



17-1003810991

**विदेश मंत्रालय भारत सरकार**  
**Ministry of External Affairs Government of India**  
**Online Application Receipt**

<b>Applicant Details:</b>  <div style="background-color: #f0f0f0; padding: 5px; margin-bottom: 10px;">        Application Reference No. (ARN) 17-1003810991        Service Type FRESH        Type of Application NORMAL        Given Name AMAN KUMAR        Surname SINGH        Gender MALE        Father's Name SHUSHIL PRASAD SINGH        Mother's Name SUNITA DEVI        Guardian's Name SHUSHIL PRASAD SINGH        Date of Birth 12/10/1995        Place of Birth BARH,PATNA,BIHAR        Marital Status SINGLE        Employment Type STUDENT        Application Submitted Date 06/04/2017        Present Residential Address 2A, GK APARTMENT SELVAM NAGAR,        KATPADI, VELLORE, 632007, TAMIL NADU, INDIA     </div> <b>Applicants References Details:</b>  First Reference SHUSHIL PRASAD SINGH,VILL & PO :- BHAGWATI PUR KARMAUR, BARH,803214, 8676991130  Second Reference SUMIT SINGH,SHUSHIL PRASAD SINGH,VILL & PO :- BHAGWATI PUR KARMAUR, BARH,803214, 7765010686	<b>Payment Details#</b> Payment Status Not paid  <b>Appointment Details:</b> Passport Seva Kendra Address <b>Appointment Id</b> <b>Appointment Date and Time</b> <b>Reporting Date and Time</b>  <b>Batch Sequence No.</b>
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**Please Read Carefully:**

- Please carry printed copy of this ARN slip.
- Check **Document Advisor** on website '[www.passportindia.gov.in](http://www.passportindia.gov.in)' to know the documents required at PSK. Carry original documents and their self attested photocopies. Final decision with regard to documents required is at the discretion of RPO staff at PSK.
- In case of minor applicants (below 4 years of age), carry the recent passport size photograph (4.5 X 3.5 cm) with white background.
- Only applicant is allowed inside the PSK. However, in case of exceptions such as Senior Citizen / Physically Challenged / Illiterate / Minor applicants, one person from the family may be allowed to accompany inside PSK.
- At PSK, a paper token will be issued to you after checking of documents. Your application will be processed at Counter A followed by counters B and C. At all stages, please be alert and watch the token display screens to know the counter at which your application will be processed. Please collect acknowledgement slip from the Exit counter before leaving PSK. Also, you are requested to fill the feedback form at the exit counter.
- Corrosive substances, explosives, weapons and any sharp objects are not allowed inside the PSK. Please co-operate with security staff for frisking before entry in PSK. Your security is our primary concern.
- Take care of your belongings inside the PSK.
- Keep your mobile in silent mode inside PSK. Also video / photography is not allowed inside.
- You have not opted for '[Passport Seva SMS Services](#)'. To enrol, please go to 'Enrol for SMS Services (Optional)' link available at 'Applicant Home' Page of the website.
- **Help us to serve you better.**

# Details as per the Payment Date. Payment once made for availing passport services will not be refunded.

The following table lists Applicant Categories along with the Documents to be Submitted. The Document No. mentioned in Documents to be Submitted column is the reference given to the document mentioned in List of Documents table.

