarded as responsible for their own fees. In the event of non-payment of part or all fees by the sponsoring organisation, the outstanding amount will be invoiced to the student and be payable within 14 days.

### **Student Visas**

If you have accepted an offer which is now unconditional and have told us you need a student visa, we will issue a Confirmation of Acceptance for Studies (CAS) number for you to apply for a Tier 4 student visa no more than three months prior to the start of your programme. Due to government regulations, we are only able to provide a CAS number for those joining a full-time programme. You can tell us you need a visa and update your information in the Application

Overview screen on King's Apply. Your CAS will be issued with your name as it appears in your application. If this is different to your name in your passport, send a scan of your passport photo page to us immediately so that we can update our records. If you have any problems or queries, please send us a message including any information you wish to change.

For further information about UK visas go to the following web page: <a href="www.kcl.ac.uk/study/international/student-support.aspx">www.kcl.ac.uk/study/international/student-support.aspx</a>. Our Student Advice & International Student Support team can help if you are having problems gaining a student visa, or have any other welfare issues, email them at <a href="madvice@kcl.ac.uk">advice@kcl.ac.uk</a>. This offer does not guarantee your eligibility for a visa – it is your responsibility to ensure that you are able to fulfil the criteria for a Tier 4 visa. Useful information can be found on the UKCISA webpages here: <a href="madvice/www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements">www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements</a>

If you are currently studying or have previously studied in the UK and haven't disclosed this in your application, you must inform us of this. Please send information relating to your previous or current UK studies through a message in the King's Apply system. Please include scans of any past visas for UK study.

The UK Visas and Immigration Office makes changes to its regulations throughout the year. These changes may require that we ask you for more information before we can provide you with a CAS number, and we will contact you through the King's Apply system OR at the email address you supplied in your application.

### Accommodation

For information regarding accommodation see the web pages at <a href="www.kcl.ac.uk/study/accommodation/index.aspx">www.kcl.ac.uk/study/accommodation/index.aspx</a>. Information on the application process will be sent to offer holders by the accommodation office. Please refer to the Help and FAQs section of the Accommodation webpage for information on timelines and the application process.

### **Disability Information**

King's College London is committed to providing a full support service to students with disabilities or special needs from the start of your studies. If you have a disability, long term medical condition or specific learning difficulty that may impact on your studies at King's, there is a dedicated and experienced support service you can talk to. The Disability Advisory Service offers information, advice and guidance on possible support initiatives and disability funding. For more information, please see the King's website <a href="www.kcl.ac.uk/disability">www.kcl.ac.uk/disability</a> or email <a href="mailto:disability@kcl.ac.uk">disability@kcl.ac.uk</a>.

# **Next steps:**

- Carefully review the information in this letter, including the 'Additional Information' and 'Deposit Scheme Information' sections, and the 'Terms and Conditions' and 'Programme information' sheets on the 'Your Offer' tab of King's Apply
- Read our "Guide for Offer Holders" lots of useful information including information about accommodation at: www.kcl.ac.uk/study/offer-holders/postgraduate/index.aspx
- Accept your offer: Tell us whether you wish to accept this offer via the King's Apply system by 03/05/2018. By accepting your offer, you are confirming that you have read and understood the 'Terms and Conditions' and 'Programme Information'.
- Send evidence of meeting your offer conditions by midnight, 31st August 2018 attach scanned evidence to a message in King's Apply
- If you are currently taking qualifications elsewhere, before you enrol at King's you must provide official confirmation that you are no longer enrolled, or that you have interrupted your study for the full duration of your proposed study at King's College London.
- Applicants enrolled on a King's College London Pre-Sessional English programme should confirm meeting any academic conditions by the above deadline, but must satisfy any English language requirement on completion of their pre-sessional programme.
- If you have a conditional offer that requires completion of a degree that will not be awarded before the deadline to meet your offer conditions, you need to send us a message in King's Apply.

