

Saurabh Shakyawar

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Assistant Manager ITES

Software Professional with Total Experience (10 Years) and having experience of 5 Years in Business Analyst Role, Project Coordination, Project Management and Project Implementation, have worked for IT Projects with clients across various sectors including Production & Manufacturing, Education, Apparel, F&B and passionate about the cutting edge technologies & looking for the opportunities to grow in the field of Data Analytics & Insights & Customer Services.

Professional Experience

Helm Analytics Pvt Limited, Noida

Mar'19-Present

Assistant Manager (Database Consultant and Team Coach)

Handled software projects and applications with end to end delivery. Manages multiple client projects containing projects from different domains.

Interpret technical procedures to business users.

Establish and maintain effective working relationship with cross functional teams.

Project Planning and definition, Tracking Project Schedules, Tracking Interdependencies across projects.

Prepare Business Requirements Documents, SRS and CRD.

Managing end to end delivery of the project (IT or Non IT)

Knowledge of and ability to utilize word processing, spreadsheet, database and email and customized software applications.

Involved in staffing of candidates for Clients.

End-to-end recruitment for In-House developments as well as for clients.

Hands on experience in working on Project Management tools like Microsoft project, Customized PM Tool, Excel template dashboards.

Tools and Technology projects handled: .Net, PHP, Java, ASP, Servlets, JSP, Visual Studio, JavaScript.

Assistant Manager – ITES

- ❖ Interpret technical procedures to business users.
- ❖ Establish and maintain effective working relationship with cross functional teams.
- ❖ Project Planning and definition, Tracking Project Schedules, Tracking Interdependencies across projects.
- ❖ Prepare Business Requirements Documents, SRS and CRD.
- ❖ Managing end to end delivery of the project (IT or Non IT)
- ❖ Knowledge of and ability to utilize word processing, spreadsheet, database and email and customized software applications.
- ❖ Involved in staffing of candidates for Clients.
- ❖ End-to-end recruitment for In-House developments as well as for clients.
- ❖ Hands on experience in working on Project Management tools like Microsoft project, Customized PM Tool, Excel template dashboards.
- ❖ Presentation skills, writing proficiency and visual design skills on PowerPoint.
- ❖ Preparation of Reports based on the data of the project for clients, stakeholders and project team members.
- ❖ Generate the useful insights for the Clients using different tool services like SSRS, Microsoft Excel.
- ❖ Giving Support to Client via Email, Chat and over calls.
- ❖ Supporting all the Website and application development activities related to structure of the application, design or database related activities using PHP and Database using MySQL, Java, HTML, CSS, Java Script.
- ❖ Assisted top management in strategic decision making via Reports Development using Excel and SQL SSRS Reporting.
- ❖ Involvement in Training of IT products for the Clients and In-House.

Associate Software Engineer (Business Analyst):

- ❖ Understand Business, user, software requirements and convert them in to functional specifications.
- ❖ Preparation of WBS Structure, Effort Estimation, Work Assignment and Resource and task monitoring, management.
- ❖ Prepare Business Requirements Documents, SRS and CRD.
- ❖ Establish and maintain effective working relationship with cross functional teams.
- ❖ Liaise with external vendors to ensure all assigned development/testing activities execute as per project scope.
- ❖ Involved in staffing of candidates for Clients.
- ❖ End-to-end recruitment for In-House developments as well as for clients.
- ❖ Project Planning and definition, Tracking Project Schedules, Tracking Interdependencies across projects.

- ❖ Managing end to end delivery of the project (IT or Non IT)
- ❖ Knowledge of and ability to utilize word processing, spreadsheet, database and email and customized software applications.
- ❖ Hands on experience in working on Project Management tools like Microsoft project, Customized PM Tool, Excel template dashboards.
- ❖ Presentation skills, writing proficiency and visual design skills on PowerPoint.
- ❖ Preparation of Reports based on the data of the project for clients, stakeholders and project team members.
- ❖ Managing the Recruitment for the organization, Source & Recruit the new candidates, Train them over different verticals of the organization.

NIIT Technologies, Mathura

May'15-Jan'16

Software Trainer:

- ❖ Worked as Coordinator and software trainer, managed the team of five trainers other than the regular teaching work.
- ❖ Taught and Trained more than 100+ students over different software technologies including .Net, Java, MySQL, HTML, PHP, CSS etc.
- ❖ Handled the placement coordinator role for the organization, prepare the students for the interviews including both technical as well as general discussions.
- ❖ Interact with the companies representatives to come and hire from the NIIT students base.
- ❖ Project Coordinator for the final year engg. students and in house candidates.

IVS Institute of Technology, Mathura

Sept'13-Mar'15

Assistant Professor:

- ❖ Worked as Assistant Professor, Mentor & Project Coordinator for the Engineering Students.
- ❖ Taught students of different levels including B.Tech, BCA, MBA & Polytechnic.
- ❖ Handled the placement coordinator role for the organization, prepare the students for the interviews including both technical as well as general discussions.
- ❖ Having experience of University Level copy checking of Engg. Courses.
- ❖ Taught Courses like Web Development, DBMS, OS, Java, Data Mining & Data Warehousing, C++, Internet & Web Technology.

Tools: Microsoft Visual Studio, SQL Server, Notepad++

Bloom Soft Tech, Hyderabad

Feb'10-Jul'11

Software Engineer / SQL Developer:

- ❖ Excellent MySQL queries optimization, writing the complex MySQL Queries including Joins, Select, Insert, Delete, Update.
- ❖ Generate the useful insights for the Clients using different tool services like SSRS, Microsoft Excel.
- ❖ Reports Development using Excel and SSRS SQL Reporting.
- ❖ Function, Stored Procedures, Triggers, Views and Query Writing.
- ❖ Worked as Software Engineer to build the software products.
- ❖ Worked on web development & design role using the C#.net, PHP, HTML, MySQL and SQL Server.

- ❖ Part of the Team handing a project of online shopping portal for a Jewellery Company as Database Architect.

Academic Qualifications

Year	Qualification	Institute	%/C.G.P.A
2013	M.Tech (CSE)	IIIT Delhi, New Delhi	7.30/10
2009	B.Tech. (IT)	UP Technical University, Lucknow	71.26 %

Scholarly Report (M.Tech)– 2013

Animation Over Google Maps – a novel approach:

Created an application using the HTML & Java Script for Public Govt. Library of Canada. This application creates the animation over a timeline for the different incidents happened during the ocean voyage of the Canada. This was a research based project (initial approach) being done under the supervision of Dr. Raja Sengupta. Associate Professor, McGill University.

Extra-Curricular

- ❖ Worked as Research Associate with Dr. Raja Sengupta, McGill University (Former IIIT Delhi – Visiting Associate Professor) – (July'12 – July'13)
- ❖ Worked as Placement Coordinator during M.Tech at IIIT Delhi.
- ❖ Worked as Cultural Secretary & Adventure Club Coordinator during M.Tech at IIIT Delhi.
- ❖ Active Member of ESRI – India.
- ❖ Web Manager for College Website during B.Tech.

Personal Details

Date of Birth	: 08-01-1987
Citizenship	: Indian
Languages Known	: Hindi, English
Gender	: Male
Permanent Address	: House No. 1698, Krishna Puri, Mathura, U.P., 281001

Place: Gurugram ,India

Saurabh Shakyawar

Date:23-12--2020