

Academic Honesty Contract

This contract, between my instructor **Anjum Biswas** and me _____, defines Academic Honesty as being truthful at all times in my communications and in my conduct. It also means letting my instructor know if I'm aware of any instances of academic dishonesty, even if I wasn't involved in the dishonest actions. I understand that academic honesty is very important and **I promise to be honest and truthful in all of my actions and communications in this course.**

While this is not an all-inclusive list, I know that these are some of the things I promise to avoid in this course. (The following is adapted from the University's policy on academic honesty and integrity; the complete policy is available at <http://www.northeastern.edu/osccr/academicintegrity/index.html>)

Cheating – intentionally using or attempting to use unauthorized materials, information, or study aids in an academic exercise of any type. This may include use of unauthorized aids (notes, texts), or copying from another student's exam, paper, computer disk, etc.

Fabrication – intentional and unauthorized falsification, misrepresentation, or invention of any data, or citation in an academic exercise. Examples include making up data for a research paper, altering the results of a lab experiment or survey, listing a citation for a source not used, or stating an opinion as a scientifically proven fact.

Plagiarism – intentionally representing the words or ideas of another as one's own in any academic exercise without providing proper documentation of the source by way of a footnote, endnote, or inter-textual note. Self-plagiarism (*resubmitting materials from another course or course section as new work*) is also prohibited.

Unauthorized collaboration – Students, each claiming sole authorship, submit separate reports, which are substantially similar to one another. While several students may have the same source material, the analysis, interpretation and reporting of the data must be each individual's alone. Note that if two students turn in the same paper, both students will be punished, regardless of which student did the work.

NOTE: Unauthorized collaboration also includes lending my work to another student. I know that I may help my fellow students by explaining concepts to them or suggesting additional reading, but not by giving them my work, examples of my work, or answers to specific questions or exercises. I won't, for example, lend my papers, discs, computers, flash drives, or any other version of my work to other students. I know that if they copy my work, even without my permission, I will also be charged with academic dishonesty. I know that I'm expected to safeguard my work. (Also see the section on "participation in academically dishonest activities below".)

Participation in academically dishonest activities – Examples include stealing an exam; using a prewritten paper obtained through mail order or other services; selling, loaning or otherwise distributing materials for the purpose of cheating, plagiarism, or other academically dishonest acts; alternation, theft (*including the unlawful use of copyright materials*), forgery, or destruction of the academic work of others.

Facilitating academic dishonesty – Examples may include inaccurately listing someone as co-author of paper who did not contribute, sharing a take home exam, taking an exam or writing a paper for another student.

Withholding information about dishonesty – not notifying your instructor immediately after observing a real or potential act of academic dishonesty. Examples include: (1) seeing other students take an exam together in the library or elsewhere, even if you took the exam by yourself, (2) working with a team member who tells you that the part of the team report they submitted was written by someone not on the team, or (3) hearing a student tell the teacher they couldn't come to class because they were sick when you know this isn't true.

I understand that, if there is even a slight suspicion that I have participated in any instance of academic dishonesty, my instructor will first offer to discuss the matter with me. If my instructor feels I have been dishonest, he/she will punish me - most (likely by failing me from the course). The instructor will also send my case to the Office of Student Conduct and Conflict Resolution (OSCCR). I realize that, if I am found guilty of more than one instance of academic dishonesty while I am at NEU, I will likely be expelled from the University.

[Action required – type the statements (exactly as shown below) in the fields provided to sign the contract.]

I have thoroughly read the contract

I fully understand the contract

I promise to abide by everything in the contract

a.

b.

c.

By typing my name I am signing this contract {Your First & Last Name}

d.