## **Deferral Requests**

Some programmes will allow deferrals for one year. You must have accepted your offer and paid your deposit (if applicable) in order to request a deferral. All requests should be sent in a message through the King's Apply system and must be received before the start of the programme. Deferrals will not be approved where academic conditions have not been met, but may be considered where English language requirements are outstanding. If you defer your offer and fail to join the programme at the new start date, your deposit is non-refundable.

Please note that this offer may be withdrawn without further notice if you fail to accept the offer and comply with the above requirements by the deadline date. In all future correspondence, either by letter, fax, email or telephone, please quote your student number 1877978.

If you have any queries relating to your application, please send us a message through the King's Apply system. We very much hope that you will accept your offer and look forward to you joining us at King's.

Yours sincerely,

Paul Teulon

Director of Admissions King's Admissions Office

# **Deposit scheme information**

As there are a large number of highly-qualified students, we ask students to pay a deposit when confirming their wish to accept their offer, to ensure that we allocate the limited places to students who intend to join King's. This deposit will be offset against your first year's tuition fees; you will not be able to accept your offer without paying the required deposit.

If you have a full scholarship to study at King's or your programme fees will be covered in full by an organisation (e.g. your employer) and you can provide official documentation of this, you will not be required to pay the deposit. Please send documented proof of the sponsorship/scholarship before the deposit payment deadline through King's Apply and we will arrange for your deposit to be waived. If you receive confirmation of your full-fee sponsorship/scholarship after you have paid your deposit, please send documented proof of the sponsorship/scholarship through King's Apply, and we will arrange for credit control to return your deposit to you. The documentation needs to be official and it must include full details of your sponsor, your personal details, the full name of the programme you will be studying at King's, along with confirmation that your full tuition fees will be covered and the validity period of the funding.

If you are currently being actively considered for a scholarship, please provide us with documented proof of this and we will assess whether your deposit deadline may be extended until the scholarships are awarded. Where possible, please supply official information confirming when the scholarship decision will be announced as this will help us assess whether we can extend your deposit deadline.

#### Cancellation

Under the regulations governing distance selling contracts, you have 14 days from the date that King's receives your deposit to change your mind and request a refund of your deposit. If, within this period, you notify us of your wish to cancel via a message through King's Apply, we will cancel your offer and organise a refund of your deposit. If you wish to cancel your place after the 14 day period has passed, please notify us by sending a message through King's Apply and we will cancel your place on your behalf. The deposit is non-refundable, with the exception of very specific circumstances.

Further details on cancellation can be found in the 'After a Decision' section and 'cancellation rights' heading here: www.kcl.ac.uk/study/postgraduate/apply/fags.aspx.

### Failure to meet offer criteria

If you do not meet the conditions of your offer **and** the university is unable to confirm your place on the programme, you may request that your deposit is refunded.

In the case that you do not meet the academic requirements of your offer **and** the university is unable to confirm your place on the programme, please provide documented proof by sending scanned images of your academic transcript through King's Apply. This evidence must be received by the same deadline for meeting conditions of your offer as specified in your offer letter.

In the case that you do not meet the English Language requirements **and** the university is unable to confirm your place on the programme, you must provide evidence that you have proactively attempted to meet these requirements after the point that you have paid the deposit. We will therefore require documented proof of an English Language test taken **within** the three months prior to the start month of your programme; this evidence however must be received by the same deadline for meeting conditions of your offer as specified in your offer letter.

## Failure to gain a student visa

We always aim to provide eligible students with a CAS number in sufficient time for a visa application to be approved before the registration period closes. However, if you find that you cannot secure a student visa we may be able to refund your deposit. Please note we expect all students to make suitable arrangements to ensure they leave enough time between submitting their visa application and commencing their programme. Consequently, refunds will only be granted where students have proactively attempted to obtain their visa and that failure to obtain a visa was through no fault of their own.

# Please note:

- If you enrol on your chosen programme and withdraw at any point, you will not be eligible for a refund of your deposit.
- If you request a deferral and your deferral is approved, you will not be eligible for a refund of your deposit if you withdraw from your offer and fail to join the programme at your new start date. If your deferred offer is conditional, your new offer letter will outline the terms and conditions under which you may be eligible for a refund e.g. failure to meet offer criteria.