Applicant Categories	Documents to be Submitted
Ordinary Case (Citizen of India by birth)	1, 2, 3 (if the applicant is eligible for Non ECR)
Citizen of India by Descent (Born to Indian parent(s) outside India)	(i) 1, 2, 3 (if the applicant is eligible for Non ECR) (ii) 4 or 5 or 6
Citizen of India by Registration/ Naturalization (Granted citizenship by MHA)	1, 2, 3 (if the applicant is eligible for Non ECR), 7
Applicants repatriated from abroad at Government cost	1, 2, 3 (if the applicant is eligible for Non ECR), 5 (if available), 8, 9
Applicants deported to India/ Emergency Certificate cases	1, 2, 3 (if the applicant is eligible for Non ECR), 5 (if available), 8 (if any), 9
Government/ Public Sector/ Statutory body employees	(i) 1, 2 (ii) 21 (if No Police Verification is required) or 20 (if Post Police Verification is required) or 25 (if Pre Police Verification is required).
Dependent family members of Government/ Public Sector/ Statutory body employees (For J&K children in age group 10-15 years are covered. For rest of India children in age group 18-21 are covered)	1, 2, 3 (if the applicant is eligible for Non ECR), 21 (of dependent) and 22 if No Police Verification is required
Retired government officials	1, 2, 10 (if Post Police Verification is required)
Applicants having Diplomatic/ Official Passport and applying for ordinary Passport while in service	(i) 1, 2, 11 (12 if surrender certificate is not available) (ii) 21 or 20 or 25 if applicant is Government/Public Sector/Statutory body employee <b>Note:</b> In case the applicant submits "12", "2" is not required
Dependent family members of Diplomatic/ Official Passport holders who are not government servants (For J&K Children in age group 10-15 years are covered)	1, 2, 3 (if the applicant is eligible for Non ECR), 24
Owner, partners and directors of Companies which are members of CII, FICCI & ASSOCHAM.	(i) 1, 2 (ii) 22 and 23 if Post PV is required
Minor change in name	1 (in new name), 2 (in old name), 3 (if the applicant is eligible for Non ECR - Documents in old name are allowed )
Major change in name	1 (in new name), 2 (in old name), 3 (if the applicant is eligible for Non ECR - Documents in old name are allowed ), 13, 26
Change/ Addition in surname due to marriage	(i) 1, 2, 3 (if the applicant is eligible for Non ECR)
Change in name in case of Government/ Public Sector/ Statutory body employees	1, 2, 15, 16
Nagaland Residents	1, 2, 3 (if the applicant is eligible for Non ECR) <b>Note:</b> Additional PV required from Guwahati through MHA.
Naga origins residing outside Nagaland	1, 2, 3 (if the applicant is eligible for Non ECR) <b>Note:</b> Additional PV required from Guwahati through MHA.
Jammu and Kashmir Residents	1, 2, 3 (if the applicant is eligible for Non ECR)
Jammu and Kashmir Residents staying outside J&K for more than five years	1, 2, 3 (if the applicant is eligible for Non ECR)
Students staying away from their parent's current residence	1, 2, 3 (if the applicant is eligible for Non ECR), 17, 18
Senior Citizens (For J&K: Men - 65+ years, Women - 60+ years; For rest of India 65+ years)	1, 2, 3 (if the applicant is eligible for Non ECR), 19 (if Post Police Verification is required)

Document No.	List of Documents
1.	<p><b>Proof of Present Address.</b> For Proof of Address attach one of the following documents:</p> <ol style="list-style-type: none"> <li>Water bill/ Telephone (landline or post paid mobile bill)/ Electricity bill</li> <li>Photo passbook of running Bank Account (Scheduled Public Sector Banks, Scheduled Private Sector Indian Banks and Regional Rural Banks only)</li> <li>Income Tax Assessment Order</li> <li>Election Commission Photo ID card</li> <li>Gas connection bill</li> <li>Certificate from Employer of reputed and widely known companies on letter head (Only public limited companies can give address proof on company letter head along with seal. Computerised print-outs shall not be entertained)</li> <li>Spouse's passport copy (First and last page including family details), (provided the applicant's present address matches the address mentioned in the spouse's passport)</li> <li>Parent's passport copy, in case of minors (First and last page)</li> <li>Aadhaar Letter/ Card</li> <li>Registered Rent Agreement</li> </ol> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>Applicants are required to submit the proof of address of the present address only, irrespective of the date from which he/she has been residing at the given address. However, he/she is required to mention all the place of stay during previous one year in the Passport application form.</li> <li>Furnishing of Aadhaar card will expedite processing of passport applications.</li> <li>Aadhaar letter/card or the e-Aadhaar (an electronically generated letter from the website of UIDAI), as the case may be, will be accepted as <b>Proof of Address (POA)</b> and <b>Proof of Photo-Identity (POI)</b> for availing passport related services. Acceptance of <b>Aadhaar as PoA and PoI</b> would be subject to successful validation with Aadhaar database.</li> <li>Any of the remaining documents containing address out of sixteen documents listed under Tatkaal application, could also be accepted as proof of residence if such documents have the same present residential address as given by the applicant in the Passport Application Form.</li> </ol>
	<p><b>Proof of Date of Birth.</b> For Proof of Date of Birth attach one of the following documents:</p> <ol style="list-style-type: none"> <li>Birth Certificate issued by the Registrar of Births and Deaths or the Municipal Corporation or any other prescribed authority,whosoever has been empowered under the Registration of Birth and Deaths Act, 1969 to register the birth of a child born in India.The Birth Certificate should ordinarily contain the name of child, name of father and mother, date of birth, place of birth, sex, registration number and date of registration. If the Birth Certificate doesn't contain the name of child, a declaration on plain paper signed by parents, is required to be submitted specifying the name of the child</li> <li>Transfer/School leaving/Matriculation Certificate issued by the school last attended/recognised educational board having the date of birth of the applicant.</li> <li>Policy Bond issued by Public Life Insurance Corporations/Companies containing the date of birth of the holder of the insurance policy.</li> </ol>

